

## **Budget Summary for 2021/22**

	Income	Expenditure
Finance and GP Committee	£8,930.00	£113,189.00
Environment Committee	£28,800.00	£71,220.00
Staff Costs		
Totals	£37,730.00	£184,409.00

Total Expenditure less total income equals Precept required  
184409 - 37730 = 146679

**Precept required is £146,679**

Cost to Band D household in 2021/22 will be £47.90  
(an increase of 45p on the year or 0.95%)

## Finance and GP Budget 2021/22

Code	Source	Budget 2021/2022
<b>INCOME</b>		
<b>1010</b>	Interest - Deposit account	90.00
<b>1025</b>	Dividend - CCLA Property Fund	4200.00
<b>1030</b>	General	0.00
<b>1040</b>	Sales - Dog Waste bags	340.00
<b>1045</b>	Sales - Kitchen Caddy Bags	4000.00
<b>1050</b>	Insurance Claims	0.00
<b>1070</b>	Grants	0.00
<b>1080</b>	Youth Club - Rent and water charges	100.00
<b>1090</b>	4a Park Way - Rent and insurance	200.00
	<b>Total</b>	<b>8930.00</b>
<b>EXPENDITURE</b>		
<b>2000</b>	<b>Salaries</b>	
2000/1	Staff Salaries	52229.00
	Overtime fund	600.00
	<b>Total</b>	<b>52829.00</b>
Staff salaries		
<b>2010</b>	<b>Employers Pension contribution</b>	<b>10440.00</b>
Employers Pension contributions for staff pensions		
<b>2020</b>	<b>Employers NI</b>	<b>4125.00</b>
Employers National Insurance contributions		
<b>2030</b>	<b>Expenses</b>	
2030/1	Office staff Expenses	400.00
2030/3	Councillors Travel expenses	200.00
2030/4	Chairman's allowance	75.00
	<b>Total</b>	<b>675.00</b>
Expenses are mainly for travel costs incurred by staff and councillors. The chairman's allowance is a small sum of money set aside for use by the chairman at his/her discretion.		
<b>2040</b>	<b>Training</b>	
2040/1	Clerk/Staff	600.00
2200/2	Councillors	1200.00
	<b>Total</b>	<b>1800.00</b>
Training budget for employees and councillors. Training includes attending courses, seminars, purchase of books that are required to keep up to date with current legislation etc.		
<b>2045</b>	<b>Health and Safety</b>	<b>100.00</b>
To cover any aspects of staff health and safety costs.		
<b>2050</b>	<b>Office &amp; Admin costs</b>	
2050/1	Non Domestic Rates	0.00
2050/2	Electricity	650.00
2050/3	Phone Charges	550.00
2050/4	Broadband charges	350.00
2050/5	Stationery/Office furniture	350.00
2050/6	Photocopy charges	1920.00

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2050/7	Maintenance Inc. waste collection	450.00
2050/9	Water Charges	130.00
<b>Total</b>		<b>4400.00</b>
The cost of running and maintaining the Parish Office.		
<b>2055</b>	<b>Loan Repayments</b>	<b>6940.00</b>
Repayment of £100,000 loan from the Public Works Loans Board in August 2010 for the purchase of 4 Parkway. Loan is fixed interest rate of 3.41% over a 20 year period. Repayments are made twice a year.		
<b>2060</b>	<b>IT Costs</b>	
2060/1	IT Support	1400.00
2060/2	IT Capital	500.00
2060/3	Website costs	300.00
<b>Total</b>		<b>2200.00</b>
Costs of purchasing any IT equipment. IT support includes annual fee for Finance and Cemetery, payroll software. Mapping software and antivirus. Website hosting and support		
<b>2070</b>	<b>Insurance</b>	<b>3000.00</b>
Includes public liability insurance, insurance for council assets and equipment. Motor Insurance for tractor.		
<b>2080</b>	<b>Petty cash</b>	
2080/1	Postage	180.00
2080/2	Other	100.00
<b>Total</b>		<b>280.00</b>
Postage of correspondence and various incidental expenditure.		
<b>2090</b>	<b>Professional Fees</b>	
2090/1	Audit	900.00
2090/2	Legal Fees	1200.00
2090/3	Payroll and other	0.00
<b>Total</b>		<b>2100.00</b>
Internal and External audit fee. Incidental legal fees which may occur throughout the year.		
<b>2100</b>	<b>Subscription costs</b>	
2100/1	DAPTC	1200.00
2100/2	SLCC	250.00
2100/3	ICO/ICCM	200.00
<b>Total</b>		<b>1650.00</b>
DAPTC annual subscription, Society of Local Council Clerks, Information Commissioners Office, ICCM		
<b>2110</b>	<b>Purchase - Dog Waste bags</b>	<b>250.00</b>
<b>2115</b>	<b>Purchase - Kitchen Caddy Bags</b>	<b>2500.00</b>
<b>2120</b>	<b>Grants</b>	
2120/1/2	Grants under LGA Section 137	2500.00
2120/1/3	Jean Ware Legacy Award	1000.00
2120/1/4	Apprentice Scheme	1000.00
2120/2	CAB - LGA Section 142	600.00
<b>Total</b>		<b>5100.00</b>
Grants for external bodies		
<b>2130</b>	<b>Election Expenses</b>	<b>0.00</b>
To cover any expenses for council elections		
<b>2140</b>	<b>General &amp; Contingency</b>	<b>100.00</b>
A small budget for general expenditure/contingencies.		

