

**WEST MOORS TOWN COUNCIL**

**MINUTES** of the **ENVIRONMENT COMMITTEE** held on  
**THURSDAY 13<sup>th</sup> JANUARY 2022** in St Anthony's Church Hall, Pinehurst Road at 7.30pm.

**PRESENT:** Cllr Mrs C Holmes – Chair  
 Cllr Mrs R Burke Cllr A Clarke Cllr D Green  
 Cllr M Hawkes Cllr S Linford Cllr D Shortell  
 Cllr Mrs P Yeo

**OTHERS PRESENT:** Mrs Judi Weedon (Clerk)  
 Cllr K Wilkes  
 6 members of the public  
 PCSO James Marsh, PCSO Adam Fitzwalter

**APOLOGIES:** Cllr A Willats

**21/245 QUESTIONS FROM MEMBERS OF THE PUBLIC**

None

**21/246 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**21/247 TO RECEIVE THE CLERK'S REPORT**

- a) Speed Indicator Device: All the posts are now in place, and we are waiting for Dorset Council to approve the actual SID device. A License agreement pursuant to Section 72 of the Road Traffic Regulation Act has been signed with DC to allow us to put up the SID's when they are ready.
- b) Christmas Lighting: An electrical issue was found in the connection for the Christmas tree lights, this meant that for long periods they did not work. The Clerk issued a work order to get the infrastructure in the lamppost updated so the lights were on during the festive period. This will be an additional cost associated with this work. Members were asked if the old lamp post motifs which are no longer usable without complete and costly refurbishment could be disposed of. Members agreed that they could be disposed of.
- c) The damaged Cherry tree on the Petwyn was removed a new tree was planted by the West Moors Flower Group on the 23<sup>rd</sup> November.
- d) Dog waste Bins minute no 21/187 refers: All bins have now been replaced.
- e) Fryer Field Vandalism: the two picnic benches were pulled out of the ground at sometime during the weekend of the 4th December. They will be resecured in the new year. There was also an attempted break in at the garage over the festive period, nothing was taken.
- f) Pavilion: The external floodlight and PIR light had both stopped working, these were both replaced with LED lights on the 5<sup>th</sup> January.
- g) Cemetery and Fryer Field maintenance contract: There will be no increase in cost for the years 2022/23.
- h) Cemetery gates: It was discovered on the 21<sup>st</sup> December that some damage has occurred to the gates, the drop bolts have been bent. There is no indication of how this happened. Repairs will be carried out as required.
- i) Trees for Residents as approved minute 537 dated 17.12.20, have now been received and members agreed that they should be distributed on a Saturday morning outside the Memorial Hall, as there is lots of space and parking available. A date to be confirmed and advertised.

- j) Footpath through St Leonards Farm Park. DC were notified of the TC response and at the end of the consultation period DC will prepare a report which will decide if an order is to be made. If an order is to be made it will likely be made and advertised in March/April 2022. This will then be subject to an objection period. If there are no objections, as soon as the required works are carried out and the route is certified, then the order can be confirmed and advertised. It is at this stage that the legal line is moved, and the definitive map and statement updated.
- k) Floodlights around the tennis courts: Applications for grant aid to assist with the replacement of these lights has been ongoing, with 8 applications submitted, 6 have been unsuccessful and 2 are pending a decision.

#### 21/248 OAKHURST PLAY AREA

Members discussed issues surrounding the play area located adjacent to Oakhurst School after receiving a letter dated 1 December stating it was from residents of Shaftesbury Road, highlighting issues of excessive noise and antisocial behaviour. Members also had sight of emails received from the school relating to issues with local residents.

Members also heard from parents whose children use the play park and from the person who was responsible for opening and closing the park daily.

Cllr Mrs C Holmes summarised the issues and explained how perceived noise nuisance should be dealt with through the Environmental Health department at Dorset Council and that no laws are being broken unless there is deliberate bad language aimed at a specific person.

Members then discussed how to proceed, it was noted that the lease agreement for the play park states the opening times as 3pm till dusk, so if the council wished to change the opening times permanently, they would need an amendment to the lease.

Members felt that a letter to the local residents explaining the situation and who is responsible for certain matters would be a sensible option in order for residents to know where to report certain problems that may arise in the future.

After a debate and taking into account all comments from the residents, the school, the police and parents/guardians, along with the legal agreement for the park it was **RESOLVED that the Oakhurst Play Park will continue to be opened at 3pm (or thereabouts) and be locked up at dusk (or thereabouts).**

**A letter to be sent to all residents in the vicinity of the play park, explaining when the park will be open and what they should do if they have a noise or parking issue in the future.**

*Voting: Unanimous*

Two residents present at the meeting offered to assist with the opening and closing of the park. Members thanked them for their offer and said the Clerk would be in touch.

