

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT  
Please note that meetings may be recorded

## WEST MOORS TOWN COUNCIL

4 Park Way, West Moors, Dorset BH22 0HL  
Tel: 01202 861044 Email: [office@westmoors-tc.gov.uk](mailto:office@westmoors-tc.gov.uk)



Dear Councillor

You are summoned to attend the **MEETING OF THE TOWN COUNCIL** to be held on **THURSDAY 30<sup>th</sup> JANUARY 2025** at **7.30pm** in The Pavilion, Fryer Field to transact the following business:

*J Weedon*

Judi Weedon  
Clerk

24<sup>th</sup> January 2025

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	Cllr Mrs R Burke – Chair	
	Cllr Mrs N Senior – Vice Chair	
Cllr D Green	Cllr M Hawkes	Cllr Mrs C Holmes
Cllr T Salt	Cllr D Shortell	Cllr J Staig
	Cllr K Wilkes	Cllr Mrs P Yeo
		Cllr J Randall
		Cllr C Way

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## AGENDA

1. [To Receive Apologies for Absence](#)
2. Questions from Members of the Public (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes
3. To Receive Declarations of Interests and requests for Dispensations - Localism Act 2011 – Dispensations from section 31(4)
4. [To Approve and Sign the Minutes of the Town Council meeting held on Thursday 19<sup>th</sup> December 2024 \(pages 3263-3265\). To Receive any Matters Arising from them \(for information only\)](#)
5. To Approve, Adopt and Sign the following Committee meeting reports:
  - a) [Planning Consultative committee](#) 09.01.25 (pages 3266-3267)
  - b) [Environment committee](#) 16.01.25 (pages 3268-3273)
  - c) [Finance and General-Purpose committee](#) 23.01.25 (pages 3274-3283)
6. [To Receive Clerks report](#)
7. [To Approve Accounts for Payment](#)
8. [To Approve Budget and Precept for 2025/26](#)
9. [To Respond to the Strengthening the standards and conduct framework for local authorities in England consultation.](#)
10. [To Receive Update on Strategic Plan – Environment Consultation](#)
11. [To Receive Report from Dorset Councillors](#)
12. [To Receive Westival Planning Update](#)
13. [To Receive Information from Members](#)
14. [To Receive Correspondence](#)

COUNCIL MINUTES ARE AVAILABLE TO VIEW AT [www.westmoors-tc.gov.uk](http://www.westmoors-tc.gov.uk)

### **AGENDA ITEM 1 – Apologies for Absence**

The Clerk will give the apologies for those councillors who have given prior notice that they are unable to attend the meeting.

*PLEASE NOTE: That a reason for all future apologies for non-attendance at meetings will be required. This is part of the Local Government Act 1972 s 85(3) and Sch 12 para 40. The reason for the apology will be noted in the minutes.*

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### **AGENDA ITEM 2 – Questions from Members of the Public**

Public are required to submit questions a minimum of 24 hours prior to meeting. Please note that the meeting is by law 'a meeting held in public, not a 'public meeting'. The law gives members of the public the right to attend and observe but not to speak. Any questions/representations received will be read out) Public session is limited to 10 minutes

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### **AGENDA ITEM 3 – Declarations of Interests**

If an item appears on the agenda that a member holds a pecuniary interest in, as stated on their registration of pecuniary interest form, they must declare that interest and follow the rules set out in the Code of Conduct.

If any member is in any doubt whether to declare an interest, please speak to the clerk.

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## AGENDA ITEM 4 – APPROVE COUNCIL MINUTES 19.12.2024

3263

### WEST MOORS TOWN COUNCIL

**MINUTES** of the **TOWN COUNCIL MEETING** held on Thursday 19<sup>th</sup> December 2024 in St Anthony's Church Hall, Pinehurst Road at 8:20pm.

Prior to the start of the meeting the Chair welcomed Cllr Nick Ireland, Leader of Dorset Council. Cllr Ireland took questions from residents prior to the start of the council meeting (18 residents were present).

**PRESENT:**

Cllr Mrs R Burke - Chair		
Cllr D Green	Cllr M Hawkes	Cllr Mrs C Holmes
Cllr J Randall	Cllr T Salt	Cllr D Shortell
Cllr J Staig	Cllr C Way	Cllr K Wilkes
Cllr Mrs P Yeo		

**OTHERS PRESENT:** Mrs Judi Weedon, Town Clerk  
Cllr N Ireland – Leader of Dorset Council  
Dorset Councillor A Skeats  
1 member of the public

**APOLOGIES:** Cllr Mrs N Senior

**24/235 QUESTIONS FROM MEMBERS OF THE PUBLIC**

None

**24/236 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**

None

**24/237 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 28<sup>th</sup> NOVEMBER 2024**

Having been circulated, the minutes on pages 3260-3262 were agreed, adopted and signed.

**24/238 TO RECEIVE TOWN CLERKS REPORT**

1. The litter pick held on the 30<sup>th</sup> November saw 21 members of the public join in.
2. The Christmas Tree and lights on Station Road have been well received. There is also a tree at Pinehurst shops.
3. There was no major damage to any council property during storm Darragh.
4. The CEO of Dorset Council, Matt Prosser, will be leaving in Spring 2025 for a job in New Zealand.
5. Arrangements for the Annual Town meeting are underway, with 9 community groups already confirmed as attending.
6. One CCTV camera covering the MUGA area was damaged in the storm this has been replaced.
7. Electronic Christmas Cards have been sent out to all suppliers, volunteers, other town and Parish council etc.

**24/239 ACCOUNTS FOR PAYMENT**

It was

**RESOLVED that the accounts for payment be approved as attached on page 3265 of these minutes. (Cllr's Yeo and Wilkes to authorise the electronic payments)**

*Voting: unanimous*

**24/240 WESTIVAL 2025**

Members having deferred to decision about holding the Westival event in 2025 from the October Council meeting, briefly discussed the event and it was

**RESOLVED that Westival 2025 be held.**

*Voting: unanimous*

**24/241 LOCAL GOVERNMENT AWARD SCHEME – SILVER LEVEL**

Members having received information on the Local Council Award scheme, after a brief discussion, it was

**RESOLVED that West Moors Town Council apply for the Local Government Award Scheme and that all documentation and information is in place for the Silver Award, and where applicable is published on the Councils website.**

*Voting: unanimous*

**24/242 STRATEGIC PLAN UPDATE – ENVIRONMENT CONSULTATION**

Members received an update on the environment consultation.

The Planning and Development survey is being published on Monday 13<sup>th</sup> January.

**24/243 DORSET COUNCILLOR REPORT**

Members received a written report from Dorset Councillor Shortell regarding parking and traffic issues on The Avenue and Station Road and funding for schools.

A copy of the full report is available in the council office.

**24/244 INFORMATION FROM MEMBERS**

Cllr Way supplied copies of the youth club accounts for members and informed members that he was still waiting attendance numbers.