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<b>2150</b>	<b>Advertising and Publicity</b>	<b>400.00</b>
A small budget to cover the cost of notices that may be required to be placed in newspapers and items advertised in publications.		
<b>2180</b>	<b>Remembrance Day Costs</b>	<b>800.00</b>
Costs for Remembrance Sunday Parade and Service		
<b>2190</b>	<b>Youth Club Funding</b>	<b>13300.00</b>
Funding for West Moors Youth Club.		
<b>2195</b>	<b>Service Devolution Budget</b>	<b>0.00</b>
Funding to cover costs of services taken over from DC.		
<b>2198</b>	<b>Queens Anniversary Celebrations</b>	<b>200.00</b>
for celebrations for the Queens 70th Anniversary		
	<b>Total</b>	<b>113189.00</b>

**Environment Budget  
2021/22**

<b>Code</b>	<b>Source</b>	<b>BUDGET 2021/22</b>
<b>INCOME</b>		
<b>1100</b>	<b>Playing Field Fees</b>	
1100/1	Football	3000.00
1100/3	Multi-Purpose	5000.00
1100/4	Other	1000.00
1100/5	Community Event income	0.00
<b>Total</b>		<b>9000.00</b>
Income from fees paid by various sports clubs for using the sporting facilities		
<b>1110</b>	<b>Cemetery Fees</b>	
1110/1	Memorial	4000.00
1110/2	Interment	10000.00
1110/3	Purchase Graves	4000.00
<b>Total</b>		<b>18000.00</b>
Income from fees paid by various funeral directors and individuals for interment etc. in the cemetery.		
<b>1115</b>	<b>Allotment Rent</b>	<b>1800.00</b>
Income from allotment rent.		
<b>1125</b>	<b>Memorial Benches and Plaques</b>	<b>0.00</b>
fees from Memorial bench and plaque applications		
<b>TOTAL BUDGETED INCOME</b>		<b>28800.00</b>

## **EXPENDITURE**

<b>3010</b>	<b>Fryer Field Maintenance</b>	
3010/1	General	4000.00
3010/4	Contractor fees	9900.00
<b>Total</b>		<b>13900.00</b>
Fryer Field maintenance covers all aspects of keeping the area in a suitable condition for football and general usage. An external contractor is employed to maintain the Fryer Field.		
<b>3020</b>	<b>Pavilion Running Costs</b>	
3020/1	Electricity	800.00
3020/2	Water/Sewage	800.00
3020/3	Maintenance	1500.00
3020/4	Legionella Testing	800.00
3020/6	Phone/Broadband	550.00
<b>Total</b>		<b>4450.00</b>
Pavilion running costs include services to the pavilion and maintenance costs required to keep the building in good condition.		
<b>3030</b>	<b>Multi Purpose Play Area</b>	
3030/1	Floodlight Maintenance	0.00
3030/2	General Maintenance	300.00
3030/3	Electricity	500.00
<b>Total</b>		<b>800.00</b>
MUGA and Floodlight running and maintenance costs		
<b>3040</b>	<b>Fencing</b>	<b>2000.00</b>
To cover any fencing requirements in and around the Fryer Field.		
<b>3050</b>	<b>Fryer Field Play area</b>	
3050/1	Maintenance	250.00

