

WEST MOORS TOWN COUNCIL

MINUTES of the **ENVIRONMENT COMMITTEE** held on
THURSDAY 12th JANUARY 2023 in the Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr M Hawkes – Vice Chair		
Cllr Mrs R Burke	Cllr A Clarke	Cllr D Green
Cllr S Linford	Cllr J Randall	Cllr D Shortell

OTHERS PRESENT: Judi Weedon – Clerk
Mr Bill Ware – Chair of West Moors Allotment Holders Association

APOLOGIES: Cllr Mrs C Holmes Cllr Mrs P Yeo

22/264 QUESTIONS FROM MEMBERS OF THE PUBLIC
None

22/265 DECLARATIONS OF INTEREST/DISPENSATIONS
Cllr Mrs R Burke declared a personal interest in agenda item 8, work at allotments.

22/266 UPDATE: ALLOTMENT
Members considered assisting with cost of replacement gravel boards for plots. Mr Ware explained that some of the retaining boards around the external perimeter of plots were beginning to rot away and required replacement. Mr Ware asked the committee to consider contributing to the cost of the replacement edging/gravel boards. Mr Ware explained that the work to replace all gravel boards did not have to be completed in one financial year, but that they be replaced on a needs must basis. Members felt that the allotments were a great success and that the council should support the request. After discussion it was
RESOLVED that in principle the Council will assist the West Moors Allotment Holders Association with the cost to replace gravel boards around the perimeter of the allotment plots.
Voting: unanimous Cllr Mrs R Burke did not vote after declaring a personal interest as an allotment holder.

22/267 TO RECEIVE THE CLERK'S REPORT

- a) Oakhurst Play Area: All repairs were completed in October and the play park reopened in November
- b) EV charging points: Pod point carried out a survey in December and we are waiting for the quote.
- c) Portaloo on A31, minute no 22/139 refers: no further information
- d) Bus Shelter A31, minute no 22/140 refers: the bus shelter is now refurbished. It has suffered some graffiti, but this has been removed.
- e) Jubilee Copse Benches minute no 22/142 refers: The three benches have now been installed.
- f) Request for pedestrian crossing in Station Road: Dorset Council have confirmed receipt of the letter.
- g) Lockerbie Memorial bench in Cemetery: The new bench has been delivered; it has not been installed as yet.
- h) Wildflower areas: The areas that did not bloom last year have all been planted with bulbs so they should look good in the spring, and then wildflowers later in the year.
- i) Signs for the water fountain have now been installed.
- j) Permanent signs in the Spinney have now been installed.
- k) Pavilion: paint for the meeting room has been purchased. Cllr Randall has offered to paint the walls in the meeting room.
- l) Gym Equipment installation took place on 5/6th Jan and feedback so far has been positive.

22/268 AIR FRESHENER UNIT

Members having received a request from Cllr Holmes to consider installing a commercial air freshener unit in the gent's toilet in the pavilion, felt that the pavilion was primarily used as changing and showering facilities for sports clubs and as such did not smell unpleasant. After debate it was

RESOLVED that WMTC will not install a commercial air freshener unit in the pavilion.

Voting: Unanimous

22/269 FLOODLIGHTS AROUND TENNIS/SKATEPARK

Members discussed the upgrade of floodlights around the tennis courts and for use at the skatepark. The floodlights around the artificial grass pitch were upgraded to LED's in 2017 and have been successful in reducing energy costs. The current lights around the tennis courts are old halogen bulbs that are no longer practical to run, and most of which no longer work.

The council had previously set aside some funds for this upgrade (£3500) and Tesco have awarded a grant of £500. The quote cost from the company who carried out the upgrade in 2017 came in at £8,887, thus leaving a balance of £4,887. Members briefly discussed how the lights would operate. After discussion it was

RESOLVED to accept the quote from Elextra to upgrade the old floodlights to new LED lights. The additional cost of the project to come from the Fryer Field earmarked fund.

Voting: Unanimous

22/270 DRAFT BUDGET 2023/24

Members discussed the draft committee budget as attached on pages 2971-2973 and agreed to put it forward for consideration by council.

It was noted that quotes for new external doors at the pavilion were being sought and this cost had not been included in the draft budget.

22/271 PUBLIC TOILET UPDATE

A positive meeting was held with Dorset Council on the 14th November about the condition of the toilets on handover. The officer stated that he would try and get some of the outstanding items resolved. Clerk to chase.

22/272 UPDATE: FUTURE PROVISION OF CEMETERY SPACE WORKING PARTY

New fencing has been installed along the rear and right hand side of the cemetery. One tree has been removed and wildflower seeds will be sown across the area that previously had the badgers in it. There is evidence of badger activity on the surface soil but no new holes have appeared.

