

WEST MOORS TOWN COUNCIL

MINUTES of the **TOWN COUNCIL MEETING** held on **Thursday 29th February 2024** in
St Anthony's Church Hall, Pinehurst Road at 7.30pm.

PRESENT:

Cllr Mrs R Burke – Chair		
Cllr A Clarke	Cllr D Green	Cllr M Hawkes
Cllr Mrs C Holmes	Cllr J Randall	Cllr T Salt
Cllr Mrs N Senior	Cllr D Shortell	Cllr C Way
Cllr K Wilkes	Cllr Mrs P Yeo	

OTHERS PRESENT: Mrs Judi Weedon (Clerk to the Council)
Dorset Councillor M Dyer
4 members of the public

APOLOGIES: None

23/297 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

23/298 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)

None

23/299 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 25th JANUARY 2024

Having been circulated, the minutes on pages 3141-3143 were agreed, adopted and signed.

23/300 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

- a. **The Report of the Planning Consultative Committee** held on the 1st February 2024 page 3144-3145 as circulated, was confirmed, adopted and signed.
- b. **The Report of the Planning Consultative Committee** held on the 22nd February 2024 pages 3146-3147 as circulated, was confirmed, adopted and signed.

23/301 TO RECEIVE TOWN CLERKS REPORT

- a. The Precept request was submitted on Friday 26th January, Details of the budget and precept are on the website with an infographic.
- b. Welcome to West Moors sign: This has now been cleaned and reinstalled.
- c. Council Office: The carpet throughout has been cleaned.
- d. Election Information session was held on Thursday 29th February prior to the Council meeting.
- e. Westival Planning has started, and updates will be provided each month starting in March.
- f. Blackfield Farm Planning application will be heard at DC Planning committee on the 13th March at 10am in Wimborne. WMTC and Origin Transport have speaker slots booked.

23/302 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3151-3152 of these minutes. (Cllr's Yeo and Wilkes to authorise the electronic payments)

Voting: unanimous

23/303 SMOKE CONTROL AREAS

A local resident approached the Council to request support for the implementation of a smoke control zone in West Moors as their neighbour is burning inappropriate fuel in a wood burner causing toxic black smoke that affects their house.

The resident explained that they have purchased a monitor to test the air quality which shows the smoke is toxic, they have been in contact with environment health at Dorset Council and have kept a detailed log of events. Environmental health department informed them that nothing could be done because it is not in a smoke control area. A councillor explained that they had had a similar issue with a chiminea, and that environmental health had written the resident a cease-and-desist letter.

It was noted that although not illegal to burn damp timber in a wood burner it is unneighbourly.

Members raised concern that if a smoke control area were implemented it could cause undue restrictions to many other residents who do burn correctly seasoned timber, also concerns about how a smoke control area is monitored and controlled.

Members expressed surprise at the response from DC environmental health department and felt that they should at least have visited the site.

After discussion it was

RESOLVED that the Dorset Councillor David Shortell should request that the Dorset Council Environmental Health department write to the resident in Arnold Road about burning incorrect timber in their wood burner with a cease-and-desist letter, this letter should be copied to the next door neighbours.

Voting: unanimous

It was further suggested that Dorset Council should run an awareness campaign about wood burners.

It was also noted that burning unseasoned timber would probably not comply to the manufacturing regulations of the wood burner.

23/304 CONTRIBUTION TO DAPTC FOR ELECTION VIDEOS

The DAPTC having produced and paid for 4 videos to highlight the local elections have asked for a contribution to the costs from Town and Parishes in Dorset. WMTC have already made use of the videos.

After brief discussion it was

RESOLVED that West Moors Town Council contribute £120 to the DAPTC towards the cost of the election videos production.

Voting: unanimous

23/305 LOCAL TRANSPORT PLAN 4 CONSULTATION

Members discussed completing the Local Transport Plan Consultation, it was

RESOLVED that the Clerk and Chair be given delegated power to complete the Local Transport Plan 4 consultation on behalf of the Council.

Voting: unanimous

23/306 STRATEGIC PLAN

Members having previously had a training session for the strategic plan decided that the item should be left in abeyance until after the election.

23/307 ANNUAL TOWN MEETING

Members were informed that the Annual Town meeting would be taking a different format this year, with local clubs and societies having tables at the event, two guest speakers and

shorter reports from the Council. Members were shown various literature that has been produced for the event and the order of the event was explained.

Cllr Holmes asked if a certain member of the community had been nominated for the Good Citizen Award and asked if they could be nominated to attend Royal Garden Party.

Members agreed that this was a good idea. Clerk to write to the Lord Lieutenant with the request.

23/308 DORSET COUNCILLOR REPORT

Members received a written report from Dorset Councillors Shortell and Dyer with information on round 4 of the household support fund, school attendance campaign, the sale of the old Furzehill site, and council of the year awards.

Cllr Holmes asked about the 20mph speed limits being requested by some local town and parishes. It was explained that in order to apply you need an active Speed watch, which West Moors now have so the matter will be discussed in due course.

A copy of the full report is available in the council office.

23/309 INFORMATION FROM MEMBERS

Cllr Way reported on his attendance at the latest Youth Club committee meeting and informed members that their will now be an alternating chair of the committee.

Cllr Mrs Holmes informed members that she had attended the Tea and Toast morning with Cllr Hawkes held in the Elephant and Castle and organised by the Community Larder. She found it to be a great way to get feedback from residents on a number of issues.