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3050/3	Safety Inspections	600.00
<b>Total</b>		<b>850.00</b>
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection. Fryer Field was completely refurbished in October 2017.		
<b>3060</b>	<b>Oakhurst Play area Maintenance</b>	
3060/1	Maintenance	250.00
3060/3	Safety Inspections	450.00
<b>Total</b>		<b>700.00</b>
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection.		
<b>3070</b>	<b>Skate park Maintenance</b>	<b>9000.00</b>
2021/22 - £9000 for the earmarked fund for the replacement of the skatepark		
<b>3080</b>	<b>Play Equipment</b>	<b>4000.00</b>
For replacement play equipment in the future. Monies go in to an earmarked fund		
<b>3100</b>	<b>Cemetery Costs</b>	
3100/1	Non Domestic Rates	1000.00
3100/2	Water Charges	50.00
3100/3	Buy Back of Cemetery Plots	0.00
<b>Total</b>		<b>1050.00</b>
Rates and water charges for the cemetery		
<b>3110</b>	<b>Cemetery Maintenance</b>	
3110/1	General	4400.00
3110/2	Fencing	1500.00
3110/3	Gravel	350.00
3110/7	Refuse collection service	850.00
3110/8	Contractor Fees	6700.00
<b>Total</b>		<b>13800.00</b>
Cemetery maintenance covers all aspects of work that is required to ensure the cemetery is keep neat and tidy. It also includes funds to carry out any works to improve/replace the area. Refuse collection is carried out weekly. 21/22 £6000 added to general for badger work		
<b>3120</b>	<b>Memorial Inspections</b>	<b>0.00</b>
Memorial Inspections are required every 5 years. The last inspection was in April 2019. Next inspection is in 2024		
<b>3140</b>	<b>Petwyn Maintenance/improvements</b>	<b>250.00</b>
Budget for maintenance and improvement to the Petwyn Village green. Includes water charges for stand pipe located on the Petwyn.		
<b>3150</b>	<b>Allotments</b>	<b>1000.00</b>
Allotment maintenance and improvements		
<b>3160</b>	<b>Tree Maintenance</b>	<b>3000.00</b>
Funds for the maintenance of all trees on parish land. A rolling maintenance program is in place for trees on council land.		
<b>3170</b>	<b>Climate Emergency</b>	<b>1500.00</b>
Funds to cover work of Climate Emergency actions 2021/22 £1000 for grants £500 for other items		
<b>4000</b>	<b>Public seats</b>	
4000/1	Maintenance	200.00
4000/2	Purchase	0.00
<b>Total</b>		<b>200.00</b>
For the repair/maintenance/replacement/addition of public seats.		

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<b>4010</b>	<b>Bus Shelters</b>	
4010/1	Maintenance	500.00
4010/2	Purchase	0.00
<b>Total</b>		<b>500.00</b>
Budget for the maintenance of Council owned bus shelters.		
<b>4020</b>	<b>Street Furniture (Inc. Dog Bins)</b>	
4020/1	Maintenance	250.00
4020/2	Purchase	0.00
<b>Total</b>		<b>250.00</b>
Repairs/maintenance/purchase of welcome signs, dog bins, refuse bins, defib maintenance		
<b>4030</b>	<b>General</b>	<b>150.00</b>
A general contingency fund for items not specifically covered in the budget		
<b>4040</b>	<b>Christmas decorations</b>	<b>5000.00</b>
Village Christmas decoration costs		
<b>4070</b>	<b>Lengthsman</b>	<b>2000.00</b>
Lengthsman costs		
<b>4090</b>	<b>Dogs</b>	<b>2200.00</b>
Dog warden patrols at Fryer Field. Plus the emptying of Council owned Dog waste bin.		
<b>4095</b>	<b>CCTV</b>	
4095/1	Purchase/Installation	3570.00
4095/2	Maintenance	0.00
<b>Total</b>		<b>3570.00</b>
CCTV costs 2021/22 £3070 for CCTV upgrade		
<b>4096</b>	<b>Public Toilets</b>	<b>0.00</b>
Park Way toilets - Maintenance, cleaning, consumables, water, sewage, electricity		
<b>4097</b>	<b>Community Event costs</b>	<b>1000.00</b>
<b>4099</b>	<b>Keep Britain Tidy Events</b>	<b>50.00</b>
Funds for arranging litter pick events		
<b>TOTAL BUDGETED EXPENDITURE FOR ENVIRONMENT COMMITTEE</b>		<b>71220.00</b>