

26/7/047 COMMUNITY INFRASTRUCTURE LEVY REPORT FOR 2025/26

Members noted the Community Infrastructure Levy report for 2025/26 and that this document is on the council website.

26/7/048 INTERNAL AUDIT REPORT

Members reviewed the report from the internal auditor and noted that it was a good report.

26/7/049 BANK MANDATE

Members reviewed the bank mandate, it was
RESOLVED to add Cllr Staig to the bank mandate.

Voting: unanimous

26/7/050 DIRECT DEBITS

Members reviewed the payments made by Direct Debits for the council Members were content to continue using DD for the suppliers as presented.

26/7/051 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3481 of the minutes. Cllr's Senior and Yeo to authorise the electronic payments.

Voting: Unanimous

26/7/052 POLICIES AND PROCEDURES**a) Terms of Reference**

Members reviewed the Terms of Reference it was agreed that no changes were required.

26/7/053 GRANT APPLICATIONS:**a) Natalie Schumacher**

Natalie spoke to members about her proposed trip to Kenya to volunteer in school teaching and coaching children who would usually work on landfill sites. She explained that the trip was organised through her school and run by a reputable charity. Natalie asked the council for a small amount of financial assistance towards the trip, showing that the council support younger people, charitable work and diversity. She stated that it would help increase her social skills and independence.

It was noted that the grants policy states that grants should have a benefit to West Moors, however Natalie agreed to keep the council updated and to come and give a presentation on her return for Kenya.

After discussion it was

RESOLVED that a grant of £700 to awarded to Natalie Schumacher to assist with travel to Kenya to carry out charitable work in a school.

Voting: Unanimous

b) Dial A Ride

Members considered a grant application for Dial a Ride Wimborne and agreed that it is a very worthwhile service but is not publicised enough in West Moors. Members

RESOLVED that a grant of £750 be awarded on the condition that the service is advertised more widely in West Moors.

Voting: Unanimous

26/7/054 CORRESPONDENCE

None

26/7/055 STAFF MATTERS

Members received:

- a) Sickness Report: The contents were noted
- b) Overtime Report: The contents were noted
- c) Annual Leave Report: The contents were noted

The Chairman declared the meeting closed at 20:10hrs

The next meeting of the Finance and General-Purpose Committee is scheduled for 9th July 2026 at 19.30hrs

SIGNED DATE
Chair of Finance and General-Purpose Committee

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West Moors Town Council

Bank reconciliation as at 30.04.2026

Amount in bank as at 31/03/26	£261,186.25
Income during April	£141,156.91
Expenditure during April	£5,851.65
Amount in bank as at	£396,491.51

Bank Reconciliation as at 30/04/2026

Current	£21,243.98
Deposit	£349,732.62
CCLA PSDA	£25,000.00
Petty cash	£32.25

	£396,008.85
Less outstanding payments	£0.00
Plus unpresented receipts	£482.66

Total amount held in accounts	£396,491.51
Long Term Investment:	
CCLA Property Fund	£122,212.97
(Nominal value at 31.03.2026)	
Outstanding Loan Amount	
Public Works Loan	(£31,648.16)

Financial Budget Comparison

Comparison between 01/04/2025 and 31/03/26
(4th quarter)