Cllr Salt informed members that speed watch had now been up and running for 12 months and in that time, they have held 63 sessions, five of which had been with the police (during these sessions the police issued 111 fixed penalty notices, which equates to 2.2%), counted 48,000 vehicle movements, 663 people had received a letter about speeding, 10 second letters and one third letter had been sent.

Cllr Staig informed members that he wished for someone from Dorset Council to audit the mini roundabout in Station Road/Pinehurst as he felt it was unsafe.

**24/245 CORRESPONDENCE**

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair thanked Cllr Nick Holland for attending the meeting and being very open and candid.

The Chair declared the meeting closed at 20.35 hrs.

The next meeting of the Town Council will be held on 30<sup>th</sup> January 2025 at 19:30hrs.

SIGNED ..... DATE .....  
Chair

<b>Payment list dated 19.12.2024</b>			
Payment method	Invoice amount	Invoice date	Details
EB 23.12	£50.00	26.11.24	Cole Management - Window and Bus Stop cleaning for November
EB 23.12	£1,440.00	28.11.24	Verwood Cleaning Services - Pavilion and public toilets cleaning for November
EB 23.12	£1,544.11	30.11.24	Terraforma - Fryer Field and Cemetery Maintenance for November
EB 23.12	£253.20	30.08.24	SLCC - Job Advert
EB 23.12	£42.00	10.12.24	SLCC - Training - Nadine Hancock - Commenting effectively on planning applications
EB 23.12	£30.00	03.12.24	DAPTC - Training Cllr Holmes - NPPF Potential changes
EB 23.12	£35.00	16.12.24	DAPTC - Training Office staff - Introduction to Planning
EB 23.12	£3,300.00	05.12.24	RHV Tree and Hedging Specialists - Tree work at Fryer Field on 4 x Oak trees (TPO)
EB 23.12	£100.00	06.12.24	Castleman Community Larder - Donation in lieu of sending out Christmas Cards - Minute no 24/186 (10)
EB 23.12	£129.12	04.12.24	Aquacare - Pavilion water hygiene monitoring - Dec
EB 23.12	£641.18	06.12.24	Peter Ridley Waste - Kitchen caddy bags
EB 23.12	£49.69	01.12.24	XCS UK Ltd - copying charges - 02.09.24 to 01.12.24
EB 23.12	£6.19	02.12.24	Source for Business - Water charges - Allotments - 05.11.24 to 01.12.24
EB 23.12	£120.60	03.12.24	Source for Business - Water charges - Public Toilets - 05.11.24 to 02.12.24
EB 27.12	£1,728.42	10.12.24	HM Revenue and Customs - Tax and NI - Month 9
EB 27.12	£1,759.29	10.12.24	Dorset Council - Pension contributions - Month 9
EB 27.12	£5,068.46	10.12.24	Staff Salaries - Month 9 December
EB 23.12	£2,991.97	12.12.24	Light Angels - Christmas lighting for 2024 - second instalment
EB 23.12	£50.00	12.12.24	Dorset Council - Election Charge from May
EB 23.12	£66.52	17.12.24	Ecohound - Dog waste bags
<b>TOTAL</b>	<b>£19,405.75</b>		
<b>Direct Debits and Debit Card payments</b>			
Payment method	Invoice amount	Invoice date	Details
DC 26.11	£38.40	26.11.24	Radar Key Company - 10 Radar keys for resell to residents
DC 28.11	£10.50	28.11.24	Well Heeled - Key cutting
DD 09.12	£18.00	09.12.24	Sage - Payroll software, monthly subscription
DC 16.12.	£44.80	16.12.24	The Flag Company - VE Day Anniversary Flag
DC 17.12	£20.23	17.12.24	Lidl - Refreshments for Council meeting
<b>Total</b>	<b>£131.93</b>		



3266

**WEST MOORS TOWN COUNCIL**

**MINUTES** of the **PLANNING CONSULTATIVE COMMITTEE** held on  
**Thursday 9<sup>th</sup> January 2025** in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.00pm

**PRESENT:** Cllr Mrs N Senior – Chair  
Cllr Mrs R Burke Cllr D Green Cllr M Hawkes  
Cllr T Salt Cllr C Way Cllr K Wilkes

**OTHERS PRESENT:** Judi Weedon, Town Clerk  
Nadine Hancock, Assistant to Town Clerk

**APOLOGIES:** Cllr J Randall Cllr Mrs P Yeo  
(reasons for apologies were noted)

**24/246 DECLARATIONS OF INTEREST**  
None

**24/247 PUBLIC DISCUSSION PERIOD**  
None

**24/248 TO CONSIDER PLANNING APPLICATIONS**  
Copies of the following applications were received, and it was agreed that observations, as stated, should be submitted to the Dorset Council:  
Voting was unanimous unless stated otherwise.

**P/HOU/2024/07120 – 280 Station Road**

Erect single storey rear side extension. Brickwork parapet to match existing brickwork.  
*No Objection*

**For Information Only**

**P/STA/2024/06107 – Newmans Lane area**

Notification of alterations to the existing high voltage overhead lines by undergrounding two spans of overhead line and installing a new terminal pole and stays

**24/249 NOTIFICATION OF DECISIONS FROM DORSET COUNCIL**

**P/FUL/2024/04588 – 20 Abbey Road**

Demolish existing dwelling and erect a new 4 bedroomed property

**WMTC Comments**

No objection

**Dorset Council Decision**

Permitted

**P/FUL/2024/04872 – Ferndown Forest Golf Club**

Erection of an electrical substation and a 4 charger, high powered electric vehicle charging hub

**WMTC Comments**

No Objection

**Dorset Council Decision**

Permitted

**P/HOU/2024/05789 – 15 Heatherdown Road**

Removal of existing extension and construction of new single storey rear extension

**WMTC Comments**

No Objection

**Dorset Council Decision**

Permitted

**P/VOC/2024/06449 – 5 The Coppice**

Raise hip to gable and ground floor rear infill extension (with variation of condition 2 of planning permission P/HOU/2024/04801 to vary the plans to enable door to side elevation, additional roof light and add glazed window to ground floor elevation to match existing)

**WMTC Comments**

No comment submitted

**Dorset Council Decision**

Permitted

**24/250 NOTIFICATION OF PLANNING APPEALS**

None

**24/251 NOTIFICATION OF TREE MATTERS****Tree Preservation Orders:**

None

**Tree Work**

24 Moorlands Road	<b>REQUEST:</b> T1 Silver Birch: Reduce ultimate height by maximum of 3 metres. Reduce lateral spread by maximum of 1.5 metres.
Land to south of Gladelands Park, Ringwood Road, Ferndown, BH22 9BW and land between A31 & Pinehurst Park, West Moors, BH22 0BS	<b>CONSENT TO:</b> Prune back trees to achieve a clearance of 5 metres from overhead lines. Largely pine, silver birch and willow with some oaks.
Communal bank running adjacent to 1 Abbots Way	<b>REQUEST:</b> Birch, fell to 2 metre stump to leave a habitat. Plant standard Betula pendula as replacement

**24/252 CORRESPONDENCE**

Application P/HOU/2024/05845 – 77A Elmhurst Road, erect oak framed single garage. This application is being heard by the eastern area planning committee on 22.01.25 due to the objection from the town council. Cllr's Senior and Burke, along with the Clerk to liaise on attendance at this meeting.

