

# WEST MOORS TOWN COUNCIL

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Dear Councillor

You are summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held on **THURSDAY 21<sup>st</sup> May 2026** at **7.30pm** in **The Pavilion, Fryer Field**, to transact the following business:

*J Weedon*

Judi Weedon  
Town Clerk

14<sup>th</sup> May 2026

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## Committee Membership

Cllr Mrs R Burke  
Cllr J Randall  
Cllr Mrs P Yeo

Cllr D Green  
Cllr T Salt

Cllr M Hawkes  
Cllr D Shortell

Cllr Mrs C Holmes  
Cllr J Staig

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## AGENDA

1. [To Elect a Committee Chair from May 2026 to May 2027](#)
2. [To Elect a Committee Vice-Chair from May 2026 to May 2027](#)
3. [To Receive Apologies for Absence](#)
4. [Questions from Members of the Public](#) (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes.
5. [To Receive Declarations of Interests on any Matter on this Agenda](#)
6. [To Receive Clerks Report](#)
7. [To Review Fees charged by the Council](#)
  - a. Allotment
  - b. Cemetery
  - c. Sports
8. [Review of Strategic Plan progress in relation to Environment issues](#)
9. [To Receive update on Cemetery Matters](#)
10. [To Receive update on Public Toilets](#)
11. [To Receive update on Allotments](#)
12. [To Receive Correspondence](#)

## **AGENDA ITEM 1 and 2 – Election of Committee Chairman and Vice Chairman**

Members present, are required to elect a Chair and Vice Chair of the committee who will serve until May 2027.

Nominations for Chairman and Vice Chairman are put forward at the meeting and a vote will take place.

Please note that Cllr Mrs C Holmes has been chair of the committee since May 2021 and Standing Order No 1 (ee) states:

*‘Where a member of the Council has served as Chairman of the Council or a standing committee for 3 consecutive years or part thereof he shall not be eligible for nomination for a further period unless one year has elapsed.’*

This Standing Order is not mandatory and therefore can be suspended if required.

## **AGENDA ITEM 3 – Apologies for Absence**

The Clerk will give the apologies for those councillors who have given prior notice that they are unable to attend the meeting.

*PLEASE NOTE: That a reason for all future apologies for non-attendance at meetings will be required. This is part of the Local Government Act 1972 s 85(3) and Sch 12 para 40.*

*The reason for the apology will be noted in the minutes.*

## **AGENDA ITEM 4 – Questions from Members of the Public**

Public are required to submit questions a minimum of 24 hours prior to meeting. Please note that the meeting is by law ‘a meeting held in public, not a ‘public meeting’. The law gives members of the public the right to attend and observe but not to speak. Any questions/representations received will be read out) Public session is limited to 10 minutes

## **AGENDA ITEM 5 – Declarations of Interests**

If an item appears on the agenda that a member holds a pecuniary interest in, as stated on their registration of pecuniary interest form, they must declare that interest and follow the rules set out in the Code of Conduct.

If any member is in any doubt whether to declare an interest, please speak to the clerk

## **AGENDA ITEM 6 – Clerks Report**

- a) Benches at Skatepark – A quote for refurbishment of two benches has been requested. This matter has not progressed since last reported.
- b) Skatepark repairs – Canvas were contacted in February and asked to carry out repairs, they have been chased on 3 occasions but to date no reply has been received.
- c) Skatepark Floodlights – The code for these lights has been given to some older skaters and we will be charging them £10 per hour for their usage.
- d) West Moors Youth FC have been asked to tidy up container located by MUGA as they are encroaching on the Council portion of the container.
- e) West Moors FC have asked for a meeting in the summer to discuss improvements to the football pitches
- f) West Moors FC are hiring Fryer Field for a Fun Day on the 13<sup>th</sup> June and on the 18<sup>th</sup> July for a Charity Football match
- g) Grange Football Tournament is on the 6-7<sup>th</sup> June.
- h) There will be a Pet Blessing at Fryer field on the 27<sup>th</sup> June at 3pm, organised by St Marys Church

## AGENDA ITEM 7 – FEES

### A) Allotment Fees

The last increase in fees was from April 2025, before that the fees increased in April 2022.

<b>Plot Size</b>	<b>Current Cost</b>
14 x 9 (5 off)	£71
8.5 x 9 (12 off)	£49
7 x 9 (20 off)	£44
4 x 9 (4 off)	£32
Raised beds (2 off)	£37

Research of local allotment sites have provided evidence that the amount WMTC charges is in line with most other sites, it is therefore recommended that no increase in fees from April 2027 is applied.

