

WEST MOORS TOWN COUNCIL

4 Park Way, West Moors, Dorset BH22 0HL
Tel: 01202 861044 email: office@westmoors-tc.gov.uk



Dear Councillor

You are summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held on **THURSDAY 3rd SEPTEMBER 2026** at **7.30pm** in **The Pavilion, Fryer Field**, to transact the following business:

J Weedon

Judi Weedon
Town Clerk

27th August 2026

Committee Membership

Cllr Mrs C Holmes - Chair

Cllr Mrs R Burke
Cllr T Salt

Cllr D Green
Cllr D Shortell

Cllr M Hawkes
Cllr J Staig

Cllr J Randall
Cllr Mrs P Yeo

AGENDA

1. [To Receive Apologies for Absence](#)
2. [Questions from Members of the Public](#) (Public to submit questions a minimum of 24 hours prior to meeting. Any questions/representations will be read out) Public session is limited to 10 minutes.
3. [To Receive Declarations of Interests on any Matter on this Agenda](#)
4. [To Receive Clerks Report](#)
5. [To Receive report and recommendations for the Environment Strategic Plan Working Party](#)
6. [To Consider request for dropped kerb](#)
7. [To Receive information from local resident about improvements to footpaths](#)
8. [To Consider improvements to Bus shelters](#)
9. [To Receive information on traffic surveys](#)
10. [To Receive update on Cemetery Matters](#)
11. [To Receive update on Public Toilets](#)
12. [To Receive update on Allotments](#)
13. [To Receive Correspondence](#)

AGENDA ITEM 3 – Apologies for Absence

The Clerk will give the apologies for those councillors who have given prior notice that they are unable to attend the meeting.

PLEASE NOTE: That a reason for all future apologies for non-attendance at meetings will be required. This is part of the Local Government Act 1972 s 85(3) and Sch 12 para 40.

The reason for the apology will be noted in the minutes.

AGENDA ITEM 2 – Questions from Members of the Public

Public are required to submit questions a minimum of 24 hours prior to meeting. Please note that the meeting is by law 'a meeting held in public, not a 'public meeting'. The law gives members of the public the right to attend and observe but not to speak. Any questions/representations received will be read out) Public session is limited to 10 minutes

AGENDA ITEM 3 – Declarations of Interests

If an item appears on the agenda that a member holds a pecuniary interest in, as stated on their registration of pecuniary interest form, they must declare that interest and follow the rules set out in the Code of Conduct.

If any member is in any doubt whether to declare an interest, please speak to the clerk

AGENDA ITEM 4 – Clerks Report

- a) Skatepark repairs – Canvas will be carrying out minor skatepark repairs within the next few weeks at a cost of £950.
- b) Benches by the skatepark have had wooden slats replaced with plastic ones.
- c) Two New Bollards for the Park Way Car Park will be purchased and installed to replace damaged ones.
- d) Overgrown hedge on bend on Station Road coming away from the roundabout, pushing larger vehicles over the white line. Dorset Highways have been asked to get this cut back and have contacted the landowner.

AGENDA ITEM 5 – Strategic Plan Working Party

Members of the working party have met and have some recommendations for the committee to consider:

1. SIGNPOSTING FROM STATION ROAD

Recommendation:

Ask the Environment Committee at the next meeting (03.09.26) to consider applying for a Dorset Council Community Sign to highlight Fryer Field from Station Road.

Cost for application only is £130, there is then a cost for manufacture and installation and ongoing maintenance.

2. ORIENTATION MAPS for Fryer Field

Members of the working party recommend adding two signposts to Fryer Field to highlight the facilities available (example mock up is pictured below)

Working party members reviewed quotes from two signpost companies. Members recommend the following products from Fitzpatrick Woolmer (pictured below):

- Richmond stainless steel with header board and graphic panel (to be positioned at entrance from Memorial Hall car park) at cost of £2085
- Wall mounted graphic panel in stainless steel black frame (to be mounted on Pavilion wall) at cost of £940

Working party members agreed it was worth tasking Fitzpatrick Woolmer to do the digital illustration and design at a cost of £1368. This cost would only be payable once, as the design is the same on both boards, with only the 'You are here' icon differing in position. A quote to include site survey, design, hardware, delivery and installation comes to £8,113.00 + VAT.

It was suggested that Terraforma might install the signs to keep costs down.

It was noted Dorset Council's permission would be required ahead of installing an orientation map on the field.

Recommendation:

Members requested their preferred orientation maps and design example be presented at the next Environment Agenda (03.09.2026) to ask the Committee to consider purchasing them.