The Chairman declared the meeting closed at 19.07 hrs

The next meeting of the Planning Consultative committee is scheduled for the 6<sup>th</sup> February 2025.

SIGNED ..... DATE .....  
CHAIR OF PLANNING CONSULTATIVE COMMITTEE



3268

**WEST MOORS TOWN COUNCIL**

**MINUTES** of the **ENVIRONMENT COMMITTEE** held on  
**THURSDAY 16<sup>th</sup> JANUARY 2025** in the Pavilion, Fryer Field, West Moors at 7.30pm.

**PRESENT:**

Cllr Mrs C Holmes – Chair		
Cllr Mrs R Burke	Cllr M Hawkes	Cllr J Randall
Cllr T Salt	Cllr J Staig	Cllr Mrs P Yeo

**OTHERS PRESENT:** Judi Weedon, Town Clerk

**APOLOGIES:** Cllr D Green Cllr D Shortell

**24/253 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None.

**24/254 DECLARATIONS OF INTEREST/DISPENSATIONS**  
None.

**24/255 TO RECEIVE THE CLERK'S REPORT**

- a) During the storms in November a portion of a dead tree at the cemetery fell into the garden of 16 Priory Road, this was cleared by Terrafirma.
- b) Christmas Lights: These were well received and the addition of the Christmas tree at Pinehurst Road shops appeared to be appreciated.
- c) Fryer Field: There has been some vandalism of the field in December with what looks like a motorbike jumping over the ditch, this created damage to the grass and the edge of the ditch. Terrafirma will repair this when the area has dried out.
- d) Oakhurst Play area: some replacement parts for the climbing frame have been ordered.
- e) Petwyn: Local company JG Exterior Services have cleaned all the paving on the Petwyn free of charge.

**24/256 SIGNAGE AROUND WEST MOORS**  
Members discussed the agenda item put forward by Cllr Mrs C Holmes, after discussion the agenda matter was not carried forward.  
Members then went on to discuss cleaning of street signs, and road name plates. Members requested that a Facebook post be produced asking local residents to help keep West Moors clean, by cleaning their local road name plates. Cllr Staig agreed to have a go a cleaning a few of these to see how they come up.

**24/257 STORAGE ROOM HIRE FEE**  
Members discussed the fee charged for the storage room in the pavilion, after discussion it was  
**RESOLVED to increase the fee for the hire of a storage room in the pavilion to £30 per month (from April 2025) and review again in 12 months.**  
*Voting: unanimous*



**24/258 CAR PARK WORKS**

Members reviewed 3 quotes to reline the car park at Park Way. After consideration members

**RESOLVED to accept the quote from APM for relining the Park Way car park at a cost of £1858, with funds to come from the earmarked service devolution fund.**

*Voting: Unanimous*

**24/259 PICKLEBALL COURTS**

Members discussed a request from Cllr Yeo to convert one tennis court into two pickleball courts. Members debated whether the public should be consulted about this and that there are currently ideas to convert the tennis courts into another MUGA.

There were no costs in the proposal about how much this conversion would cost. The cost of nets for a pickleball court were sought at the meeting and after discussion it was

**RESOLVED to modify one tennis court into 2 pickleball courts in the interim whilst funds are raised for a new MUGA, with the funds (£1,000) for the work coming from the earmarked replacement MUGA grass fund. (nets and line marking)**

*Voting: unanimous*

**24/260 COMMITTEE BUDGET**

Members considered the draft committee budget for 2025/26 and after discussion made no changes to it. This will now go forward to the Finance and GP meeting for further scrutiny. A copy of the draft committee budget is shown on pages 3270 to 3273 of these minutes.

**24/261 CEMETERY MATTERS**

Members were informed of updates relating to an unauthorised memorial and artificial grass on plots.

**24/262 UPDATE: PUBLIC TOILETS**

Repairs to the building where the roller door was removed have been carried out and the gutters have been cleaned out.

Bollards have been installed to protect the front of the building from vehicles. There have been a few incidences of unpleasant graffiti appearing in the gents this is removed as soon as it is reported to us.

Cllr Mrs C Holmes felt that the cleaning charges were very high and asked that other quotes are sought.

**24/263 UPDATE: ALLOTMENTS**

Members received a brief update.

**24/264 CORRESPONDENCE**

Cllr Mrs C Holmes highlighted a Dorset Council survey – Town and Parish Council – Climate and Nature Survey and asked that members look at it and respond.

Post meeting note: This survey was sent to all councillors on 28.11.2024 12:15hrs

The Chairman declared the meeting closed at 20:46hrs

The next meeting of the Environment Committee is scheduled for 13<sup>th</sup> March 2025 at 19:30hrs

SIGNED ..... DATE .....  
 Chair of Environment Committee

### **DRAFT ENVIRONMENT BUDGET 2025/26**

Code	Source	BUDGET
		<b>2025/26</b>
<b><u>INCOME</u></b>		
<b>1100</b>	<b>Playing Field Fees</b>	
1100/1	Football	4000.00
1100/3	Multi-Purpose	10000.00
1100/4	Other	2000.00
1100/5	Community Event income	3000.00
<b>Total</b>		<b>19000.00</b>
Income from fees paid by various sports clubs for using the sporting facilities		
<b>1110</b>	<b>Cemetery Fees</b>	
1110/1	Memorial	5000.00
1110/2	Interment	12000.00
1110/3	Purchase Graves	6000.00
<b>Total</b>		<b>23000.00</b>
Income from fees paid by various funeral directors and individuals for interment etc. in the cemetery.		
<b>1115</b>	<b>Allotment Rent</b>	<b>1900.00</b>
Income from allotment rent.		
<b>1125</b>	<b>Memorial Benches and Plaques</b>	<b>0.00</b>
fees from Memorial bench and plaque applications		
<b>TOTAL BUDGETED INCOME</b>		<b>43900.00</b>

### **EXPENDITURE**

<b>3010</b>	<b>Fryer Field Maintenance</b>	
3010/1	General	4500.00
3010/4	Contractor fees	10000.00
<b>Total</b>		<b>14500.00</b>
Fryer Field maintenance covers all aspects of keeping the area in a suitable condition for football and general usage. An external contractor is employed to maintain the Fryer Field. (2025/26 £2500 added for new goal posts)		
<b>3020</b>	<b>Pavilion Running Costs</b>	
3020/1	Electricity	1500.00



