

WEST MOORS TOWN COUNCIL

MINUTES of the **TOWN COUNCIL MEETING** held on Thursday 29th July 2021 in St Anthony's Church Hall, Pinehurst Road at 7.30pm.

PRESENT:

Cllr K Wilkes – Chair		
Cllr Mrs R Burke	Cllr A Clarke	Cllr D Green
Cllr M Hawkes	Cllr S Linford	Cllr D Shortell
Cllr C Way	Cllr Mrs P Yeo	

OTHERS PRESENT: Mrs Judi Weedon (Clerk to the Council)
7 members of the Public

APOLOGIES: Cllr Mrs C Holmes Cllr Mrs N Senior Cllr T Willats
Dorset Councillor M Dyer

Prior to the commencement of the meeting the awards were handed out to the winners of the Eco Garden Competition by Cllr Alex Clarke.

21/080 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)
None

21/081 QUESTIONS FROM MEMBERS OF THE PUBLIC

Two residents present raised concern about vehicles parking on the footpaths around Penn Court. They explained that the vehicles block the footpaths completely and that pedestrians must walk in the road to get past. The Clerk explained that obstruction of a footpath was a police matter and should be reported as such.

Members having received a letter from residents of Blackfield Farm area heard representations from a local resident asking the Council to support their request to try and get the land designated with some form of protection, in order to curtail any future development proposals. The resident thanked the Council for their support so far in matters relating to the proposed development at Blackfield Farm and asked if the Council could now work with the residents and Ecology Solutions to see if there is any way of protecting the land going forward. The Council was asked to adopt an agreement of intent to continue with the work stated by the residents to help protect the site.

The Chair of the Council summarised the current situation highlighting Natural England's stance that the portion of land may be too small to even be considered as a SSSI.

It was suggested that Ecology Solutions could be asked to put together a strategy with the residents and the Council about what could possibly be done to protect the land. Members further discussed this matter under agenda item 15 Correspondence.

21/082 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 24th JUNE 2021.

Having been circulated, the minutes on pages 2699-2716 were agreed, adopted and signed.

21/083 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a. **The Report of the Finance and GP Committee** held on the 1st July 2021 pages 2717-2725 as circulated, was confirmed, adopted and signed.

b. **The Report of the Planning Consultative Committee** held on the 8th July 2021 pages 2726-2731 as circulated, was confirmed, adopted and signed.

c. **The Report of the Environment Committee** held on the 22nd July 2021 pages 2732-2735 as circulated, was confirmed, adopted and signed.

Matter arising minute no 21/075: The Company offering the storage container for sale was discovered to be a scam website. Further quotes are now being sought.

21/084 TO RECEIVE TOWN CLERKS REPORT

- a. Asset Transfer: No further information
- b. Woodland Trust Trees: Trees for residents as per minute no 537 (December 2020), these are still currently out of stock.
- c. Council Office Sign on the Petwyn was forgotten by DC Sign Shop. This has now been progressed and they said they will get started on it.
- d. A promotional leaflet for the Council has been produced. Members are asked if they are happy for it to be published and if they would like it distributed to all households in West Moors (£42 per 1000 distribution costs). Members felt that the leaflet should be published electronically and put on the noticeboards.
- e. Youth Club: We have been informed that new committee members have been found.
- f. Councillors are asked to test the Carbon reduction tool at <https://zero.giki.earth/> and feedback to the Climate WP on its suitability and ease of use for the public.
- g. The Annual Governance and Accounting Statement has been received back from the external auditor, PKF Littlejohn, with no matters arising.

21/085 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 2739 of these minutes. (Cllr's Hawkes and Wilkes to authorise the electronic payments)

Voting: unanimous

21/086 BUILDING COMMUNICATIONS WITH OUR COMMUNITY

Members having received a proposal from Cllr's Hawkes and Holmes about improving communications with the West Moors community

RESOLVED that West Moors Town Council adopts the general principle of building improved two way conversation with the community and that a working party is set up to consider key applications and cost implications for improving communication.

Cllr's Hawkes, Green and Holmes to sit on the working party, which will report back to Full Council.

Voting: unanimous

21/087 PUBLIC ADDRESS EQUIPMENT

Members considered an offer to purchase Public Address equipment. The equipment being offered having been checked for value for money and suitability. After discussion it was

RESOLVED that Public Address equipment be purchased for the sum of £2,000 from N Mills and that a secure storage cupboard be built in the pavilion at a cost of £869 to store the equipment in.

Voting: unanimous

It was noted that N Mills will assist the Council in the future to operate the equipment at events such as Remembrance Day and Westival. He will also assist with training staff/councillors/volunteers on the use of the equipment.

21/088 WESTIVAL 2022

Members had a brief discussion and it was

RESOLVED that Westival 2022 takes place (Covid dependant) and that the working party start to organise the event to take place in July 2022.