3. INCLUSIVE PLAY EQUIPMENT

The Working Party reviewed quotes for inclusive play equipment options for Fryer Field Play Park. They suggest adding smaller sensory items might be a more cost-effective and usable solution. The working party recommended residents are asked to vote for the new addition(s) they would like e.g. in a Facebook poll. Cllr Holmes shared options by Pentagon Play (e.g. Touch/Sound/Light Sensory Spinners pictured below, priced at £795 each).

Recommendation:

sensory play equipment options from *Pentagon Play* be presented to the Environment Committee for consideration at the next meeting (03.09.2026).



AGENDA ITEM 6 – Dropped Kerb request

A request has come in from a member of the public for a dropped kerb to be installed in Pinehurst Road in between the section from Woolslope Road to Avon Road.

The full submission is attached separately to the agenda with the rationale for this request.

As with any such request for work on the highways the Town Council have to support it before sending a request to Dorset Council for them to consider.

Members are therefore asked to read the attached information and to decide whether they wish to approach Dorset Council and ask them to consider this.

AGENDA ITEM 7 – Footpath Improvement

Information has been provided by a local resident about possible improvements to footpaths along Station Road from the roundabout at the A31 end.

A detailed document is attached separately for members to review.

This document has been sent to the Dorset Council Community Highways Team Leader, to gauge their views so members understand if it is at all feasible before considering next steps.

The DC Highways officer has replied that this would be a highway improvement, it may be worth the Town Council putting such a request into the LTP (Local Transport Plan) team.

You would of course need to provide reasons for the benefit, school children, elderly etc.

There is very little land that makes up part of the public highway on that side of the road (west), so any new footways would require the Council to purchase land off of the existing land owners. DC appear to own about 0.5 metres or less of verge according to our plans.

Any potential to widen the footway would be best placed on the east side of Station Road, as there are wider sections of highway, plus Dorset Council already own sections of land here.

The only major issue would be that a high pressure gas main and the main oil pipeline are in this vicinity so any works would have to involve them in any conversations due to the national importance of both of these pipe lines, and the inherent danger of working close to them.

After reviewing the proposals put forward to the council by the resident and the reply from Dorset Highways, members are asked to consider if they wish to pursue this proposal.

AGENDA ITEM 8 – Bus Shelter request

The Council office has recently received various request for improvements to bus shelters and or seating for shelters.

Members are asked if they would like to pursue any of these requests by finding out costs involved.

1. Opposite Elmhurst Road – request for some form of shelter.
As can be seen from the picture below (taken from Google maps), there is bench next to the bus stop.
The footpath is very narrow, with various boxes (BT) close by and it is unlikely we would get permission from highways to put anything there.



For reference the Town Council owned bus shelter on opposite side of road, this can be seen as being installed further back than the footpath boundary



2. Bus Shelter on Station Road outside Spar

A request for a bus shelter on Station Road outside the Spar, similar to the one on the opposite side of the road, which is owned and managed by Dorset Council.



There are two options available to the council if they wish to pursue these matters. Firstly, to gain permission from Dorset Council and to install Town council owned shelters, alternately ask Dorset Council what criteria is required for them to install shelters in these areas.

AGENDA ITEM 9 – Traffic Survey Data

Traffic data has now come in and is attached separately in an excel spreadsheet for **members only (do not share this information with anyone else without prior approval from the Council)**.

The headline figures from the data:

Site 3771 - Station Road, West Moors

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	NORTHBOUND TO 3 LEGGED X	7127	6755	34.2	28.7
2	SOUTHBOUND TO FERNDOWN	7867	7375	31.1	26.8

The site at Station Road, does not meet the Dorset Council criteria for a SID to be installed. In order to meet the criteria a minimum 85%ile speed of 35mph is required.

Site 2845 - Pinehurst Road, West Moors

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	South Eastbound	2536	2365	34.2	29.1
2	North Westbound	2426	2238	33.6	29.0

AGENDA ITEM 10 – Cemetery Update

There is a dead tree in the cemetery which the tree surgeon has been asked to remove.

AGENDA ITEM 11 – Public Toilet Update

Extra cleaning was required week ending 23rd Aug.

No other matters to report

AGENDA ITEM 12 – Allotment Update

The Allotment holders Association held their AGM on the 18th August.

A copy of the minutes are attached separately for members.

The half yearly pest control of the area has taken place.

There has been a noticeable increase in water costs during the summer months.

AGENDA ITEM 13 – Correspondence

1. Allotment and Leisure Gardener – Issue 3
2. The Council office is still receiving lots of complaints about road not being swept and weeds, these are passed directly to Dorset Council.