22/273 CORRESPONDENCE

a. ICCM Journal – Winter 2022

b. Allotment and Leisure Gardener – Issue 2 2022

The Chairman declared the meeting closed at 20:12hrs

The next meeting of the Environment Committee is scheduled for 2nd March 2023 at 19:30hrs

SIGNED DATE
Chair of Environment Committee

Draft ENVIRONMENT BUDGET 2023/24

Code	Source	BUDGET
		2023/24
<u>INCOME</u>		
1100	Playing Field Fees	
1100/1	Football	4000.00
1100/3	Multi-Purpose	7000.00
1100/4	Other	2000.00
1100/5	Community Event income	2000.00
Total		15000.00
Income from fees paid by various sports clubs for using the sporting facilities		
1110	Cemetery Fees	
1110/1	Memorial	5000.00
1110/2	Interment	12000.00
1110/3	Purchase Graves	6000.00
Total		23000.00
Income from fees paid by various funeral directors and individuals for interment etc. in the cemetery.		
1115	Allotment Rent	1900.00
Income from allotment rent.		
1125	Memorial Benches and Plaques	0.00
fees from Memorial bench and plaque applications		
TOTAL BUDGETED INCOME		39900.00

EXPENDITURE

3010	Fryer Field Maintenance	
3010/1	General	2000.00
3010/4	Contractor fees	9900.00
Total		11900.00
Fryer Field maintenance covers all aspects of keeping the area in a suitable condition for football and general usage. An external contractor is employed to maintain the Fryer Field.		
3020	Pavilion Running Costs	
3020/1	Electricity	1100.00
3020/2	Water/Sewage	800.00
3020/3	Maintenance	1750.00
3020/4	Legionella Testing	920.00
3020/6	Phone/Broadband	550.00
Total		5120.00
Pavilion running costs include services to the pavilion and maintenance costs required to keep the building in good condition.		
3030	Multi Purpose Play Area	
3030/1	Floodlight Maintenance	0.00
3030/2	General Maintenance	4000.00
3030/3	Electricity	300.00
3030/5	Flood light replacement	0.00
Total		4300.00
MUGA and Floodlight running and maintenance costs		

3040	Fencing	2000.00
To cover any fencing requirements in and around the Fryer Field.		
3050	Fryer Field Play area	
3050/1	Maintenance	250.00
3050/3	Safety Inspections	450.00
Total		700.00
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection. Fryer Field was completely refurbished in October 2017.		
3060	Oakhurst Play area Maintenance	
3060/1	Maintenance	250.00
3060/3	Safety Inspections	350.00
Total		600.00
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection.		
3070	Skate park Maintenance	200.00
3080	Play Equipment	4000.00
For replacement play equipment in the future. Monies go into an earmarked fund		
3100	Cemetery Costs	
3100/1	Non Domestic Rates	1100.00
3100/2	Water Charges	50.00
3100/3	Buy Back of Cemetery Plots	0.00
Total		1150.00
Rates and water charges for the cemetery		
3110	Cemetery Maintenance	
3110/1	General	3000.00
3110/2	Fencing	300.00
3110/3	Gravel	350.00
3110/7	Refuse collection service	850.00
3110/8	Contractor Fees	6700.00
Total		11200.00
Cemetery maintenance covers all aspects of work that is required to ensure the cemetery is keep neat and tidy. It also includes funds to carry out any works to improve/replace the area. Refuse collection is carried out weekly.		
3120	Memorial Inspections	0.00
Memorial Inspections are required every 5 years. The last inspection was in April 2019. Next inspection is in 2024		
3140	Petwyn Maintenance/improvements	250.00
Budget for maintenance and improvement to the Petwyn Village green. Includes water charges for stand pipe located on the Petwyn.		
3150	Allotments	500.00
Allotment maintenance and improvements		
3160	Tree Maintenance	3000.00
Funds for the maintenance of all trees on parish land. A rolling maintenance program is in place for trees on council land.		
3170	Climate Emergency	500.00
Funds to cover work of Climate Emergency actions		
4000	Public seats	

4000/1	Maintenance	300.00
4000/2	Purchase	0.00
Total		300.00
For the repair/maintenance/replacement/addition of public seats.		
4010	Bus Shelters	
4010/1	Maintenance	500.00
4010/2	Purchase	0.00
Total		500.00
Budget for the maintenance of Council owned bus shelters.		
4020	Street Furniture (Inc. Dog Bins)	
4020/1	Maintenance	500.00
4020/2	Purchase	0.00
Total		500.00
Repairs/maintenance/purchase of welcome signs, dog bins, refuse bins, defib maintenance		
4030	General	150.00
A general contingency fund for items not specifically covered in the budget		
4040	Christmas decorations	5000.00
Village Christmas decoration costs		
4070	Lengthsman	1800.00
Lengthsman costs		
4075	Public Toilets	18000.00
Public toilets maintenance, cleaning, consumables, water, electricity		
4076	Car Park costs	0.00
Costs for Park Way car park		
4090	Dogs	550.00
Cost of emptying of Council owned Dog waste bin.		
4095	CCTV	
4095/1	Purchase/Installation	0.00
4095/2	Maintenance	200.00
Total		200.00
4097	Community Event costs	1500.00
4098	Fryer Field Development Plan	0.00
4099	Keep Britain Tidy Events	50.00
Funds for arranging litter pick events		
TOTAL BUDGETED EXPENDITURE		73970.00