3020/2	Water/Sewage	800.00
3020/3	Maintenance	5400.00
3020/4	Legionella Testing	1500.00
3020/6	Phone/Broadband	550.00
<b>Total</b>		<b>9750.00</b>
Pavilion running costs include services to the pavilion and maintenance costs required to keep the building in good condition.		
<b>3030</b>	<b>Multi Purpose Play Area</b>	
3030/2	General Maintenance	4000.00
3030/3	Electricity	500.00
3030/5	Fund for additional MUGA	10000.00
<b>Total</b>		<b>14500.00</b>
MUGA and Floodlight running and maintenance costs		
<b>3040</b>	<b>Fencing</b>	<b>2000.00</b>
To cover any fencing requirements in and around the Fryer Field.		
<b>3050</b>	<b>Fryer Field Play area</b>	
3050/1	Maintenance	250.00
3050/3	Safety Inspections	450.00
<b>Total</b>		<b>700.00</b>
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection.		
<b>3060</b>	<b>Oakhurst Play area Maintenance</b>	
3060/1	Maintenance	250.00
3060/3	Safety Inspections	350.00
<b>Total</b>		<b>600.00</b>
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection.		
<b>3070</b>	<b>Skate park Maintenance</b>	<b>200.00</b>
<b>3080</b>	<b>Play Equipment</b>	<b>4000.00</b>
For replacement play equipment in the future. Monies go into an earmarked fund		
<b>3100</b>	<b>Cemetery Costs</b>	
3100/1	Non Domestic Rates	1100.00
3100/2	Water Charges	50.00
3100/3	Buy Back of Cemetery Plots	0.00
<b>Total</b>		<b>1150.00</b>
Rates and water charges for the cemetery		
<b>3110</b>	<b>Cemetery Maintenance</b>	
3110/1	General	1500.00
3110/2	Fencing	300.00
3110/3	Gravel	350.00
3110/7	Refuse collection service	850.00
3110/8	Contractor Fees	7100.00
<b>Total</b>		<b>10100.00</b>
Cemetery maintenance covers all aspects of work that is required to ensure the cemetery is kept neat and tidy. It also includes funds to carry out any works to improve/replace the area. Refuse collection is carried out weekly.		



<b>3120</b>	<b>Memorial Inspections</b>	<b>0.00</b>
Memorial Inspections are required every 5 years. The last inspection was in April 2024. Next inspection is in 2029		
<b>3140</b>	<b>Petwyn Maintenance/improvements</b>	<b>250.00</b>
Budget for maintenance and improvement to the Petwyn Village green. Includes water charges for stand pipe located on the Petwyn.		
<b>3150</b>	<b>Allotments</b>	<b>750.00</b>
Allotment maintenance and improvements		
<b>3160</b>	<b>Tree Maintenance</b>	<b>3000.00</b>
Funds for the maintenance of all trees on parish land. A rolling maintenance program is in place for trees on council land.		
<b>3170</b>	<b>Climate Emergency</b>	<b>500.00</b>
Funds to cover work of Climate Emergency actions		
<b>4000</b>	<b>Public seats</b>	
4000/1	Maintenance	300.00
4000/2	Purchase	0.00
<b>Total</b>		<b>300.00</b>
For the repair/maintenance/replacement/addition of public seats.		
<b>4010</b>	<b>Bus Shelters</b>	
4010/1	Maintenance	500.00
4010/2	Purchase	0.00
<b>Total</b>		<b>500.00</b>
Budget for the maintenance of Council owned bus shelters.		
<b>4020</b>	<b>Street Furniture (Inc. Dog Bins)</b>	
4020/1	Maintenance	600.00
4020/2	Purchase	0.00
<b>Total</b>		<b>600.00</b>
Repairs/maintenance/purchase of welcome signs, dog bins, refuse bins, defib maintenance		
<b>4025</b>	<b>Speed Watch and Speed Indicator Device</b>	<b>500.00</b>
Costs associated with the SID and Community Speed Watch team		
<b>4030</b>	<b>General</b>	<b>200.00</b>
A general contingency fund for items not specifically covered in the budget		
<b>4040</b>	<b>Christmas decorations</b>	<b>7500.00</b>
Christmas decoration costs		
<b>4070</b>	<b>Lengthsman</b>	<b>1800.00</b>
Lengthsman costs		
<b>4075</b>	<b>Public Toilets</b>	<b>24000.00</b>
Public toilets maintenance, cleaning, consumables, water, electricity		
<b>4076</b>	<b>Car Park costs</b>	<b>150.00</b>
Costs for Park Way car park		
<b>4090</b>	<b>Dogs</b>	<b>650.00</b>
Cost of emptying of Council owned Dog waste bin.		
<b>4095</b>	<b>CCTV</b>	

4095/1	Purchase/Installation	0.00
4095/2	Maintenance	200.00
<b>Total</b>		<b>200.00</b>
CCTV costs		
<b>4097</b>	<b>Community Event costs</b>	<b>5000.00</b>
<b>4098</b>	<b>Fryer Field Development Plan</b>	<b>0.00</b>
<b>4099</b>	<b>Keep Britain Tidy Events</b>	<b>200.00</b>
Funds for arranging litter pick events		
<b>TOTAL BUDGETED EXPENDITURE FOR ENVIRONMENT COMMITTEE</b>		<b>103600.00</b>

## AGENDA ITEM 5c – Finance and GP minutes 23.01.25

3274

### WEST MOORS TOWN COUNCIL

**MINUTES of the FINANCE & GENERAL PURPOSES COMMITTEE held on THURSDAY 23<sup>rd</sup> JANUARY 2025 in the Pavilion, Fryer Field at 7.30pm.**

**PRESENT:** Cllr C Way – Chair  
Cllr M Hawkes Cllr Mrs C Holmes Cllr D Shortell  
Cllr J Staig Cllr K Wilkes Cllr Mrs P Yeo

**OTHERS PRESENT:** Judi Weedon, Town Clerk

**APOLOGIES:** Cllr Mrs N Senior Cllr J Randall  
(reasons for absence were noted)

**24/265 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**24/266 DECLARATIONS OF INTEREST/DISPENSATIONS**  
Cllr Wilkes declared an interest in agenda item 7a, grant application to HomeStart Wessex.  
Cllr Wilkes did not participate in the discussion or vote.

**24/267 TO RECEIVE THE CLERK'S REPORT**  
a) Lloyds Bank: Other banking providers are yet to be researched and considered.

**24/268 TO RECEIVE FINANCIAL INFORMATION**  
a) Members received bank reconciliations up to 31<sup>st</sup> December 2024, as attached on page 3276 of the minutes.  
b) Internal Controls: Members received income reports for November and December. Bank statements and petty cash up to 31<sup>st</sup> December have been inspected and checked by the Chair, Cllr C Way.  
c) Budget Comparison: Members reviewed the budget comparison to 31<sup>st</sup> December 2024 (3<sup>rd</sup> quarter), as attached on pages 3277-3280 of these minutes  
d) CCLA Information was noted.

**24/269 ACCOUNTS FOR PAYMENT**  
It was  
**RESOLVED that the accounts for payment be approved as attached on page 3281 of the minutes. Cllr's Yeo and Wilkes to authorise the electronic payments.**  
*Voting: Unanimous*

**24/270 GRANTS**  
Members had a general discussion surrounding the funds available in the budget for grants, and that the grants applications before them would exceed the budgeted amount for this financial year. Members agreed that the applications before them were all worthy causes and agreed to an overspend on the budget.

