

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
A LARGER PRINT VERSION IS AVAILABLE ON REQUEST
Please note that meetings may be recorded

WEST MOORS TOWN COUNCIL

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There will be a meeting of the **FINANCE & GENERAL-PURPOSE COMMITTEE** being held on **THURSDAY 18th JANUARY 2024 at 7.30pm** in The Pavilion, Fryer Field to transact the following business:

J Weedon

Judi Weedon
Town Clerk

11th January 2024

Committee Membership

	Cllr Mrs P Yeo - Chair		
	Cllr Mrs N Senior – Vice Chair		
Cllr A Clarke	Cllr M Hawkes	Cllr Mrs C Holmes	Cllr J Randall
Cllr D Shortell	Cllr C Way	Cllr K Wilkes	

AGENDA

1. To Receive Apologies for Absence
2. Questions from Members of the Public (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes
3. To Receive Declarations of Interests on any Matter on this Agenda
4. To Receive Clerks Report
5. To Receive Financial Information
 - a. Bank Reconciliations up to end December 2023
 - b. Internal Controls and income reports to end December 2023
 - c. Budget Comparison 31.12.2023 (Quarter 3)
 - d. CCLA Information
6. To Approve Accounts for Payment
7. To Consider Committee budgets and make precept recommendation to Council
8. To Review Variable Direct Debits
9. To Approve New Policies and Procedures
 - a. Lost Property Procedure
 - b. Volunteer Policy

10. To Review Policies and Procedure

- a. Freedom of Information Policy including Publication Scheme
- b. Equality and Diversity Policy
- c. Health and Safety Policy

11. To Consider Grant Applications

- a. Home Start Wessex
- b. East Dorset and Purbeck Citizens Advice Bureau

12. To Receive Correspondence

13. Staff Matters:

- a. Sickness Report
- b. Overtime report

14. To Exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admission to meetings) Act 1960

15. To Receive Staff Appraisal reports