

WEST MOORS TOWN COUNCIL

4 Park Way, West Moors, Dorset BH22 0HL
Tel: 01202 861044 email: office@westmoors-tc.gov.uk



Dear Councillor

You are summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held on **THURSDAY 24th JULY 2025** at **7.30pm** in **The Pavilion, Fryer Field**, to transact the following business:

J Weedon

Judi Weedon
Town Clerk

16th July 2025

Committee Membership

Cllr Mrs C Holmes – Chair

Cllr Mrs R Burke
Cllr T Salt

Cllr D Green
Cllr D Shortell

Cllr M Hawkes
Cllr J Staig

Cllr J Randall
Cllr Mrs P Yeo

AGENDA

1. To Receive Apologies for Absence
2. To Receive Declarations of Interests on any Matter on this Agenda
3. [Questions from Members of the Public](#) (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes.
4. [To Receive Clerks Report](#)
5. [To Consider quote for Finger Posts at Fryer Field](#)
6. [To Consider replacing Two Cemetery Noticeboards](#)
7. [To Consider Request from a Football Club for signage on the Pavilion](#)
8. [To Consider the purchase of a body cam for use by the Community Speedwatch](#)
9. [To Review fees charged by the Council](#)
 - a. [Sports and Hire Fees](#)
 - b. [Cemetery Fees](#)
 - c. [Allotment Fees](#)
10. [To Receive update on Cemetery Matters](#)
11. [To Receive update on Public Toilets](#)
12. [To Receive update on Allotments](#)
13. [To Receive Correspondence](#)

AGENDA ITEM 3 – Public Time

Public are required to submit questions a minimum of 24 hours prior to meeting. Please note that the meeting is by law 'a meeting held in public, not a 'public meeting'. The law gives members of the public the right to attend and observe but not to speak. Any questions/representations received will be read out) Public session is limited to 10 minutes

AGENDA ITEM 4 – Clerks Report

- a) A report that the container near the garage at Fryer Field had youths climbing on the roof was received on the 25th June. Police were called by residents. The anti climb spikes and paint will be renewed to try and curtail this from continuing.

- b) The Clerk and the Chair, along with DC Councillor Skeats attended a meeting at County Hall with Joe Allen, to discuss various highways related matters. It was agreed that the Dorset Council 'Please Slow Down' initiative was not suitable for West Moors as we are addressing issues in other more proactive ways.
We discussed 20mph limits and may put this on future agenda for members to discuss.

AGENDA ITEM 5 – Finger Posts at Fryer Field

Members asked that the costs of Finger posts for Fryer Field be investigated, as per minute no 25/057 dated 19th June 2025.

Quotes were sought for one post with 5 arms

Arms to say: Skatepark

Play area

Sports Pitches

Multi Use Games Area

Raquet ball courts

Quote and images attached below



CONTEMPORARY FINGERPOST

Our **Contemporary Fingerpost** provides a sleek, modern wayfinding solution ideal for urban centres, campuses, and public spaces. Featuring clean lines and customisable directional arms, it offers clear, legible guidance to key destinations and facilities.

Constructed from durable materials with a refined finish, it's designed to complement modern architecture and environments. Perfectly matched with our Enigma™ monolith range, this system enhances navigation while maintaining a cohesive, contemporary aesthetic across your signage and wayfinding strategy.