## B) Sports Fees

Current Sports Fees are shown below:

### **Football (grass pitches):**

Adult Match	£67.00
Youth Teams (small adult pitch)	£34.00
Youth Teams (9x9 pitch)	£28.00
Youth Teams (Mini Soccer)	£17.00

Price per match includes use of changing facilities and showers.

### **Artificial Grass Pitch:**

Adult Teams – cost per hour	
Monday to Friday between 9am and 4pm	£25.00
Monday to Friday after 4pm	£30.00
Saturday and Sunday	£19.00
<i>Pitch with Floodlights</i>	
After 4pm weekdays	£41.00
Saturday and Sunday	£30.00

Youth Teams (under 18) – cost per hour	
Monday to Friday between 9am and 4pm	£17.00
Monday to Friday after 4pm	£23.00
Saturday and Sunday	£17.00
<i>Pitch with Floodlights</i>	
After 4pm weekdays	£32.00
Saturday and Sunday	£28.00

Price per hour includes use of changing facilities and showers. These must be requested at time of booking.

### **Sports Pavilion Meeting room and Kitchen**

Per session. Morning, Afternoon and Evening session available	£34.00
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After research, football fees can vary widely, WMTC fees are a little on the low side so it is recommended that they be increased by 5% round up or down to the nearest whole number.

C) Cemetery Fees:  
Current Fees shown below

<b>PART 1 – INTERMENTS</b>		
The Fees indicated for the various headings or items:		
a) Do not include digging of the grave		
b) Interments are only available between the hours of 10am and 4pm Monday to Friday or 10am to 12noon on Saturday, or on the certificate of a coroner or registered medical practitioner that immediate interment is necessary		
For the Interment in a site selected IN ROTATION:		
	<b>Resident</b>	<b>Non-Resident</b>
i. Of a body of an infant/child whose age at the time of death did not exceed 16 years.	No fee	£55
ii. Of the body of a person whose age at the time of death exceeded 16 years.	£510	£1177
iii. Of cremated remains in a grave in the burial area or in the cremated remains area.	£110	£259
The above fees will be DOUBLED if a BRICK-LINED VAULT is required.		
<b>PART 2 – PURCHASE OF PLOTS</b>		
The fees below include the Deed of Grant. Plots can only be purchased in rotation.		
i. Exclusive Right of Burial is for 99 years in an earthen grave 2100mm x 900 mm	£499	£1150
ii. Exclusive Right of Burial for 99 years of Cremated Remains in an earthen grave 600mm x 600mm	£336	£776
iii. Exclusive Right of Burial of a child whose age at the time of death did not exceed 16 years.	£25	£60
iv. Transfer of Deed of Grant	£32	£32
The above fees are DOUBLED where a BRICK-LINED VAULT is required		
<b>PART 3. MEMORIALS AND INSCRIPTIONS</b>		
For the right to erect or place on a grave in respect of which the Exclusive Right of Burial has been granted: All memorials to be constructed from marble, granite or natural stone and installed in accordance with NAMM code of practice.		
i. A Headstone, not exceeding 900mm in height and 610mm in width and 300mm in depth (3',2',1')	£158	£363
ii. A Headstone, Ground Slab (to be installed flush with the ground) And a Kerbset (to be fixed on top of groundslab) only. Dimensions of groundslab must be 1981mm x 762mm x 38mm(6ft 6in x 2ft 6in x 1.5in). Headstones to be installed on top of Ground slab. Kerbsets are restricted to 155cm (6") in height and 75cm (3") thick. (only permitted in Rows OO and NN plots 1 to 44)	£720	£1661

iii. Headstone and Kerbset only <i>(only permitted in Rows OO and NN plots 1 to 44)</i>	£415	£957
iv. Headstone and ground slab only <i>(only permitted in Rows OO and NN plots 1 to 44)</i>	£415	£957
v. A vase not exceeding 450mm in height (18")	£79	£182
vi. A memorial not exceeding and 280mm(11") in height, 600mm(2')in Depth and 600mm(2')in width. <i>For Cremated remains in the cremation area.</i>	£121	£281
vii. <b><i>For vaults only:</i></b> A headstone and base not exceeding 900mm(3') In height nor exceeding 1200mm(4') in width <i>(only permitted in Rows OO and NN plots 1 to 44)</i>	£310	£715
viii. Additional Inscription	£61	£143
<b>MEMORIAL BENCH – 10 year license</b>		
To include bench, memorial plaque and maintenance during lease period	£1000	£1000
Renewal of Memorial Bench License for 5 years	TBC	TBC

Burial Fees vary widely, WMTC are around average for the local area. The difference in cost between resident and non-resident can be much larger than WMTC fees. It is recommended that the Non-resident fees are increased by 3% to 5% and the resident fees remain unchanged.