		25/26 Approved Budget	Actual Net to date	Balance
INCOME				
Finance And General Purposes Committee				
1000	Precept	£221,148.00	£221,148.00	£0.00
1010	Interest - Deposit Acc	£2,000.00	£2,026.45	£26.45
1011	Interest - CCLA PS Deposit Acc	£1,000.00	£1,108.77	£108.77
1025	Dividend - CCLA Property Fund	£4,500.00	£5,534.30	£1,034.30
1030	General	£0.00	£187.15	£187.15
1035	CIL Receipts	£0.00	£0.00	£0.00
1040	Sales - Dog Waste bags	£340.00	£257.50	-£82.50
1045	Sales - Kitchen Caddy bags	£2,500.00	£2,345.00	-£155.00
1050	Insurance Claims		£0.00	£0.00
1070	Grants		£0.00	£0.00
1080	Youth Club (rent and water)	£200.00	£0.00	-£200.00
1090	Park Way ground rent and insurance charge	£200.00	£339.86	£139.86
Total Finance And General Purposes		£231,888.00	£232,947.03	£1,059.03
Environment Committee				
1100	Fryer Field Fees			
/1	Football	£4,000.00	£4,526.00	£526.00
/3	MUGA	£10,000.00	£17,606.50	£7,606.50
/4	Other	£2,000.00	£3,597.27	£1,597.27
/5	Community Event Income	£3,000.00	£4,770.50	£1,770.50
	Total	£19,000.00	£30,500.27	£11,500.27
1110	Cemetery Fees			
/1	Memorial	£5,000.00	£4,292.00	-£708.00
/2	Interment	£12,000.00	£12,610.00	£610.00
/3	Purchase Plot	£6,000.00	£5,204.00	-£796.00
	Total	£23,000.00	£22,106.00	-£894.00
1115	Allotment Rent	£1,900.00	£2,002.65	£102.65
1120	Insurance Settlements	£0.00	£0.00	£0.00
1125	Memorial Benches and Plaques	£0.00	£0.00	£0.00
Total Environment		£43,900.00	£54,608.92	£10,708.92
Total Income		£275,788.00	£287,555.95	£11,767.95
EXPENDITURE				
Finance And General Purposes Committee				
2000	Salaries	£79,242.00	£78,737.86	£504.14
2010	Employers Pension Contributions	£17,300.00	£17,003.32	£296.68

2020	Employers NIC	£10,080.00	£10,091.92	-£11.92
2030	Expenses			
/1	Office staff	£400.00	£509.81	-£109.81
/3	Councillors Travel	£200.00	£0.00	£200.00
/4	Chairman's Allowance	£75.00	£16.50	£58.50
	Total	£675.00	£526.31	£148.69
2040	Training			
/1	Clerk/Staff	£600.00	£488.50	£111.50
/2	Councillors	£1,000.00	£80.00	£920.00
	Total	£1,600.00	£568.50	£1,031.50
2045	Health & Safety	£100.00	£0.00	£100.00
2050	Office and Admin Costs			
/1	Non Domestic Rates	£0.00	£0.00	£0.00
/2	Electricity	£2,000.00	£922.00	£1,078.00
/3	Phone Charges	£700.00	£503.26	£196.74
/4	Broadband Charges	£400.00	£424.89	-£24.89
/5	Stationery	£350.00	£870.87	-£520.87
/6	Photocopier	£1,800.00	£1,549.35	£250.65
/7	Maintenance inc refuse collection	£500.00	£870.26	-£370.26
/9	Water Charges	£200.00	£210.64	-£10.64
	Total	£5,950.00	£5,351.27	£598.73
2055	Public Works Loan repayment	£6,940.00	£6,938.22	£1.78
2060	IT Costs			
/1	IT Support	£3,500.00	£1,682.29	£1,817.71
/2	IT Capital Expenditure	£2,500.00	£1,960.00	£540.00
/3	Website Costs	£350.00	£372.50	-£22.50
	Total	£6,350.00	£4,014.79	£2,335.21
2070	Insurance	£6,000.00	£5,798.28	£201.72
2080	Petty Cash			
/1	Postage	£100.00	£54.92	£45.08
/2	Other	£100.00	£2.50	£97.50
	Total	£200.00	£57.42	£142.58
2090	Professional Fees			
/1	Audit Fees	£1,500.00	£1,567.50	-£67.50
/2	Legal Fees	£500.00	£0.00	£500.00
/3	Other fees	£0.00	£0.00	£0.00
	Total	£2,000.00	£1,567.50	£432.50
	Subscriptions			
/1	DAPTC	£1,731.00	£1,730.57	£0.43
/2	SLCC	£370.00	£360.00	£10.00
/3	Others	£850.00	£1,449.56	-£599.56
	Total	£2,951.00	£3,540.13	-£589.13
2110	Purchase of dog waste bags	£250.00	£186.60	£63.40
2115	Purchase of Kitchen Caddy Bags	£2,000.00	£1,617.96	£382.04
2120	Grants			
/1/2	General Grants	£7,500.00	£6,300.00	£1,200.00
/3	CAB (section 142)	£1,000.00	£2,200.00	-£1,200.00
	Total	£8,500.00	£8,500.00	£0.00
2130	Election Expenses	£0.00	£0.00	£0.00
2140	General & Contingency	£250.00	£750.76	-£500.76