Voting: unanimous

21/089 QUEENS JUBILEE IN 2022

Members considered what they could do to celebrate the Queens Jubilee in June 2022. It was noted that it was close to the Westival event. It was suggested that the Council facilitate community groups to hold their own events offering guidance on road closures for street parties. It was also suggested that the Council could offer to provide Street Party Packs to those wanting to organise such events. Members felt that this was a good idea and the Clerk is to investigate costs involved in providing items such as bunting, flags etc.

21/090 UPDATE: CLIMATE EMERGENCY WORKING PARTY

Cllr's Clarke and Hawkes updated members on the progress of the working party such as working of Safe route to Schools, bi-monthly litter picks, Carbon cut hints and tips to be published on Facebook and the use of a carbon footprinting tool for the public as well as looking at the water heating system in the pavilion. The Working Party had one recommendation for the Council to consider and after discussion it was

RESOLVED that the water heating system in the pavilion is fitted with a timer at a cost of £510, to provide hot water when needed but to ensure that water is not heated unnecessarily.

Voting: unanimous

Members requested that during the winter a check is kept to ensure that there are no water freezing issues and that after one year a comparison of electricity used is completed.

21/091 DORSET COUNCILLOR REPORT

Members received a verbal report from Cllr D Shortell on Dorset Council Virtual Committee meetings with authority delegated to officers for decisions due to the increase in Covid infection locally. He further reported on the financial cost Covid has had on the Dorset Council with £2.65 million unrecoverable costs and planned road closures of the A31 for safety barrier renewal. A copy of the written report is available to view in the Council office.

21/092 INFORMATION FROM MEMBERS

Cllr C Way reported on his attendance at a Planning Seminar and that usage categories have changed and, in some cases, change of use permission is no longer needed. Cllr Shortell stated that he had spoken to the local MP and expressed concern about the planning white paper and Chris Chope MP stated that he would be voting against it.

Cllr Mrs P Yeo reported on her attendance at the Sturts Farm Celebration, which she stated was a wonderful event.

21/093 CORRESPONDENCE

All important and informative correspondence is emailed to Councillors as it arrives.

1. DAPTC Consultation regarding Parish and Town Council Members Allowance - The Clerk completed this consultation on behalf of the Council as it has always been Council Policy that members do not receive and form of allowance.
2. Letter from Residents at Blackfield Farm asking WMTC to assist with letter writing to various organisations to try and get the site designated as SSSI. Members asked the Clerk to talk to Ecology Solutions to try and find out what can be done and costs that may be incurred.

The Chair declared the meeting closed at 20.54 hrs

The next meeting of the Town Council will be held on 26th August at 19:30hrs

SIGNED DATE
Chair

Payments made in between meetings			
Payment method	Invoice amount	Invoice date	Details
EB 09.07	£200.00	05.07.21	Hemingways Marketing Services Ltd (Voucher Express Corporate) – prize vouchers for Eco-garden Comp
EB 30.07	£3,115.07	20.07.21	Staff Salaries – Month 4 (July)
Total	£3,315.07		
Payment list dated 29.07.2021			
Payment method	Invoice amount	Invoice date	Details
EB 30.07	£22.50	30.06.21	Roman Group – stationery
EB 30.07	£21.96	23.07.21	Roman Group – storage boxes
EB 30.07	£2,210.70	30.06.21	SafeZone – Fryer Field CCTV upgrade - balance
EB 30.07	£81.90	02.03.21	E-ON – Christmas Street lighting - electricity for 2020
EB 30.07	£75.43	02.03.20	E-ON – Christmas Street lighting - electricity for 2019
EB 30.07	£61.10	07.03.19	E-ON – Christmas Street lighting - electricity for 2018
EB 30.07	£40.29	01.03.18	E-ON – Christmas Street lighting - electricity for 2017
EB 30.07	£46.68	01.03.17	E-ON – Christmas Street lighting - electricity for 2016
EB 30.07	£473.85	06.07.21	Dorset Waste Partnership (Dorset Council) – waste collection services – Fryer Field, Cemetery and Council Office - 28.06 to 26.09.21
EB 30.07	£992.93	20.07.21	HM Revenue and Customs – Tax and NI – Month 4
EB 30.07	£1,095.98	20.07.21	Dorset Council Pension Fund – Month 4 - Pension Contributions
EB 30.07	£1,544.11	27.06.21	Terrafirma – Grounds Maintenance June 2021
EB 30.07	£60.00	22.07.21	AquaCare – Legionella testing July - Pavilion
EB 30.07	£50.00	13.07.21	Cole Management – bus stops and office window June/July
Total	£6,777.43		
Direct Debit and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DD 21.07	£45.88	06.07.21	OPUS – pavilion electricity 06.06 to 05.07.21
DD 09.07	£8.40	09.07.21	Sage – July payroll
DD 21.07	£18.21	06.07.21	OPUS- Floodlights electricity 06.06 to 05.07.21
DD 21.07	£41.56	06.07.21	OPUS- Council office electricity 06.06 to 05.07.21
DD 25.07	£197.80	01.07.21	1 st Connect – 01.07 to 31.07 Pavilion and office broadband & line rental/call charges for office plus installation of SOEGA line in pavilion
Total	£311.85		