

Budget Summary for 2021/22

	Income	Expenditure
Finance and GP Committee	£8,930.00	£113,189.00
Environment Committee	£28,800.00	£71,220.00
Staff Costs included in the Finance and GP budget figure		
Totals	£37,730.00	£184,409.00

Total Expenditure less total income equals Precept required
184409 - 37730 = 146679

Precept required is £146,679

Cost to Band D household in 2021/22 will be £47.90
(an increase of 45p on the year or 0.95%)

Finance and GP Budget 2021/22

Code	Source	Budget 2021/2022
INCOME		
1010	Interest - Deposit account	90.00
1025	Dividend - CCLA Property Fund	4200.00
1030	General	0.00
1040	Sales - Dog Waste bags	340.00
1045	Sales - Kitchen Caddy Bags	4000.00
1050	Insurance Claims	0.00
1070	Grants	0.00
1080	Youth Club - Rent and water charges	100.00
1090	4a Park Way - Rent and insurance	200.00
	Total	8930.00
EXPENDITURE		
2000	Salaries	
2000/1	Staff Salaries	52229.00
	Overtime fund	600.00
	Total	52829.00
Staff salaries		
2010	Employers Pension contribution	10440.00
Employers Pension contributions for staff pensions		
2020	Employers NI	4125.00
Employers National Insurance contributions		
2030	Expenses	
2030/1	Office staff Expenses	400.00
2030/3	Councillors Travel expenses	200.00
2030/4	Chairman's allowance	75.00
	Total	675.00
Expenses are mainly for travel costs incurred by staff and councillors. The chairman's allowance is a small sum of money set aside for use by the chairman at his/her discretion.		
2040	Training	
2040/1	Clerk/Staff	600.00
2200/2	Councillors	1200.00
	Total	1800.00
Training budget for employees and councillors. Training includes attending courses, seminars, purchase of books that are required to keep up to date with current legislation etc.		
2045	Health and Safety	100.00
To cover any aspects of staff health and safety costs.		
2050	Office & Admin costs	
2050/1	Non Domestic Rates	0.00
2050/2	Electricity	650.00
2050/3	Phone Charges	550.00
2050/4	Broadband charges	350.00
2050/5	Stationery/Office furniture	350.00
2050/6	Photocopy charges	1920.00

Finance and GP Budget 2021/22

2050/7	Maintenance Inc. waste collection	450.00
2050/9	Water Charges	130.00
Total		4400.00
The cost of running and maintaining the Parish Office.		
2055	Loan Repayments	6940.00
Repayment of £100,000 loan from the Public Works Loans Board in August 2010 for the purchase of 4 Parkway. Loan is fixed interest rate of 3.41% over a 20 year period. Repayments are made twice a year.		
2060	IT Costs	
2060/1	IT Support	1400.00
2060/2	IT Capital	500.00
2060/3	Website costs	300.00
Total		2200.00
Costs of purchasing any IT equipment. IT support includes annual fee for Finance and Cemetery, payroll software. Mapping software and antivirus. Website hosting and support		
2070	Insurance	3000.00
Includes public liability insurance, insurance for council assets and equipment. Motor Insurance for tractor.		
2080	Petty cash	
2080/1	Postage	180.00
2080/2	Other	100.00
Total		280.00
Postage of correspondence and various incidental expenditure.		
2090	Professional Fees	
2090/1	Audit	900.00
2090/2	Legal Fees	1200.00
2090/3	Payroll and other	0.00
Total		2100.00
Internal and External audit fee. Incidental legal fees which may occur throughout the year.		
2100	Subscription costs	
2100/1	DAPTC	1200.00
2100/2	SLCC	250.00
2100/3	ICO/ICCM	200.00
Total		1650.00
DAPTC annual subscription, Society of Local Council Clerks, Information Commissioners Office, ICCM		
2110	Purchase - Dog Waste bags	250.00
2115	Purchase - Kitchen Caddy Bags	2500.00
2120	Grants	
2120/1/2	Grants under LGA Section 137	2500.00
2120/1/3	Jean Ware Legacy Award	1000.00
2120/1/4	Apprentice Scheme	1000.00
2120/2	CAB - LGA Section 142	600.00
Total		5100.00
Grants for external bodies		
2130	Election Expenses	0.00
To cover any expenses for council elections		
2140	General & Contingency	100.00
A small budget for general expenditure/contingencies.		

Finance and GP Budget 2021/22

2150	Advertising and Publicity	400.00
A small budget to cover the cost of notices that may be required to be placed in newspapers and items advertised in publications.		
2180	Remembrance Day Costs	800.00
Costs for Remembrance Sunday Parade and Service		
2190	Youth Club Funding	13300.00
Funding for West Moors Youth Club.		
2195	Service Devolution Budget	0.00
Funding to cover costs of services taken over from DC.		
2198	Queens Anniversary Celebrations	200.00
for celebrations for the Queens 70th Anniversary		
	Total	113189.00

