

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT  
Please note that meetings may be recorded

## WEST MOORS TOWN COUNCIL

4 Park Way, West Moors, Dorset BH22 0HL  
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Dear Councillor

You are summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held on **THURSDAY 2<sup>nd</sup> MAY 2024** at **7.30pm** in **The Pavilion, Fryer Field**, to transact the following business:

*J Weedon*

Judi Weedon  
Town Clerk

23<sup>rd</sup> April 2024

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Committee Membership

Cllr Mrs C Holmes – Chair  
Cllr M Hawkes – Vice Chair

Cllr Mrs R Burke  
Cllr T Salt

Cllr A Clarke  
Cllr D Shortell

Cllr D Green  
Cllr Mrs P Yeo

Cllr J Randall

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## AGENDA

1. To Receive Apologies for Absence
2. To Receive Declarations of Interests on any Matter on this Agenda
3. Questions from Members of the Public (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes.
4. To Receive Clerks Report
5. To Approve Cleaning of War Memorial
6. To Consider the Purchase of Notice boards
7. To Receive Update on Cemetery matters
8. To Receive update on Public Toilets
9. To Receive update on Allotments
10. To Receive Correspondence

## **Environment Committee Meeting Thursday 2<sup>nd</sup> May 2024**

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### **AGENDA ITEM 4 – Clerks Report**

- a) Skatepark: Still waiting on Canvas to carry out some repairs to cracks. Canvas have been chased on numerous occasions.
  - b) Oakhurst Play Area: The Birds nest swing has now been repaired by HAGS. The new fencing has been ordered, no install date has been received.
  - c) Fryer Field Play area: A few spare parts have been ordered for the swings, once received Terrafirma will fit.
  - d) Pavilion: auto shut off taps have now been installed in the ladies toilets.
  - e) Footpath proposal minute no 23/315 refers: Forms to provide evidence of use of this path has been given to the resident who requested this matter be considered. The Council have spoken with the definitive map team, and they were going to a meeting about it. No update has been received from them as yet.
  - f) Flood Warden: This voluntary role has not been advertised yet.
  - g) The Next Litter pick is being held on the 11<sup>th</sup> May.
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### **AGENDA ITEM 5 – War Memorial Cleaning**

Members are asked to approve the cost of having the War Memorial cleaned.

The War Memorial has not been cleaned for a number of years and the stone is now looking very discoloured.

We have received a quotation for a professional accredited company who clean heritage buildings etc.

As the Memorial is a Grade II listed structure, we will also need to apply for permission from Dorset Council planning to clean the structure.

There is no cost for this application, just officer time in preparing various documents such as a heritage statement and a design and access statement.

The quotation for the works is £629, this includes cleaning using the DOFF system (information attached) and applying a protective coating <https://epicuro.uk/hbq>

It is recommended that the War Memorial is cleaned as it is a focal point in West Moors.

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### **AGENDA ITEM 6 – Noticeboards**

#### Noticeboard 1:

A request for an additional noticeboard at the south end of Station Road has been received. Cllr Salt has asked that members consider purchasing a noticeboard to be located at the end of Queens Close with Station Road.

We have been granted provisional permission from Dorset highways to locate a noticeboard on their land.

Indicative images and costs:

A board similar to the pictures A and B below made from aluminium or steel is approximately £2,600 to £3,000 plus installation.



The Council has allocated £800 in the current budget for new street furniture.

Members are asked to consider this request from Cllr Salt

### Notice board 2

Cllr Holmes has requested that a notice board is placed in The Spinney. I have spoken to Dorset Council open spaces about this, and they require details of noticeboard and exact location before granting permission.

A different style board may be more appropriate in this location, such as a recycled plastic board, as shown in the picture. This can be made without the header if required.

The cost of this is approximately £1,000 plus delivery and installation.



Funds are available in the CIL fund if required.

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## **AGENDA ITEM 7 – Cemetery Matters**

1. Three new benches have been installed. One has been done correctly as per the bench policy. However two others have been installed by a local family who brought the benches themselves (they are the same as the approved ones). We are currently negotiating with them to pay half the cost stated in the bench policy for the lease to allow the benches to remain in situ on the Council land.
2. Thanks to Cllr Burke who has repainted the external fence of the cemetery.
3. The new footpath is due to be installed week commencing 6<sup>th</sup> May. If this work does not commence then, it will be recommended that a different contractor is found to carry out this work as it has been ongoing for the last 6 months.
4. The area adjacent to the neighbouring property has been treated with brush wood killer so lots of vegetation can be removed to protect the wooden fence. Also, wildflower seeds are due to be sown on the old badger area to make it look a bit more attractive.
5. There was an incident on the 17<sup>th</sup> April, where Steve from Terrafirma suffered verbal abuse and was threatened with physical violence. Terrafirma's immediate reaction was to give notice to terminate the contract to maintain the cemetery. However, after speaking with Terrafirma it was agreed to continue with the maintenance apart from the area containing rows NN, MM and OO, plots 1-19.  
Notices have been put up in the cemetery stating:

## **IMPORTANT NOTICE**

THE AREA OF THE CEMETERY ROWS MM, NN AND OO, PLOTS 01 TO 19 WILL NOT BE MAINTAINED FOR THE FORESEEABLE FUTURE.

THIS IS DUE TO VERBAL ABUSE AND THREATS OF VIOLENCE TOWARDS THE COUNCIL GROUND STAFF.

THREATS TOWARDS COUNCIL STAFF OR CONTRACTORS WILL NOT BE TOLERATED AND WILL BE REPORTED TO THE POLICE.

If you have a plot in the affected area and wish to discuss future maintenance, please get in touch with the council office on 01202 861044.

This notice gives any persons affected, the opportunity to ask us to maintain their plot if they so wish.

These notices were removed by persons unknown, and we have reinstalled them on the 23<sup>rd</sup> April. If they are removed again, we will put up a new one.

If members wish to address this matter in any other way, please do let me know.

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### **AGENDA ITEM 8 – Update: Public Toilets**

Men's facility: one stall has been closed due to a leak in the system located in the storage area at the rear.

The temporary repair to the handwash unit is still in place.

The roller door is due to be serviced at a cost of £75

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### **AGENDA ITEM 9 – Update: Allotments**

Allotment invoices went out on the 2<sup>nd</sup> April to date, 9 rent payments are still outstanding. The date for payment was the 30<sup>th</sup> April. All unpaid fees will be chased.

A plot holder has suggested that some people are not maintaining the pathways as they should. An inspection is due to take place in May, if anyone is not conforming to the regulations they will receive a letter asking them to rectify this.

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### **AGENDA ITEM 10 – Correspondence**

1. ICCM Journal Spring 2024