Product features

- Stainless steel construction
- Variable direction arms
- Self adhesive vinyl lettering and logos
- Powdercoat finish to standard colour or brushed
- Single, double and triple line directional arms
- 1 year manufacturer's warranty

Judi Weedon
West Moors Town Council
4 Park Way
West Moors
Ferndown
BH22 0HL

ESTIMATE

Ref No. DY25971/1
Dated 04/07/2025
Contact Judi Weedon
Tel 01202861044
Fax

Further to your recent enquiry I have pleasure in submitting our estimate as follows:-

Re : Contemporary Fingerpost

Item	Qty	Pack	Description	Unit Price	Total
A	1	Unit(s)	Preparing structure diagrams for approval and manufacture	£78.00	£78.00
B	1	Unit(s)	PDF Proof	£10.00	£10.00
C	1	Unit(s)	Contemporary Finger Post Size: 76mm x 3500mm (maximum height) Material: Stainless Steel with Black Plastic Cap Finish: Powdercoat RAL 9005 Black (other colours available on request) *Post length may vary dependent on number of arms	£290.00	£290.00
D	1	Unit(s)	Contemporary Fingerarm Double Sided Double Line Size: 700mm x 150mm Material: Stainless Steel Text: Multi Use Games Area Finish: Dull Polished with single colour vinyl text and standard symbols	£455.00	£455.00
E	1	Unit(s)	Contemporary Fingerarm Double Sided Single Line Size: 700mm x 90mm Material: Stainless Steel Text: Skatepark Finish: Dull Polished with single colour vinyl text and standard symbols	£435.00	£435.00
F	1	Unit(s)	Contemporary Fingerarm Double Sided Single Line Size: 700mm x 90mm Material: Stainless Steel Text: Children's Play Area Finish: Dull Polished with single colour vinyl text and standard symbols	£435.00	£435.00
G	1	Unit(s)	Contemporary Fingerarm Double Sided Single Line Size: 700mm x 90mm Material: Stainless Steel Text: Football Pitches Finish: Dull Polished with single colour vinyl text and standard symbols	£435.00	£435.00

Item	Qty	Pack	Description	Unit Price	Total
H	1	Units	Standard Delivery Charge - BH22 0HL	£240.00	£240.00
					Sub Total £2,378.00
					VAT £475.60
					TOTAL £2,853.60

Payment: 30 days from date of invoice.

Payment can be made by cheque, BACs or credit card, payable to Fitzpatrick Woolmer Design and Publishing Ltd

Cheques should be sent to the Head Office address below

Bank transfers - Sort code: 20-54-25 - Account no: 13568490

Credit card payments - contact our accounts department on 01634 711 771

Estimates are valid for 30 days and are subject to our standard terms and conditions

Fitzpatrick Woolmer source External grade timber such as Green Oak.

As natural materials, these timbers may show signs of cracking and shrinkage/ expansion that does not affect their structural suitability.

I look forward to hearing from you in due course,

Yours sincerely,

David Young

AGENDA ITEM 6 – Cemetery Noticeboards

Currently there are two noticeboards located within the cemetery grounds, both of which are very old and tatty.

The noticeboard located at the entrance, holds very few A4 sheets and sometimes we have to place notices on the rear of the board as well.

The noticeboard located near the cremated remains section only holds one A4 sheet and is therefore not really fit for purpose, it is very old and falling apart and hard to use.

Members are therefore requested to consider purchasing 2 new recycled plastic noticeboards from Greenbarns. The council has purchased all its similar recycled plastic noticeboards from this company on the past.

Cost:

Notice Board in dark brown recycled plastic

4 x A4 sheets, Post mounted board, with locks and self-healing pinboard are £800 each plus delivery.



AGENDA ITEM 7 – Sports Club Pavilion sign

The Town council have been approached by West Moors FC (this is a newly formed team who used to be Verwood AFC. Verwood AFC used West Moors as their home ground)

The Club who attended our annual meeting last year, would like Fryer Field to become the hub for the club and have requested that the council consider a sign on the wall of the Pavilion as shown below. Sign will be made of a hard wearing material and screwed to the wall.

They have requested the sizes shown below but are open to negotiation, as this is fairly large.



It is Recommended that members consider this request favourably.

AGENDA ITEM 8 – Body Cam for Speedwatch

One member of the Speedwatch team has requested that members consider the purchase of a body cam to be worn by the volunteers when out carrying out speed sessions.