## **AGENDA ITEM 8 – Strategic Plan Review**

Cllr Mrs C Holmes has requested that members review the commitments made in the Strategic Plan and note progress relating to the priorities for the environment committee.

Relevant priority statements shown below:

### **Priority 1**

**To support a thriving and evolving town which serves residents and visitors of all ages by implementing the following objectives:**

**EC1-** Build and celebrate community pride in our environment by keeping clean, safe and bursting with biodiversity. Hold bi-monthly public volunteer litter picks. Work with public, partners and stakeholders to conduct bi- annual bio-diversity audits. Start 2026. Report findings to relevant agencies and public.

**EC2 –** Be mindful of the priorities set out in the Dorset Council Nature Recovery Strategy.

**EC3 -** Encourage indoor and outdoor activities to promote health and wellbeing by coordinating a programme with partners and stakeholders to promote green lifestyle choices. Set up an annual FUN RUN. Promote BEE FRIENDLY educational sessions 2026. Offer, with the Third Sector, a KIDS' ACTIVITIES event for 2027 summer holidays at Fryer Field.

**EC4 -** Work with partners to expand the range of facilities on Fryer Field (58% public approval for this project) Strong public support (98% of those surveyed) for introduction of equipment and activities suitable for disabled people of all ages.

**EC5 -** Produce maps and signposts to improve access to and use of recreation, leisure, open and green spaces. (Viewed as a top priority by 84% of those people who responded to our survey)

### **Priority 2**

**To try and make West Moors highways safer for all road users and pedestrians implementing the following objectives: -**

**H1 –** Work with Dorset Council to implement reduced speed restrictions outside local schools.

**H2 –** Work with Dorset Council to implement parking restrictions outside local schools.

**H3 -** Work with Dorset Council and the Police to try and reduce speeding vehicles along Station Road, Pinehurst Road and other roads in West Moors where there are identified issues with speeding vehicles.

**H4 -** Work with Dorset Council to maintain footpaths and keep them clear of debris and overgrown vegetation

**H5 –** Encourage the use of cycle paths by providing promotion and maps.

#### **Priority 4**

**To ensure that the Town Council delivers inclusive access to services and amenities to enable residents to live healthy and safe lives and to enhance the services provided:**

**TSCA1** – Continue to provide good quality allotments, with the aim of increasing availability by regular contact with estate/ land agents. Annual reports to public via social media.

**TSCA2** – Continue to maintain Fryer Field and the Jubilee Copse, with the aim of upgrading the facilities available.

**TSCA3** – Investigate upgrading the pavilion to generate additional income.

**TSCA4** – Maintain CCTV and increase coverage to assist with public safety.

**TSCA5** – Provide more opportunities for social activities to help with the wellbeing of residents, by fostering positive relationships with partners and charities.

**TSCA8** – Work with local bus companies to increase the services in the local area.

## **AGENDA ITEM 9 – Cemetery Matters**

During the recent improvements to the cemetery area where the yew hedging has been planted, it was suggested that a gate be installed in the rear fence so that spoil from graves and general green waste could be placed in the wooded area (owned by the Council).

A quote to put a gate in and clear some land in the woodland has come in at a cost of between £470 and £510

Members are asked if they wish to go ahead with this or find alternative quotes.

## **AGENDA ITEM 10 – Public Toilet Update**

No issues to report

## **AGENDA ITEM 11 – Allotment Update**

Plot no 32 has been divided in half after the tenant handed the plot back. These two plots have now been let.

Allotment Inspections were carried out on the 13<sup>th</sup> May:

Letters will be going out to 8 plot holders asking them to make improvements to their plots.

An eviction letter has been sent to the tenant in Plot 28 due to non-payment of fees as per clause 9.1.5 of the allotment tenancy agreement. They have been given until the end of May to clear their personal belongs off the plot.

## **AGENDA ITEM 12 – Correspondence**

Allotment and Leisure Gardener – Issue 2 2026  
ICCM Journal – Spring 2026