#### 21/249 OAKHURST PLAY AREA LEASE

WMTC has a lease with Dorset Council and a License agreement with the Heath Academy Trust for the land on which the play area at Oakhurst is sited.

The lease and licence allow the Council to provide a play park and the TC is responsible for all maintenance of equipment and fences, for the cleanliness of the area and to ensure it is safe to use. The school has exclusive use of the park during school hours.

The original lease dated 01.04.1998 was for 24 years, which means it expires on the 31.03.2022. The licence with the Heath Academy Trust terminates on the same day.

A request to Dorset Council to renew this lease has been sent and chased but DC have not yet responded.

It was noted that on termination of the lease WMTC have to remove all the equipment and return the site to its former condition.

Cllr Shortell stated that he would progress this matter with DC.

**21/250 DEFIBRILLATOR AT PAVILION**

Grange Youth FC have a defibrillator which they would like installed at the pavilion for all to have access to.

Members received a report of the cost for having the defibrillator installed and the ongoing maintenance and weekly checks. A representative from Grange YFC informed members that they were happy to contribute towards the installation costs but did not have the manpower to make the regular checks that are required.

A concern was raised about possible vandalism of the unit.

After discussion it was

**RESOLVED that the defibrillator supplied by Grange YFC would be installed on an external wall of the pavilion and that Grange would contribute 50% of the costs involved in the installation. Once installed the Council would take on the responsibility for the weekly reporting and the ongoing maintenance of the unit.**

*Voting: Unanimous*

**21/251 COMMITTEE BUDGETS**

Members reviewed the draft committee budget as attached on pages 2807 to 2809. This budget will now go forward to F&GP for further scrutiny.

**21/252 UPDATE: ALLOTMENT**

Nothing to report

**21/253 UPDATE: FUTURE PROVISION OF CEMETERY SPACE WORKING PARTY**

Work to put in the first phase of the badger fencing took place on the 12th November. The complete sett closure will take place in July 2022.

**21/254 CORRESPONDENCE**

- 1. ICCM Journal – Winter 2021
- 2. Castleman Trailway upgrade information

The Chairman declared the meeting closed at 20:39 hrs

The next meeting of the Environment Committee is scheduled for 3<sup>rd</sup> March 2022 at 19:30hrs

SIGNED ..... DATE .....  
Chair of Environment Committee

**Draft Environment Budget 2022/23**

<b>Code</b>	<b>Source</b>	<b>BUDGET 2022/23</b>
<b><u>INCOME</u></b>		
<b>1100</b>	<b>Playing Field Fees</b>	
1100/1	Football	4000.00
1100/3	Multi-Purpose	5000.00
1100/4	Other	1000.00
1100/5	Community Event income	1500.00
<b>Total</b>		<b>11500.00</b>
Income from fees paid by various sports clubs for using the sporting facilities		
<b>1110</b>	<b>Cemetery Fees</b>	
1110/1	Memorial	4000.00
1110/2	Interment	10000.00
1110/3	Purchase Graves	4000.00
<b>Total</b>		<b>18000.00</b>
Income from fees paid by various funeral directors and individuals for interment etc. in the cemetery.		
<b>1115</b>	<b>Allotment Rent</b>	<b>1900.00</b>
Income from allotment rent.		
<b>1125</b>	<b>Memorial Benches and Plaques</b>	<b>0.00</b>
fees from Memorial bench and plaque applications		
<b>TOTAL BUDGETED INCOME</b>		<b>31400.00</b>

**EXPENDITURE**

<b>3010</b>	<b>Fryer Field Maintenance</b>	
3010/1	General	4000.00
3010/4	Contractor fees	9900.00
<b>Total</b>		<b>13900.00</b>
Fryer Field maintenance covers all aspects of keeping the area in a suitable condition for football and general usage. An external contractor is employed to maintain the Fryer Field.		
<b>3020</b>	<b>Pavilion Running Costs</b>	
3020/1	Electricity	1000.00
3020/2	Water/Sewage	800.00
3020/3	Maintenance	1750.00
3020/4	Legionella Testing	920.00
3020/6	Phone/Broadband	550.00
<b>Total</b>		<b>5020.00</b>
Pavilion running costs include services to the pavilion and maintenance costs required to keep the building in good condition.		
<b>3030</b>	<b>Multi-Purpose Play Area</b>	
3030/1	Floodlight Maintenance	0.00
3030/2	General Maintenance	5000.00
3030/3	Electricity	250.00
3030/5	Flood light replacement	3500.00
<b>Total</b>		<b>8750.00</b>

