

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT  
IF YOU WISH TO ATTEND THIS VIRTUAL MEETING PLEASE EMAIL AND YOU WILL BE  
SENT THE JOINING INSTRUCTIONS**

**Please note that meetings may be recorded**

## **WEST MOORS TOWN COUNCIL**

4 Park Way, West Moors, Dorset BH22 0HL  
Tel: 01202 861044 Email: [office@westmoors-tc.gov.uk](mailto:office@westmoors-tc.gov.uk)



The **ANNUAL MEETING OF THE TOWN COUNCIL** will be held on  
**THURSDAY 6<sup>th</sup> MAY 2021** at **7.30pm** Via Zoom ([Click here to join meeting](#)) to transact the  
following business:

*J Weedon*

Judi Weedon  
Clerk

29<sup>th</sup> April, 2021

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Cllr Mrs R Burke	Cllr A Clarke	Cllr D Green	Cllr M Hawkes
Cllr Mrs C Holmes	Cllr S Linford	Cllr Mrs N Senior	Cllr D Shortell
Cllr C Way	Cllr K Wilkes	Cllr A Willats	Cllr Mrs P Yeo

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## **AGENDA**

1. TO ELECT THE CHAIRMAN OF THE COUNCIL FOR THE YEAR MAY 2021 TO MAY 2022.
  2. To Receive the Declaration of Acceptance of Office by the Chairman (to be signed by new chair and shown to the clerk who will sign it a later date due to Covid-19 restrictions)
  3. To Elect the Vice Chairman of the Council for the year May 2021 to May 2022
  4. To Receive Apologies for Absence
  5. Questions from Members of the Public (Public to submit questions a minimum of 24 hours prior to meeting. Public can be virtually present at the meeting but will not be able to talk. Any questions/representations will be read out) Public session is limited to 10 minutes
  6. To Receive Declarations of Interests and requests for Dispensations - Localism Act 2011 – Dispensations from section 31(4)
  7. To Appoint Standing Committees as follows:
    - a. Finance and General-Purpose committee (8 members)
    - b. Environment committee (8 members)
    - c. Planning Consultative committee (8 members)
    - d. Complaints Sub-committee (6 members)
  8. To Appoint Working Party members and other Council groups/responsibilities as follows:
    - a. Jean Ware Legacy Award committee (3 members)
    - b. Apprentice/Vocational Training Award committee (3 members)
    - c. Good Citizen Award Panel (3 members)
    - d. Social Media Administrator (2 members)
    - e. Archivist (1 member)
    - f. Business Plan Working Party (3 members minimum)
    - g. Cemetery: Long Term Future of Burial Space Working Party (3 members)
- COUNCIL MINUTES ARE AVAILABLE TO VIEW AT [www.westmoors-tc.gov.uk](http://www.westmoors-tc.gov.uk)

- h. Climate Emergency Working Party (*min 3 members*)
- i. WESTIVAL Day Organising Group (*minimum 3 members*)

9. To Appoint Representatives of the Council to Outside Bodies
10. To Approve and Sign the Minutes of the Virtual Town Council meeting held on Thursday 22<sup>nd</sup> April 2021 (pages 2678-2681). To Receive any Matters Arising from them (for information only)
11. To Approve, Adopt and Sign the following Committee meeting reports:
  - a) Planning Consultative committee 29.04.21 (2682-2684)
  - b) Environment Committee 29.04.21 (2685-to follow)

**Recommendations: 656, 658a, 658b, 658c**
12. To Receive the Clerks Report
13. To Approve Annual Governance Statement and Statement of Accounts (AGAR) for 2020/21
14. To Consider Options for Council and Committee meetings from 7<sup>th</sup> May to 21<sup>st</sup> June to ensure compliance with Covid-19 regulations along with delegated powers to make decisions during this period. (deferred from 22<sup>nd</sup> April meeting)
15. To Receive Report from Dorset Councillors
16. To Receive Information from Members
17. Correspondence
- 18. To Exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960.**
19. To Approve and Sign the CONFIDENTIAL minutes of the Town Council meeting held on Thursday 22<sup>nd</sup> April 2021 (pages 112-113).