On numerous occasions members of the team receive verbal abuse and a body cam could record this which could then be sent to the police to investigate.

It may also act as a deterrent for such behaviour.

Body cams can be purchased from Amazon and come in a wide range of sizes and specifications.

The price for a small body cam can be as low as £20 and a more professional one is around £110.

The Community Speedwatch Coordinator has been contacted to ask their option on the use of body cams as shown below:

‘This has come up before and there was even talk at one point that the PCC might fund the cameras, however it is more the issue of the Data, and who owns it and how it is kept.

Our bodyworn cameras are docked at the end of each shift and any footage uploaded into the cloud but this has to be done at a Police Station. I can see the benefits for the teams but at this stage they have not been approved mainly due to GDPR concerns.

Our advice remains the same to all teams, record abuse on the recording sheets and we will continue to monitor where the problems are greatest and offer uniform support where we can. Likewise if the team are at the roadside and they are feeling in any way threatened or concerned for their safety and it is deemed at immediate threat to life, no hesitation it's a call to 999. If the threat is made and then the driver leaves the area, make notes as a team about what was said, clothing, vehicle details etc and then all this is to 101 once the session has finished.'

Members are asked to consider if this is something they feel would be appropriate for the council to provide.

AGENDA ITEM 9 – Fees

Agenda Item 9a Sports Fees

Members are requested to carry out the annual review of the sports fees as shown below.

Football (grass pitches):

Adult Match	£63.00
Youth Teams (small adult pitch)	£32.00
Youth Teams (9x9 pitch)	£26.00
Youth Teams (Mini Soccer)	£16.00

Price per match includes use of changing facilities and showers.

Artificial Grass Pitch:

Adult Teams – cost per hour	
Monday to Friday between 9am and 4pm	£23.00
Monday to Friday after 4pm	£28.00
Saturday and Sunday	£18.00
<i>Pitch with Floodlights</i>	
After 4pm weekdays	£39.00
Saturday and Sunday	£28.00

Youth Teams (under 18) – cost per hour	
Monday to Friday between 9am and 4pm	£16.00
Monday to Friday after 4pm	£21.00
Saturday and Sunday	£16.00
<i>Pitch with Floodlights</i>	
After 4pm weekdays	£30.00
Saturday and Sunday	£26.00

Price per hour includes use of changing facilities and showers. These must be requested at time of booking.

Sports Pavilion Meeting room and Kitchen

Per session. Morning, Afternoon and Evening session available	£32.00
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It is Recommended that the sports fees be increased by at least 5%

9b – Cemetery Fees

Members are requested to carry out the annual review of the cemetery fees as shown below. In the 2024 an increase of 5% was applied to resident fees, and an increase of 10% to non-resident fees.

Current fees shown below

Cemetery Fees from July 2024

The Fees and charges set out below apply where a person to be interred or in respect of whom the right is granted is, or immediately before his/her death was an inhabitant or parishioner of the parish of West Moors, or whose private address before being hospitalised /transferred to a care home was within the parish boundary, or in the case of a still-born child, where the parents (or one of them) are, at the time of interment, such inhabitants or parishioners.

NB The new cemetery extension is for the *exclusive use of West Moors Residents* or people who can prove a strong connection to West Moors. Burial plots will be allocated in strict rotation and there will be no pre-purchase facility available.