**a) HomeStart Wessex**  
Grant application for £1880 to assist and support families in West Moors  
After discussion it was  
**RESOLVED that a grant of £1,880 be awarded to HomeStart Wessex for 2024/25**  
*Voting: unanimous*  
*Cllr Wilkes having declared an interest did not vote*

**b) Mosaic – Supporting Bereaved Children**  
Grant application for £1400 to help support bereaved children and young people in West Moors with counselling sessions.  
After discussion it was  
**RESOLVED that a grant of £1,400 be awarded to Mosaic for 2024/25**  
*Voting: unanimous*



**c) Citizens Advice Bureau – East Dorset and Purbeck**

Grant application for £1500 to help with providing free advice to residents.

After discussion it was

**RESOLVED that a grant of £1,500 be awarded to the Citizens Advice Bureau for 2024/25**

*Voting: unanimous*

**24/271 BUDGETS****a. Members reviewed the draft budget for the F&GP committee.**

The budget as shown on pages 3282 to 3283 of these minutes was commended to the Council for approval.

**b. Members reviewed the draft Environment budget as attached to the Environment committee minutes dated 16<sup>th</sup> January. Members did not make any changes to this budget and commend it to the Council for approval.****c. The committee recommended that the Council consider a precept of £221,148. The Band D cost being £71.03 which equates to £1.37 per week****24/272 COUNCIL POLICIES AND PROCEDURES**

Members reviewed the following policies

**a) Crime and Disorder Policy**

Members reviewed the Crime and Disorder Policy and after discussion it was agreed that no amendments were required.

**b) Privacy Notice – General**

Members reviewed the General Privacy Notice and after discussion it was agreed that no amendments were required.

**c) Privacy Notice – Staff / Councillors**

Members reviewed the Privacy Notice for Staff and Councillors and after discussion it was agreed that no amendments were required.

**24/273 CORRESPONDENCE**

None

**24/274 STAFF MATTERS**

Members received:

- a) Sickness Report: The contents were noted
- b) Overtime Report: The contents were noted
- c) Annual Leave Report: The contents were noted

The Chairman declared the meeting closed at 20:07hrs

The next meeting of the Finance and General-Purpose Committee is scheduled for 20<sup>th</sup> March 2025 at 19.30hrs

SIGNED ..... DATE .....  
Chair of Finance and General-Purpose Committee

**West Moors Town Council****Bank reconciliation as at 31.12.2024**

Amount in bank as at 30/11/24	£273,432.93
Income during December	£2,781.97
Expenditure during December	£20,911.58
Amount in bank as at 31/12/24	£255,303.32

**Bank Reconciliation as at 31/12/2024**

Current	£1,256.37
Deposit	£228,978.13
CCLA PSDA	£25,000.00
Petty cash	£8.47
	-----
	£255,242.97
Less outstanding payments	£1.15
Plus unrepresented receipts	£61.50
	-----
Total amount held in accounts	£255,303.32

**Long Term Investment:**

CCLA Property Fund	£119,306.16
(Nominal value at 30.06.2024)	

**Outstanding Loan Amount**

Public Works Loan	(£34,528.56)
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<b>Financial Budget Comparison</b>					
Comparison between 01/04/2024 and 31/12/2024 (3rd quarter)					
		<b>24/25 Approved Budget</b>	<b>Actual Net to date</b>	<b>Balance</b>	
<b>INCOME</b>					
<b>Finance And General Purposes Committee</b>					
1000	Precept	£183,444.00	£183,444.00	£0.00	
1010	Interest - Deposit Acc	£2,000.00	£2,030.22	£30.22	
1011	Interest - CCLA PS Deposit Acc	£1,000.00	£959.08	-£40.92	
1025	Dividend - CCLA Property Fund	£5,000.00	£4,673.78	-£326.22	
1030	General	£0.00	£20.76	£20.76	
1035	CIL Receipts	£0.00	£9,415.49	£9,415.49	
1040	Sales - Dog Waste bags	£340.00	£207.50	-£132.50	
1045	Sales - Kitchen Caddy bags	£2,500.00	£1,578.54	-£921.46	
1050	Insurance Claims	£0.00	£0.00	£0.00	
1070	Grants	£0.00	£13,616.37	£13,616.37	**
1080	Youth Club (rent and water)	£200.00	£0.00	-£200.00	
1090	Park Way ground rent and insurance charge	£600.00	£339.86	-£260.14	
<b>Total Finance And General Purposes</b>		<b>£195,084.00</b>	<b>£216,285.60</b>	<b>£21,201.60</b>	
<b>Environment Committee</b>					
1100	<b>Fryer Field Fees</b>				
/1	Football	£4,500.00	£1,982.08	-£2,517.92	
/3	MUGA	£10,000.00	£8,415.00	-£1,585.00	
/4	Other	£2,500.00	£1,916.80	-£583.20	
/5	Community Event Income	£3,000.00	£6,310.60	£3,310.60	
	Total	£20,000.00	£18,624.48	-£1,375.52	
1110	<b>Cemetery Fees</b>				
/1	Memorial	£5,000.00	£3,467.00	-£1,533.00	
/2	Interment	£12,000.00	£11,490.00	-£510.00	
/3	Purchase Plot	£6,000.00	£7,242.00	£1,242.00	
	Total	£23,000.00	£22,199.00	-£801.00	
1115	<b>Allotment Rent</b>	£1,900.00	£1,945.02	£45.02	
1120	<b>Insurance Settlements</b>	£0.00	£0.00	£0.00	
1125	<b>Memorial Benches and Plaques</b>	£0.00	£2,000.00	£2,000.00	
<b>Total Environment</b>		<b>£44,900.00</b>	<b>£44,768.50</b>	<b>-£131.50</b>	
<b>Total Income</b>		<b>£239,984.00</b>	<b>£261,054.10</b>	<b>£21,070.10</b>	
<b>EXPENDITURE</b>					
<b>Finance And General Purposes Committee</b>					
2000	<b>Salaries</b>	£76,670.00	£54,122.01	£22,547.99	
2010	<b>Employers Pension Contributions</b>	£16,411.00	£11,664.92	£4,746.08	
2020	<b>Employers NIC</b>	£7,786.00	£5,582.54	£2,203.46	
2030	<b>Expenses</b>				
/1	Office staff	£400.00	£306.28	£93.72	
/3	Councillors Travel	£200.00	£5.40	£194.60	



