

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
A LARGER PRINT VERSION IS AVAILABLE ON REQUEST
Please note that meetings may be recorded

WEST MOORS TOWN COUNCIL

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There will be a meeting of the **FINANCE & GENERAL-PURPOSE COMMITTEE** being held on **THURSDAY 21st MARCH 2024 at 7.30pm** in The Pavilion, Fryer Field to transact the following business:

J Weedon

Judi Weedon
Town Clerk

14th March 2024

Committee Membership

	Cllr Mrs P Yeo - Chair		
	Cllr Mrs N Senior – Vice Chair		
Cllr A Clarke	Cllr M Hawkes	Cllr Mrs C Holmes	Cllr J Randall
Cllr D Shortell	Cllr C Way	Cllr K Wilkes	

AGENDA

1. To Receive Apologies for Absence
2. Questions from Members of the Public (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes
3. To Receive Declarations of Interests on any Matter on this Agenda
4. To Receive Clerks Report
5. To Receive Financial Information
 - a. Bank Reconciliations up to end February 2024
 - b. Internal Controls and income reports to end February 2024
6. To Approve Accounts for Payment
7. To Receive Audit Report
8. To Review Policies and Procedures
 - a. Standing Orders
 - b. Value for Money Statement
 - c. Investment Strategy
 - d. Traveller Policy
 - e. Training and Development Policy
 - f. Press and Media Policy
9. To Receive Correspondence
10. Staff Matters:
 - a. Sickness Report
 - b. Overtime report
 - c. Annual Leave report