MUGA and Floodlight running and maintenance costs		
<b>3040</b>	<b>Fencing</b>	<b>2000.00</b>
To cover any fencing requirements in and around the Fryer Field.		
<b>3050</b>	<b>Fryer Field Play area</b>	
3050/1	Maintenance	250.00
3050/3	Safety Inspections	450.00
<b>Total</b>		<b>700.00</b>
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection. Fryer Field was completely refurbished in October 2017.		
<b>3060</b>	<b>Oakhurst Play area Maintenance</b>	
3060/1	Maintenance	250.00
3060/3	Safety Inspections	350.00
<b>Total</b>		<b>600.00</b>
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection.		
<b>3070</b>	<b>Skate Park Maintenance</b>	<b>200.00</b>
2021/22 - £9000 for the earmarked fund for the replacement of the skatepark		
<b>3080</b>	<b>Play Equipment</b>	<b>4000.00</b>
For replacement play equipment in the future. Monies go into an earmarked fund		
<b>3100</b>	<b>Cemetery Costs</b>	
3100/1	Non-Domestic Rates	1100.00
3100/2	Water Charges	50.00
3100/3	Buy Back of Cemetery Plots	0.00
<b>Total</b>		<b>1150.00</b>
Rates and water charges for the cemetery		
<b>3110</b>	<b>Cemetery Maintenance</b>	
3110/1	General	4400.00
3110/2	Fencing	1500.00
3110/3	Gravel	350.00
3110/7	Refuse collection service	850.00
3110/8	Contractor Fees	6700.00
<b>Total</b>		<b>13800.00</b>
Cemetery maintenance covers all aspects of work that is required to ensure the cemetery is kept neat and tidy. It also includes funds to carry out any works to improve/replace the area. Refuse collection is carried out weekly.		
<b>3120</b>	<b>Memorial Inspections</b>	<b>0.00</b>
Memorial Inspections are required every 5 years. The last inspection was in April 2019. Next inspection is in 2024		
<b>3140</b>	<b>Petwyn Maintenance/improvements</b>	<b>250.00</b>
Budget for maintenance and improvement to the Petwyn Village green. Includes water charges for standpipe located on the Petwyn.		
<b>3150</b>	<b>Allotments</b>	<b>1000.00</b>
Allotment maintenance and improvements		
<b>3160</b>	<b>Tree Maintenance</b>	<b>3000.00</b>
Funds for the maintenance of all trees on council land. A rolling maintenance program is in place for trees on council land.		

<b>3170 Climate Emergency</b>		<b>3500.00</b>
Funds to cover work of Climate Emergency actions		
<b>4000</b>	<b>Public seats</b>	
4000/1	Maintenance	200.00
4000/2	Purchase	0.00
<b>Total</b>		<b>200.00</b>
For the repair/maintenance/replacement/addition of public seats.		
<b>4010</b>	<b>Bus Shelters</b>	
4010/1	Maintenance	500.00
4010/2	Purchase	5300.00
<b>Total</b>		<b>5800.00</b>
Budget for the maintenance of Council owned bus shelters.		
<b>4020</b>	<b>Street Furniture (Inc. Dog Bins)</b>	
4020/1	Maintenance	250.00
4020/2	Purchase	0.00
<b>Total</b>		<b>250.00</b>
Repairs/maintenance/purchase of welcome signs, dog bins, refuse bins, defib maintenance		
<b>4030</b>	<b>General</b>	<b>150.00</b>
A general contingency fund for items not specifically covered in the budget		
<b>4040</b>	<b>Christmas decorations</b>	<b>5000.00</b>
Village Christmas decoration costs		
<b>4070</b>	<b>Lengthsman</b>	<b>1800.00</b>
Lengthsman costs		
<b>4090</b>	<b>Dogs</b>	<b>550.00</b>
Cost of emptying of Council owned Dog waste bin.		
<b>4095</b>	<b>CCTV</b>	
4095/1	Purchase/Installation	0.00
4095/2	Maintenance	200.00
<b>Total</b>		<b>200.00</b>
CCTV costs		
<b>4096</b>	<b>Public Toilets</b>	<b>0.00</b>
Park Way toilets - Maintenance, cleaning, consumables, water, sewage, electricity		
<b>4097</b>	<b>Community Event costs</b>	<b>1500.00</b>
<b>4098</b>	<b>Fryer Field Development Plan</b>	<b>0.00</b>
<b>4099</b>	<b>Keep Britain Tidy Events</b>	<b>50.00</b>
Funds for arranging litter pick events		
<b>TOTAL BUDGETED EXPENDITURE FOR ENVIRONMENT COMMITTEE</b>		<b>73370.00</b>

## Notes:

Adult Exercise Equipment – Fryer Field Development Earmarked Fund to be used for this project

Seating - Any new seating for woodland area to come from CIL funds

Floodlights - Some funding is in the budget for replacement floodlight, any additional cost to come from Fryer Field Development earmarked fund

New noticeboards - to be funded from CIL funds