2150	Advertising and Publicity	£600.00	£207.76	£392.24
2180	Remembrance Day costs	£800.00	£622.50	£177.50
2190	Youth Club Funding	£20,000.00	£20,000.00	£0.00
2195	Service Devolution	£0.00	£0.00	£0.00
2197	CIL Expenditure	£0.00	£3,241.00	-£3,241.00
2198	Community Celebrations	£400.00	£396.21	£3.79
2199	Zettle card transaction fees	£0.00	£47.66	-£47.66
Total Finance And General Purposes		£172,188.00	£169,765.97	£2,422.03

Environment Committee

3010	Fryer Field Maintenance			
/1	General	£4,500.00	£4,073.51	£426.49
/4	Contractor fees	£10,000.00	£9,135.60	£864.40
	Total	£14,500.00	£13,209.11	£1,290.89
3020	Pavilion Running costs			
/1	Electricity	£1,500.00	£1,382.15	£117.85
/2	Water/sewage charges	£800.00	£941.49	-£141.49
/3	Maintenance	£5,400.00	£3,654.46	£1,745.54
/4	Legionella Testing	£1,500.00	£1,108.10	£391.90
/5	Phone/Broadband	£550.00	£403.43	£146.57
	Total	£9,750.00	£7,489.63	£2,260.37
3030	Multi Use Games Area			
/2	General Maintenance	£4,000.00	£677.00	£3,323.00
/3	Electricity	£500.00	£596.45	-£96.45
/5	Fund for additional MUGA	£10,000.00	£0.00	
	Total	£14,500.00	£1,273.45	£3,226.55
3040	Fencing	£2,000.00	£960.00	£1,040.00
3050	Fryer Field Play Area			
/1	Maintenance	£250.00	£4,777.19	-£4,527.19
/2	Safety Inspections	£450.00	£544.95	-£94.95
	Total	£700.00	£5,322.14	-£4,622.14
3060	Oakhurst Play Area			
/1	Maintenance	£250.00	£425.00	-£175.00
/2	Safety Inspections	£350.00	£544.95	-£194.95
	Total	£600.00	£969.95	-£369.95
3070	Skatepark Maintenance	£200.00	£94.95	£105.05
3080	Play Equipment	£4,000.00	£0.00	£4,000.00
3100	Cemetery Costs			
/1	Non Domestic Rates	£1,100.00	£823.35	£276.65
/2	Water Charges	£50.00	£81.19	-£31.19
/3	Buy back of plots	£0.00	£180.00	-£180.00
	Total	£1,150.00	£1,084.54	£65.46
3110	Cemetery Maintenance			
/1	General	£1,500.00	£2,422.77	-£922.77
/2	Fencing	£300.00	£0.00	£300.00
/3	Gravel	£350.00	£161.67	£188.33
/7	Refuse Collection	£850.00	£921.96	-£71.96
/8	Contractor fees	£7,100.00	£6,918.17	£181.83
	Total	£10,100.00	£10,424.57	-£324.57