/4	Chairman's Allowance	£75.00	£17.56	£57.44	
	Total	£675.00	£329.24	£345.76	
2040	<b>Training</b>				
/1	Clerk/Staff	£600.00	£193.00	£407.00	
/2	Councillors	£1,000.00	£365.36	£634.64	
	Total	£1,600.00	£558.36	£1,041.64	
2045	<b>Health &amp; Safety</b>	£100.00	£0.00	£100.00	
2050	<b>Office and Admin Costs</b>				
/1	Non Domestic Rates	£0.00	£0.00	£0.00	
/2	Electricity	£2,500.00	£1,140.43	£1,359.57	
/3	Phone Charges	£700.00	£302.48	£397.52	
/4	Broadband Charges	£400.00	£294.93	£105.07	
/5	Stationery	£350.00	£122.48	£227.52	
/6	Photocopier	£1,800.00	£1,228.51	£571.49	
/7	Maintenance inc refuse collection	£500.00	£429.32	£70.68	
/9	Water Charges	£200.00	£71.27	£128.73	
	Total	£6,450.00	£3,589.42	£2,860.58	
2055	<b>Public Works Loan repayment</b>	£6,940.00	£6,938.22	£1.78	
2060	<b>IT Costs</b>				
/1	IT Support	£2,000.00	£1,655.29	£344.71	
/2	IT Capital Expenditure	£0.00	£19.15	£19.15	
/3	Website Costs	£350.00	£315.00	£35.00	
	Total	£2,350.00	£1,989.44	£360.56	
2070	<b>Insurance</b>	£5,700.00	£5,648.33	£51.67	
2080	<b>Petty Cash</b>				
/1	Postage	£150.00	£28.92	£121.08	
/2	Other	£100.00	£52.45	£47.55	
	Total	£250.00	£81.37	£168.63	
2090	<b>Professional Fees</b>				
/1	Audit Fees	£1,500.00	£1,025.00	£475.00	
/2	Legal Fees	£500.00	£400.00	£100.00	
/3	Other fees	£0.00	£297.25	£297.25	1
	Total	£2,000.00	£1,722.25	£277.75	
	<b>Subscriptions</b>				
/1	DAPTC	£1,332.00	£1,331.21	£0.79	
/2	SLCC	£350.00	£348.00	£2.00	
/3	Others	£850.00	£135.00	£715.00	
	Total	£2,532.00	£1,814.21	£717.79	
2110	<b>Purchase of dog waste bags</b>	£250.00	£117.63	£132.37	
2115	<b>Purchase of Kitchen Caddy Bags</b>	£2,000.00	£1,068.64	£931.36	
2120	<b>Grants</b>				
/1/2	General Grants	£5,000.00	£3,200.00	£1,800.00	
/3	CAB (section 142)	£800.00	£0.00	£800.00	
	Total	£5,800.00	£3,200.00	£2,600.00	
2130	<b>Election Expenses</b>	£500.00	£50.00	£450.00	
2140	<b>General &amp; Contingency</b>	£500.00	£396.47	£103.53	
2150	<b>Advertising and Publicity</b>	£600.00	£899.56	£299.56	
2180	<b>Remembrance Day costs</b>	£800.00	£570.00	£230.00	
2190	<b>Youth Club Funding</b>	£20,000.00	£20,000.00	£0.00	

2195	<b>Service Devolution</b>	£0.00	£0.00	£0.00	
2196	<b>Data Control</b>	£0.00	£0.00	£0.00	
2197	<b>CIL Expenditure</b>	£0.00	£2,951.45	-£2,951.45	<sup>2</sup>
2198	<b>Community Celebrations</b>	£400.00	£68.27	£331.73	
2199	<b>Zettle card transaction fees</b>	£0.00	£66.47	-£66.47	
<b>Total Finance And General Purposes</b>		<b>£160,314.00</b>	<b>£123,428.80</b>	<b>£36,885.20</b>	
<b>Environment Committee</b>					
3010	<b>Fryer Field Maintenance</b>				
/1	General	£2,000.00	£3,606.23	-£1,606.23	<sup>3</sup>
/4	Contractor fees	£9,900.00	£6,543.18	£3,356.82	
	Total	£11,900.00	£10,149.41	£1,750.59	
3020	<b>Pavilion Running costs</b>				
/1	Electricity	£1,100.00	£1,067.59	£32.41	
/2	Water/sewage charges	£800.00	£377.53	£422.47	
/3	Maintenance	£5,400.00	£4,175.73	£1,224.27	
/4	Legionella Testing	£920.00	£968.40	-£48.40	
/5	Phone/Broadband	£550.00	£325.51	£224.49	
	Total	£8,770.00	£6,914.76	£1,855.24	
3030	<b>Multi Use Games Area</b>				
/1	Floodlight Maintenance	£0.00	£0.00	£0.00	
/2	General Maintenance	£1,500.00	£30.61	£1,469.39	
/3	Electricity	£300.00	£466.15	-£166.15	
	Total	£1,800.00	£496.76	£1,303.24	
3040	<b>Fencing</b>	£2,000.00	£0.00	£2,000.00	
3050	<b>Fryer Field Play Area</b>				
/1	Maintenance	£250.00	£221.64	£28.36	
/2	Safety Inspections	£450.00	£330.00	£120.00	
	Total	£700.00	£551.64	£148.36	
3060	<b>Oakhurst Play Area</b>				
/1	Maintenance	£250.00	£4,405.20	-£4,155.20	<sup>4</sup>
/2	Safety Inspections	£350.00	£330.00	£20.00	
	Total	£600.00	£4,735.20	-£4,135.20	
3070	<b>Skatepark Maintenance</b>	£200.00	£0.00	£200.00	
3080	<b>Play Equipment</b>	£0.00	£0.00	£0.00	
3100	<b>Cemetery Costs</b>				
/1	Non Domestic Rates	£1,100.00	£823.35	£276.65	
/2	Water Charges	£50.00	£30.55	£19.45	
/3	Buy back of plots	£0.00	£0.00	£0.00	
	Total	£1,150.00	£853.90	£296.10	
3110	<b>Cemetery Maintenance</b>				
/1	General	£1,500.00	£2,720.00	-£1,220.00	<sup>5</sup>
/2	Fencing	£300.00	£0.00	£300.00	
/3	Gravel	£350.00	£0.00	£350.00	
/7	Refuse Collection	£850.00	£674.70	£175.30	
/8	Contractor fees	£7,000.00	£5,155.19	£1,844.81	
	Total	£10,000.00	£8,549.89	£1,450.11	
3120	<b>Memorial Inspections</b>	£0.00	£0.00	£0.00	

