THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT A LARGER PRINT VERSION IS AVAILABLE ON REQUEST

Please note that meetings may be recorded

WEST MOORS TOWN COUNCIL

4 Park Way, West Moors, Dorset BH22 0HL Tel: 01202 861044 Email: office@westmoors-tc.gov.uk



There will be a meeting of the **FINANCE & GENERAL-PURPOSE COMMITTEE** being held on **THURSDAY 1**st **JULY 2021 at 7.30pm** in St Anthony's Church Hall, Pinehurst Road to transact the following business:

J Weedon

Judi Weedon Town Clerk

24th June, 2021

Committee Membership

Cllr A Clarke Cllr D Shortell Cllr M Hawkes Cllr C Way Cllr Mrs C Holmes Cllr K Wilkes Cllr Mrs N Senior Cllr Mrs P Yeo

AGENDA

- 1. To Receive Apologies for Absence
- 2. To Appoint a Chairman of the Committee from May 2021 to May 2022
- 3. To Appoint a Vice Chairman of the Committee from May 2021 to May 2022
- 4. Questions from Members of the Public (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes
- 5. To Receive Declarations of Interests on any Matter on this Agenda
- 6. To Receive Clerks Report
- 7. To Receive Financial Information
 - a. Bank Reconciliations up to end May 2021
 - b. Internal Controls and income report
 - c. Budget Comparison for Year ending 31.03.21
 - d. CCLA information
- 8. To Approve Accounts for Payment
- 9. To Review Earmarked Funds
- 10. To Review Bank Mandate and signatories
- 11. To Review Legacy Award deadline to bring in line with our financial year
- 12. To Consider Grant Applications
 - a. West Moors Community Speedwatch
- 13. To Receive Correspondence
- 14. Staff Matters:
 - a. Sickness Report
 - b. Overtime report
 - c. Annual Leave report