3120	Memorial Inspections	£0.00	£0.00	£0.00	
3140	Petwyn Maintenance/Improvements	£250.00	£82.23	£167.77	
3150	Allotments	£750.00	£1,664.50	-£914.50	8
3160	Tree Maintenance	£3,000.00	£480.00	£2,520.00	
3170	Climate Emergency	£500.00	£0.00	£500.00	
4000	Public Seats				
/1	Maintenance	£300.00	£0.00	£300.00	
/2	Purchase	£0.00	£0.00	£0.00	
	Total	£300.00	£0.00	£300.00	
4010	Bus Shelters	£500.00	£60.00	£440.00	
4020	Street Furniture	£600.00	£77.91	£522.09	
4025	Speed Watch & SID	£500.00	£508.89	-£8.89	
4030	General	£200.00	£0.00	£200.00	
4040	Christmas	£7,500.00	£12,721.49	-£5,221.49	9
4070	Lengthsman	£1,800.00	£1,401.40	£398.60	
4075	Public Toilets				
/1	Cleaning	£15,000.00	£13,022.06	£1,977.94	
/2	Maintenance	£5,000.00	£2,141.12	£2,858.88	
/3	Water/sewage charges	£3,000.00	£507.58	£2,492.42	
/4	Electricity costs	£1,000.00	£583.00	£417.00	
	Total	£24,000.00	£16,253.76	£7,746.24	
4076	Car Park costs	£150.00	£2,853.00	-£2,703.00	10
4090	Dog Bins	£650.00	£628.16	£21.84	
4095	CCTV				
/1	Purchase/Installation	£0.00	£0.00	£0.00	
/2	Maintenance	£200.00	£166.00	£34.00	
	Total	£200.00	£166.00	£34.00	
4097	Community Event Costs	£5,000.00	£7,570.73	-£2,570.73	11
4098	Fryer Field Development Plan	£0.00	£0.00	£0.00	
4099	Litter picking events	£200.00	£0.00	£200.00	
	Total Environment expenditure	£103,600.00	£85,296.41	£8,303.59	
	Monies for various earmarked funds				
	Total Expenditure	£275,788.00	£255,062.38	£10,725.62	

- 1 New office safe
- 2 Breakthrough Communications subscription
- 3 CAB grant, agreed overspend by committee minute no 25/220
- 4 New PA Speaker as approved minute no 25/233 and Banking service charges
- 5 CIL expenditure new benches on Petwyn to come from earmarked fund
- 6 Repairs to play surface
- 7 New cemetery noticeboards as approved minute no 25/095
- 8 Water charges, Pest control, grass cutting, rehangng of gate
- 9 Additional Christmas lights and tree at Pinehurst (budget excess to come form earmarked reserve)
- 10 Car park re-lining costs as approved minute no 24/258 and pot hole repairs
- 11 Overspend covered by income heading 1100/5

This report shows £11,767.95 income above projected budget at the end of the financial year.

This reports shows an underspend on expenditure of £10,725.62 at the end of the financial year

This equates to a surplus on the budget of £22,493.57

plus CIL expenditure of £3,241 and Christmas earmarked expenditure of £4,795.78

Making a total surplus of £30,530.35

Recommended that the majority of this surplus be transferred to the Christmas Earmarked fund to top it back up and to ensure when the contract is due for renewal there are funds available

General Reserves at 31.03.2026

Total Cash Assets (current, deposit and CCLA)	£261,186.25
Value of CCLA Property fund	£122,212.97
Less outstanding loan	-£28,718.65
Less earmarked funds	-£177,803.38
General Reserves	£176,877.19

General Reserves must be between 3 and 12 months total expenditure (these stand at 6.9 months expenditure)

Payment list dated 28.05.2026			
Payment method	Invoice amount	Invoice date	Details
EB 29.05	£49.36	05.05.26	Source for Business - Water Charges - Public toilets - 06.04.26 to 03.05.26
EB 29.05	£1,500.60	17.05.26	Verwood Cleaning Services - Public toilet and pavilion cleaning April/May
EB 29.05	£325.00	01.04.26	Krazy Kev - Westival Entertainment
TOTAL	£1,874.96		
Direct Debits and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DD 25.05	£119.75	01.05.26	1st Connect - Telephone and broadband charges
DD 22.05	£19.89	22.05.26	Mailchimp - Monthly subscription
DD 04.06	£332.56	20.05.26	British Gas - Electricity Charges - Council Office

DC 15.05	£81.18	15.05.26	Vista Print - Posters and banners for Westival
DC 15.05	£14.99	15.05.26	Temu - Decorations for Volunteer Afternoon Tea
DC 15.05	£19.59	15.05.26	Temu - Decorations for Volunteer Afternoon Tea
Total	£587.96		

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