Cllr Wilkes asked how the speed watch was going and that the Council needs to report back to the residents the fact that the majority of cars do not speed on West Moors roads. Cllr Salt stated it was around 1% when they carry out the Speed watch sessions.

Cllr Clarke reported on 'Jolly Good Company' which is a group open to all and are dementia friendly.

Cllr Mrs Burke reported that people at the cemetery are complaining about the large memorial on the vault that has started to be installed. It was suggested that a sign be placed on it to say we are aware and in communication with the installers.

23/310 CORRESPONDENCE

None

The Chair declared the meeting closed at 20:32hrs

The next meeting of the Town Council will be held on 28th March 2024 at 19:30hrs

SIGNED DATE
Chair

Payments Made in Between Meetings			
Payment method	Invoice amount	Invoice date	Details
EB 09.02	£120.44	25.01.24	Aqua Care – 8 th January water hygiene testing pavilion
EB 09.02	£61.14	25.01.24	Community Heartbeat Trust - Replacement pads for the Pavilion Defibrillator
EB 09.02	£360.00	30.01.24	Kendrick Fencing – Repairs to Cemetery fencing
EB 09.02	£1,134.00	30.01.24	Kendrick Fencing – Replacement fence at Fryer Field adjacent to car park
EB 09.02	£25.90	29.01.24	Business Supplies Group- Office stationery
EB 09.02	£300.00	30.01.24	Boiler Geeks – Clean and drain water tank in pavilion
EB 09.02	£39.22	31.01.24	NALC Eventbrite – training on 24.07.24- “Decoding the future of AI in local Governance”
EB 09.02	£64.80	01.02.24	Vision ICT – 3 hosted email accts (Clerk, Office & Comms) April '24 – March '25
EB 09.02	£790.00	31.01.24	Seyward Windows Co Ltd – Replacement window and cladding at 4A Park Way
EB 09.02	£1,564.26	31.01.24	Terraforma- Grounds maintenance for January 2024
EB 09.02	£60.00	05.02.24	NALC – Local Council Award Scheme Registration Fee
EB 23.02	£4,528.91	23.02.24	Staff Salaries – Month 11 - Feb
Total	£9,048.67		

Payment list dated 29.02.24

Payment method	Invoice amount	Invoice date	Details
EB 29.02	£325.20	09.02.24	DAPTC - Strategic plan training 08.02.24
EB 29.02	£39.40	02.02.24	PTS Compliance – Different location and extra asset charge
EB 29.02	£118.80	02.02.24	PTS Compliance -Pavilion and office PAT testing
EB 29.02	£120.44	08.02.24	Aqua care – Pavilion water hygiene testing Monday 5 th Feb-
EB 29.02	£15.00	06.02.24	Dorset Council – Green Recycling bag collection
EB 29.02	£105.94	12.02.24	SW Hygiene- Sanitary Bin Disposal (rental/service) 12.03 – 11.06.24
EB 29.02	£40.00	09.02.24	Black Dog Graphics (Mary Armitage) – West Moors Infographic
EB 29.02	£6.71	05.02.24	S4B - Allotment water 03.01.24 – 02.02.24
EB 29.02	£983.27	05.02.24	S4B - Public toilets water & sewerage 04.01.24 – 04.02.24
EB 29.02	£1,702.61	09.02.24	HM Revenue and Customs – Tax and NI – Month 11 - Feb
EB 29.02	£1,703.79	09.02.24	Dorset Council Pension Fund – Pension contributions - Month 11
EB 29.02	£347.00	15.02.24	Boiler Geeks – repair to men’s flush in public toilets
EB 29.02	£63.29	13.02.24	BSG – office laminator and A4 paper
EB 29.02	£110.00	14.02.24	Sanical – Office Carpet cleaning
EB 29.02	£185.00	16.02.24	Fair Account – Internal Audit services Nov '23 to Jan '24
EB 29.02	£26.31	21.02.24	City Plumbing- new shower head & hose for ladies’ shower
EB 29.02	£50.00	20.02.24	Cole Management - Office window (23.01 & 20.02.24) & bus stop (20.02) cleaning
EB 29.02	£1,479.60	20.02.24	VCS- Cleaning of pavilion and public toilets January & February
EB 29.02	£1,332.24	22.02.24	Terraforma - Lengthsman fees April 2023 - January 2024
EB 29.02	£88.24	12.02.24	S4B – Office water & sewerage -10 Aug – 9 Feb '24
EB 29.02	£6.47	12.02.24	S4B- Cemetery Water 14 Aug – 11 Feb '24
EB 29.02	£15.98	19.02.24	S4B- Petwyn water supply 17 Aug '23- 16 Feb '24
Total	£8,865.29		

Direct Debits and Debit Card payments

Payment method	Invoice amount	Invoice date	Details
DC 08.02	£3.29	08.02.24	Screwfix – insulation for tap in garage
DC 27.02	£28.80	27.02.24	Newton Flags Ltd – D Day Flag
DD 25.02	£138.18	01.02.24	1 st Connect- Office calls/office & broadband pav 01.02 – 29.02.24
DD 14.02	£15.60	09.02.24	SAGE- Payroll 09.02- 08.03.24
DD 29.02	£186.18	15.02.24	SSE – Electricity charges – Public toilets 21.10.23 to 31.12.23
DD 03.03	£543.34	15.02.24	SSE – Electricity charges – Council office – 01.11.23 to 31.01.24
DD 18.03	£420.00	18.02.24	BNP- Photocopier lease 18.03 – 17.06.24
Total	£1,335.39		