**Environment Budget
2021/22**

Code	Source	BUDGET 2021/22
INCOME		
Income from fees paid by various sports clubs for using the sporting facilities		
1100	Playing Field Fees	
1100/1	Football	3000.00
1100/3	Multi-Purpose	5000.00
1100/4	Other	1000.00
1100/5	Community Event income	0.00
Total		9000.00
Income from fees paid by various funeral directors and individuals for interment etc. in the cemetery.		
1110	Cemetery Fees	
1110/1	Memorial	4000.00
1110/2	Interment	10000.00
1110/3	Purchase Graves	4000.00
Total		18000.00
Income from fees paid by various funeral directors and individuals for interment etc. in the cemetery.		
1115	Allotment Rent	1800.00
Income from allotment rent.		
1125	Memorial Benches and Plaques	0.00
fees from Memorial bench and plaque applications		
TOTAL BUDGETED INCOME		28800.00

EXPENDITURE

3010	Fryer Field Maintenance	
3010/1	General	4000.00
3010/4	Contractor fees	9900.00
Total		13900.00
Fryer Field maintenance covers all aspects of keeping the area in a suitable condition for football and general usage. An external contractor is employed to maintain the Fryer Field.		
3020	Pavilion Running Costs	
3020/1	Electricity	800.00
3020/2	Water/Sewage	800.00
3020/3	Maintenance	1500.00
3020/4	Legionella Testing	800.00
3020/6	Phone/Broadband	550.00
Total		4450.00
Pavilion running costs include services to the pavilion and maintenance costs required to keep the building in good condition.		
3030	Multi Purpose Play Area	
3030/1	Floodlight Maintenance	0.00
3030/2	General Maintenance	300.00
3030/3	Electricity	500.00
Total		800.00
MUGA and Floodlight running and maintenance costs		
3040	Fencing	2000.00
To cover any fencing requirements in and around the Fryer Field.		
3050	Fryer Field Play area	
3050/1	Maintenance	250.00

**Environment Budget
2021/22**

3050/3	Safety Inspections	600.00
Total		850.00
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection. Fryer Field was completely refurbished in October 2017.		
3060	Oakhurst Play area Maintenance	
3060/1	Maintenance	250.00
3060/3	Safety Inspections	450.00
Total		700.00
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection.		
3070	Skate park Maintenance	9000.00
2021/22 - £9000 for the earmarked fund for the replacement of the skatepark		
3080	Play Equipment	4000.00
For replacement play equipment in the future. Monies go in to an earmarked fund		
3100	Cemetery Costs	
3100/1	Non Domestic Rates	1000.00
3100/2	Water Charges	50.00
3100/3	Buy Back of Cemetery Plots	0.00
Total		1050.00
Rates and water charges for the cemetery		
3110	Cemetery Maintenance	
3110/1	General	4400.00
3110/2	Fencing	1500.00
3110/3	Gravel	350.00
3110/7	Refuse collection service	850.00
3110/8	Contractor Fees	6700.00
Total		13800.00
Cemetery maintenance covers all aspects of work that is required to ensure the cemetery is keep neat and tidy. It also includes funds to carry out any works to improve/replace the area. Refuse collection is carried out weekly. 21/22 £6000 added to general for badger work		
3120	Memorial Inspections	0.00
Memorial Inspections are required every 5 years. The last inspection was in April 2019. Next inspection is in 2024		
3140	Petwyn Maintenance/improvements	250.00
Budget for maintenance and improvement to the Petwyn Village green. Includes water charges for stand pipe located on the Petwyn.		
3150	Allotments	1000.00
Allotment maintenance and improvements		
3160	Tree Maintenance	3000.00
Funds for the maintenance of all trees on parish land. A rolling maintenance program is in place for trees on council land.		
3170	Climate Emergency	1500.00
Funds to cover work of Climate Emergency actions 2021/22 £1000 for grants £500 for other items		
4000	Public seats	
4000/1	Maintenance	200.00
4000/2	Purchase	0.00
Total		200.00
For the repair/maintenance/replacement/addition of public seats.		

**Environment Budget
2021/22**

4010	Bus Shelters	
4010/1	Maintenance	500.00
4010/2	Purchase	0.00
Total		500.00
Budget for the maintenance of Council owned bus shelters.		
4020	Street Furniture (Inc. Dog Bins)	
4020/1	Maintenance	250.00
4020/2	Purchase	0.00
Total		250.00
Repairs/maintenance/purchase of welcome signs, dog bins, refuse bins, defib maintenance		
4030	General	150.00
A general contingency fund for items not specifically covered in the budget		
4040	Christmas decorations	5000.00
Village Christmas decoration costs		
4070	Lengthsman	2000.00
Lengthsman costs		
4090	Dogs	2200.00
Dog warden patrols at Fryer Field. Plus the emptying of Council owned Dog waste bin.		
4095	CCTV	
4095/1	Purchase/Installation	3570.00
4095/2	Maintenance	0.00
Total		3570.00
CCTV costs 2021/22 £3070 for CCTV upgrade		
4096	Public Toilets	0.00
Park Way toilets - Maintenance, cleaning, consumables, water, sewage, electricity		
4097	Community Event costs	1000.00
4099	Keep Britain Tidy Events	50.00
Funds for arranging litter pick events		
TOTAL BUDGETED EXPENDITURE FOR ENVIRONMENT COMMITTEE		71220.00