

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
A LARGER PRINT VERSION IS AVAILABLE ON REQUEST
Please note that meetings may be recorded

WEST MOORS TOWN COUNCIL

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There will be a meeting of the **FINANCE & GENERAL-PURPOSE COMMITTEE** held on **THURSDAY 9th SEPTEMBER 2021 at 7.30pm** in St Anthony's Church Hall, Pinehurst Road to transact the following business:

J Weedon

Judi Weedon
Town Clerk

2nd September 2021

Committee Membership

Cllr Mrs P Yeo – Chair
Cllr Mrs N Senior - Vice Chair

Cllr A Clarke
Cllr D Shortell

Cllr M Hawkes
Cllr C Way

Cllr Mrs C Holmes
Cllr K Wilkes

AGENDA

1. To Receive Apologies for Absence
2. Questions from Members of the Public (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes
3. To Receive Declarations of Interests on any Matter on this Agenda
4. To Receive Clerks Report
5. To Receive Financial Information
 - a. Bank Reconciliations up to end August 2021
 - b. Internal Controls and income report
 - c. Budget Comparison for period ending 30.06.21
 - d. CCLA information
6. To Approve Accounts for Payment
7. To Review Risk Management Statement
8. To Review Internal Financial Controls
 - a. Effectiveness of Internal Controls
 - b. Internal Audit
9. To Consider Grant Applications:
 - a. Citizens Advice
10. To Receive Correspondence
11. Staff Matters:
 - a. Sickness Report
 - b. Overtime report
 - c. Annual Leave report