3140	<b>Petwyn Maintenance/Improvements</b>	£250.00	£1,199.18	£949.18	<sup>6</sup>
3150	<b>Allotments</b>	£500.00	£719.53	£219.53	<sup>7</sup>
3160	<b>Tree Maintenance</b>	£3,000.00	£3,300.00	£300.00	<sup>8</sup>
3170	<b>Climate Emergency</b>	£500.00	£0.00	£500.00	
4000	<b>Public Seats</b>				
/1	Maintenance	£300.00	£0.00	£300.00	
/2	Purchase	£0.00	£0.00	£0.00	
	Total	£300.00	£0.00	£300.00	
4010	<b>Bus Shelters</b>	£500.00	£150.00	£350.00	
4020	<b>Street Furniture</b>	£1,300.00	£1,115.90	£184.10	
4025	<b>Speed Watch &amp; SID</b>	£0.00	£352.80	£352.80	<sup>9</sup>
4030	<b>General</b>	£200.00	£650.00	£450.00	<sup>10</sup>
4040	<b>Christmas</b>	£6,000.00	£6,408.28	£408.28	
4070	<b>Lengthsman</b>	£1,800.00	£0.00	£1,800.00	
4075	<b>Public Toilets</b>				
/1	Cleaning	£12,000.00	£9,283.64	£2,716.36	
/2	Maintenance	£2,500.00	£3,873.65	£1,373.65	<sup>11</sup>
/3	Water/sewage charges	£3,500.00	£1,719.46	£1,780.54	
/4	Electricity costs	£1,300.00	£678.80	£621.20	
	Total	£19,300.00	£15,555.55	£3,744.45	
4076	<b>Car Park costs</b>	£0.00	£13,957.81	£13,957.81	<sup>12</sup>
4090	<b>Dog Bins</b>	£650.00	£459.42	£190.58	
4095	<b>CCTV</b>				
/1	Purchase/Installation	£0.00	£0.00	£0.00	
/2	Maintenance	£200.00	£98.00	£102.00	
	Total	£200.00	£98.00	£102.00	
4097	<b>Community Event Costs</b>	£1,500.00	£7,447.26	£5,947.26	<sup>13</sup>
4098	<b>Fryer Field Development Plan</b>	£0.00	£0.00	£0.00	
4099	<b>Keep Britain Tidy events</b>	£50.00	£150.66	£100.66	
	<b>Total Environment expenditure</b>	<b>£73,170.00</b>	<b>£83,815.95</b>	<b>£10,645.95</b>	
	<b>Monies for various earmarked funds</b>	£6,500.00			
	<b>Total Expenditure</b>	<b>£239,984.00</b>	<b>£207,244.75</b>	<b>£26,239.25</b>	
**	Grant fo EV Chargers				
1	Westival job review				
2	New Notice boards				
3	Minute No 24/129 - Telescopic bollards at FF				
4	Repairs to Birds Nest Swing and New Fencing				
5	new cemetery footpath as approved min no 23/093				
6	Minute No 24/143 - spotlights on Memorial				
7	Pest Control annual fee going forward				
8	Cost of Tree Maintenace at Fryer Field				
9	repairs to damaged SID				
10	Traveller eviction				
11	New doors on pulbic toilets min no 24/059 - to be paid from Devolution fund (£3238.33)				
12	Reline disabled bays in car park. EV Charger install offset from grant shown at Heading 1070				
13	Overspend offset from Community event income				



<b>Payments made in between meetings</b>			
EB 03.01	£145.58	31.12.24	Gallagher - Tractor Insurance 16.01.25 to 15.01.26
EB 31.01	£4,560.31	14.01.25	Staff Salaries - Month 10
<b>Total</b>	<b>£4,705.89</b>		
<b>Payment list dated 23.01.2025</b>			
Payment method	Invoice amount	Invoice date	Details
EB 27.01	£146.34	14.12.24	Community Heartbeat Trust - New pads for defib at Spar
EB 27.01	£267.00	07.01.25	Community Heartbeat Trust - New battery for defib at Memorial Hall
EB 27.01	£75.00	10.11.24	S Chislett - Last Post Bugler at Remembrance Parade
EB 27.01	£48.00	02.01.25	NALC - Registration Fee for Local Council Award
EB 27.01	£300.00	03.01.25	Pureshine Exteriors - clear gutters around toilets and supply and fit capping where old roller door was removed
EB 27.01	£1,544.11	31.12.24	Terraforma - Grounds Maintenance at Fryer Field and cemetery for December
EB 27.01	£1,392.00	03.01.25	Verwood Cleaning Services - Public toilet and pavilion cleaning for December
EB 27.01	£546.93	06.01.25	Dorset Council - Waste collection at Fryer field, office and cemetery 30.12.24 to 30.03.25
EB 27.01	£144.00	13.01.25	SLCC - Training - Cllr Staig - FILCA
EB 27.01	£1,726.66	14.01.25	HMRC - Tax and NI - Month 10
EB 27.01	£1,719.35	14.01.25	Dorset Council - Pension contributions - Month 10
EB 27.01	£129.52	14.01.25	Aquacare - Water hygiene testing at Pavilion on 13.01.25
EB 27.01	£250.00	13.01.25	Urban Displays - Deposit for performance at Westival
EB 27.01	£146.66	07.01.25	Source for Business - Water charges at public toilets 03.12.24 to 05.01.25
EB 27.01	£8.26	07.01.25	Source for Business - Water charges at Allotments 02.12.24 to 06.01.25
EB 27.01	£911.35	14.01.25	HAGS - 2 x floors for climbing unit at Oakhurst Play area
EB 27.01	£156.00	21.01.25	SafeZone Fire and security - Annual Maintenance of fire and Intruder alarms and CCTV in Council office
EB 27.01	£81.60	21.01.25	SafeZone Fire and security - Call out to CCTV at Fryer Field with corrective maintenance
<b>TOTAL</b>	<b>£9,592.78</b>		
<b>Direct Debits and Debit Card payments</b>			
Payment method	Invoice amount	Invoice date	Details
DC 19.12	£62.25	19.12.24	Dorset Council - Commercial Waste sacks for office
DC 09.01	£103.63	09.01.25	Hampshire Flag Company - New Union Flag for Flagpole
DC 21.01	£14.00	21.01.25	Well Heeled - Key cutting
DD 25.12	£131.77	01.12.24	1st Connect - Phone and broadband charges for office and pavilion for December
DD 30.12	£438.68	16.12.24	SSE - Pavilion and floodlight electricity charges 01.19.24 to 30.11.24
DD 09.01	£18.00	09.01.25	Sage - Payroll software monthly subscription
<b>Total</b>	<b>£768.33</b>		

**FINANCE AND GENERAL PURPOSE BUDGET 2025/26**

<b>Code</b>	<b>Source</b>	<b>Budget 2025/2026</b>
<b>INCOME</b>		
<b>1010</b>	Interest - Deposit account	2000.00
<b>1011</b>	Interest - CCLLA PS Deposit Acc	1000.00
<b>1025</b>	Dividend - CCLA Property Fund	4500.00
<b>1030</b>	General	0.00
<b>1035</b>	CIL Receipts	0.00
<b>1040</b>	Sales - Dog Waste bags	340.00
<b>1045</b>	Sales - Kitchen Caddy Bags	2500.00
<b>1050</b>	Insurance Claims	0.00
<b>1070</b>	Grants	0.00
<b>1080</b>	Youth Club - Rent and water charges	200.00
<b>1090</b>	4a Park Way - Rent and insurance	200.00
	<b>Total</b>	<b>10740.00</b>
<b>EXPENDITURE</b>		
<b>2000</b>	<b>Salaries</b>	
2000/1	Staff Salaries	78642.00
	Overtime fund	600.00
<b>Total</b>		<b>79242.00</b>
<b>2010</b>	<b>Employers Pension contribution</b>	<b>17300.00</b>
<b>2020</b>	<b>Employers NI</b>	<b>10080.00</b>
<b>2030</b>	<b>Expenses</b>	
2030/1	Office staff Expenses	400.00
2030/3	Councillors Travel expenses	200.00
2030/4	Chairman's allowance	75.00
<b>Total</b>		<b>675.00</b>
<b>2040</b>	<b>Training</b>	
2040/1	Clerk/Staff	600.00
2200/2	Councillors	1000.00
<b>Total</b>		<b>1600.00</b>
<b>2045</b>	<b>Health and Safety</b>	<b>100.00</b>
<b>2050</b>	<b>Office &amp; Admin costs</b>	
2050/1	Non Domestic Rates	0.00
2050/2	Electricity	2000.00
2050/3	Phone Charges	700.00
2050/4	Broadband charges	400.00
2050/5	Stationery/Office furniture	350.00
2050/6	Photocopy charges	1800.00
2050/7	Maintenance Inc. waste collection	500.00
2050/9	Water Charges	200.00
<b>Total</b>		<b>5950.00</b>
<b>2055</b>	<b>Loan Repayments</b>	<b>6940.00</b>
<b>2060</b>	<b>IT Costs</b>	
2060/1	IT Support	3500.00
2060/2	IT Capital	2500.00
2060/3	Website costs	350.00