PART 1 – INTERMENTS		
The Fees indicated for the various headings or items: a) Do not include digging of the grave b) Interments are only available between the hours of 10am and 4pm Monday to Friday or 10am to 12noon on Saturday, or on the certificate of a coroner or registered medical practitioner that immediate interment is necessary		
For the Interment in a site selected IN ROTATION:		
	Resident	Non-Resident
i. Of a body of an infant/child whose age at the time of death did not exceed 16 years.	No fee	£50
ii. Of the body of a person whose age at the time of death exceeded 16 years.	£485	£1070
iii. Of cremated remains in a grave in the burial area or in the cremated remains area.	£105	£235
The above fees will be DOUBLED if a BRICK-LINED VAULT is required.		
PART 2 – PURCHASE OF PLOTS		
The fees below include the Deed of Grant. Plots can only be purchased in rotation.		
i. Exclusive Right of Burial is for 99 years in an earthen grave 2100mm x 900 mm	£475	£1045
ii. Exclusive Right of Burial for 99 years of Cremated Remains in an earthen grave 600mm x 600mm	£320	£705
iii. Exclusive Right of Burial of a child whose age at the time of death did not exceed 16 years.	£23	£55
iv. Transfer of Deed of Grant	£30	£30

The above fees are DOUBLED where a BRICK-LINED VAULT is required		
<u>PART 3. MEMORIALS AND INSCRIPTIONS</u>		
For the right to erect or place on a grave in respect of which the Exclusive Right of Burial has been granted: All memorials to be constructed from marble, granite or natural stone and installed in accordance with NAMM code of practice.		
i. A Headstone, not exceeding 900mm in height and 610mm in width and 300mm in depth (3',2',1')	£150	£330
ii. A Headstone, Ground Slab (to be installed flush with the ground) And a Kerbset (to be fixed on top of groundslab) only. Dimensions of groundslab must be 1981mm x 762mm x 38mm(6ft 6in x 2ft 6in x 1.5in). Headstones to be installed on top of Ground slab. Kerbsets are restricted to 155cm (6") in height and 75cm (3") thick. <i>(only permitted in Rows OO and NN plots 1 to 44)</i>	£685	£1510
iii. Headstone and Kerbset only <i>(only permitted in Rows OO and NN plots 1 to 44)</i>	£395	£870
iv. Headstone and ground slab only <i>(only permitted in Rows OO and NN plots 1 to 44)</i>	£395	£870
v. A vase not exceeding 450mm in height (18")	£75	£165
vi. A memorial not exceeding and 280mm(11") in height, 600mm(2')in Depth and 600mm(2')in width. <i>For Cremated remains in the cremation area.</i>	£115	£255
vii. <u>For vaults only:</u> A headstone and base not exceeding 900mm(3') In height nor exceeding 1200mm(4') in width <i>(only permitted in Rows OO and NN plots 1 to 44)</i>	£295	£650
viii. Additional Inscription	£58	£130
MEMORIAL BENCH – 10 year license		
To include bench, memorial plaque and maintenance during lease period	£1000	£1000
Renewal of Memorial Bench License for 5 years	TBC	TBC

It is Recommended that the fees are increased by 5%

9c – Allotment Fees

Members are requested to carry out the annual review of the allotment fees as shown below. Allotments holders have to be given a minimum of 6 months notice for any fee increase.

Size	Current Cost
9x4	£32.00
7x9	£44.00
8.5x9	£49.00
14x9	£71.00
Raised bed approx 16ft X 3ft	£37.00

The annual income from the allotments is around £1900, The fees were increased by 5% in April 2025.

It is not recommended that an increase is applied to the fees in 2026, as this facility provides a valuable service to the local community.

AGENDA ITEM 10 – Cemetery Matters

Burials and cremation plots are continuing to be sold and to date this year there have been 6 cremated remains interments (3 new and 3 reopens)

12 Burials (2 new and 10 reopens)

There is a large funeral being held on the 24th July

Artificial grass still remains on some plots even though we have requested it is removed.

AGENDA ITEM 11 – Public Toilet Update

The public toilets are due to be deep cleaned this month.

No further incidents have been reported, however the concrete bollard outside the building has now been hit more than once and will require replacing in the near future.

AGENDA ITEM 12 – Allotment Update

A formal inspection of plots is taking place on the 23rd July, with the Chair of the Allotment holders association.

AGENDA ITEM 13 – Correspondence

None at time of producing agenda