<b>Total</b>		<b>6350.00</b>
<b>2070</b>	<b>Insurance</b>	<b>6000.00</b>
<b>2080</b>	<b>Petty cash</b>	
2080/1	Postage	100.00
2080/2	Other	100.00
<b>Total</b>		<b>200.00</b>
<b>2090</b>	<b>Professional Fees</b>	
2090/1	Audit	1500.00
2090/2	Legal Fees	500.00
2090/3	Payroll and other	0.00
<b>Total</b>		<b>2000.00</b>
<b>2100</b>	<b>Subscription costs</b>	
2100/1	DAPTC	1731.00
2100/2	SLCC	370.00
2100/3	ICO/ICCM	850.00
<b>Total</b>		<b>2951.00</b>
<b>2110</b>	<b>Purchase - Dog Waste bags</b>	<b>250.00</b>
<b>2115</b>	<b>Purchase - Kitchen Caddy Bags</b>	<b>2000.00</b>
<b>2120</b>	<b>Grants</b>	
2120/1/2	Grants under LGA Section 137	7500.00
2120/2	CAB - LGA Section 142	1000.00
<b>Total</b>		<b>8500.00</b>
<b>2130</b>	<b>Election Expenses</b>	<b>0.00</b>
<b>2140</b>	<b>General &amp; Contingency</b>	<b>250.00</b>
<b>2150</b>	<b>Advertising and Publicity</b>	<b>600.00</b>
<b>2180</b>	<b>Remembrance Day Costs</b>	<b>800.00</b>
<b>2190</b>	<b>Youth Club Funding</b>	<b>20000.00</b>
<b>2195</b>	<b>Service Devolution Budget</b>	<b>0.00</b>
<b>2198</b>	<b>Community Celebrations</b>	<b>400.00</b>
<b>Total</b>		<b>172188.00</b>



## **AGENDA ITEM 6 – Clerks Report**

The Clerk's report is an update of on-going issues as well as informing members of any other matters that do not require a decision.

1. The next litter pick is scheduled for the 8<sup>th</sup> February.
2. Arrangements for the Annual Town meeting: Confirmed speakers are: Dorset History Centre re West Moors history and Trading Standards re scams, with 10 community groups already confirmed as attending. A third speaker may also be attending but this has not been confirmed. Members are asked to consider giving a donation to the Dorset History Centre for their attendance.  
To date we have received 16 completed nomination forms for the Good Citizen Award, which will be presented at the meeting.
3. Local Government Award documents were submitted 23<sup>rd</sup> December 2024, results are expected in April.
4. Flat 4A Park Way is on the market for sale. WMTC are the freeholders to this.
5. Complaint received about the external lights on the library being very bright and on most of the night. Clerk has contacted the library service for clarification.
6. The internal auditor is due to visit on the 12<sup>th</sup> February and the 1<sup>st</sup> May.

## **AGENDA ITEM 7 – Accounts for Payment**

A list of payments will be emailed out prior to the meeting for approval.

## **AGENDA ITEM 8 – BUDGET and PRECEPT**

The committee budgets and precept have been reviewed by the Finance and General-Purpose committee. The committee did not make and changes to the draft budgets for 2025/26.

The Finance committee were presented with information on all Town and Parishes within Dorset and their precept and Band D cost.

It was noted that West Moors TC had the lowest Band D of all the towns in Dorset.

These budgets are shown in the minutes of the Environment committee dated 16.04.25 and the Finance and GP committee dated 23.01.25

### Current proposal:

Proposed Precept request £221,148

Cost per Band D household £71.03, which is £1.365 per week.

This is an increase of £11.60 on last year's Band D cost,

The budgets and precept and presented to the Council for approval.

## **AGENDA ITEM 9 – STANDARDS CONSULTATION**

Central Government have released a consultation entitled:

Strengthening the standards and conduct framework for local authorities in England

Details about the consultation can be found using the link below. A copy is also attached separately and sent with the agenda.

<https://www.gov.uk/government/consultations/strengthening-the-standards-and-conduct-framework-for-local-authorities-in-england/strengthening-the-standards-and-conduct-framework-for-local-authorities-in-england>

All local authorities are encouraged to complete this consultation. It is also recommended that as Councillors you complete the consultation individually.

Members are asked to read through the consultation. At the meeting we will be formulating a corporate reply.

## **AGENDA ITEM 10 – Strategic Plan Update – Environment and Planning and Development consultation**

An update on the responses received to the current Environment as well as the Planning and development consultations will be presented at the meeting.



## **AGENDA ITEM 11 – Dorset Councillor Report**

Dorset Councillors D Shortell and A Skeats will give a report relevant to West Moors during the meeting.

Any written report received will be sent out prior to the meeting.

## **AGENDA ITEM 12 – Westival Planning update**

Planning for this event on the 12<sup>th</sup> July is now ongoing.

Attractions already secured include:

Chill Band and truck to use as stage (a driver will be required for the truck)

A climbing wall

A craft tent for children

Krazy Kev

Urban displays

Birds of Prey display

Fairground rides

8 food vendors, including ice cream, coffee, pizza etc

Various charity and business stalls

Awaiting confirmation:

Ferret racing

Forest school area

Other items being considered:

Gaming van

Walk about characters

Slack Lines

Car Park marshalling has been secured and will be carried out by a third party, who have experience in marshalling for events. This means that we do not need as many volunteers as previous years and volunteers can be more engaged with the activities at the event.

To date there are 80 cars registered to attend the Wheel Display.

Some sponsorship for the event had already been secured.

Members are asked if they wish to convene a committee to assist with the organisation, or whether they are content for the council staff to organise and report back to all members.

**AGENDA ITEM 13 – Members Information**

An opportunity for brief verbal reports from members who have information relevant to West Moors.

Members are asked to produce a written report of attendance at meetings etc on which they are the Council representative. Please send this to the Clerk so it can be sent out with the agenda.

Cllr Way has some information on the youth club which will be send out with the agenda.

**AGENDA ITEM 14 – Correspondence**

All important and informative emails are forwarded on to members as they arrive.