

WEST MOORS TOWN COUNCIL

MINUTES of the **ANNUAL TOWN COUNCIL MEETING** held on Thursday 16th May 2024 in
The Pavilion, Fryer Field at 7.30pm.

PRESENT: Cllr Mrs R Burke Cllr D Green Cllr M Hawkes
Cllr Mrs C Holmes Cllr T Salt Cllr Mrs N Senior
Cllr K Wilkes Cllr Mrs P Yeo

OTHERS PRESENT: Mrs Judi Weedon (Clerk to the Council)

APOLOGIES: Cllr D Shortell Cllr J Randall Cllr C Way
(reasons for apologies were noted)
Dorset Councillor A Skeats

24/001 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE YEAR MAY 2024 TO MAY 2025

Cllr Mrs R Burke was proposed and seconded, after a vote Cllr Mrs R Burke was duly elected Chairman to the Council.

24/002 TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN

Cllr Mrs R Burke signed the Declaration of Acceptance of Office as Chairman and the Clerk received it.

24/003 TO ELECT A VICE CHAIRMAN OF THE COUNCIL

Cllr Mrs N Senior was proposed and seconded, after a vote Cllr Mrs N Senior was duly elected Vice Chairman to the Council.

24/004 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

24/005 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)

None

24/006 TO APPOINT STANDING COMMITTEES

It was **RESOLVED** that the committees be appointed as follows:

Finance and GP	Environment	Planning Consultative	Complaints Sub-Committee
Cllr M Hawkes	Cllr Mrs R Burke	Cllr Mrs R Burke	Cllr Mrs R Burke
Cllr Mrs C Holmes	Cllr D Green	Cllr D Green	Cllr J Randall
Cllr J Randall	Cllr M Hawkes	Cllr M Hawkes	Cllr Mrs N Senior
Cllr Mrs N Senior	Cllr Mrs C Holmes	Cllr J Randall	Cllr K Wilkes
Cllr D Shortell	Cllr J Randall	Cllr T Salt	Cllr Mrs C Holmes
Cllr C Way	Cllr T Salt	Cllr Mrs N Senior	Cllr D Green
Cllr K Wilkes	Cllr D Shortell	Cllr C Way	
Cllr Mrs P Yeo	Cllr Mrs P Yeo	Cllr K Wilkes	
		Cllr Mrs P Yeo	
<i>Quorum 4</i>	<i>Quorum 4</i>	<i>Quorum 4</i>	<i>Quorum 3 (from 6)</i>

24/007 TO APPOINT WORKING PARTY MEMBERS AND OTHER COUNCIL GROUPS/ RESPONSIBILITIES

It was **RESOLVED** that members are appointed as follows:

Good Citizen Award Panel	WESTIVAL Day group (3 min)
Cllr Mrs R Burke	Cllr Mrs R Burke
Cllr Mrs C Holmes	Cllr M Hawkes
Cllr Mrs N Senior	Cllr T Salt
Cllr M Hawkes	Cllr C Way

24/008 TO APPOINT REPRESENTATIVES OF THE COUNCIL TO OUTSIDE BODIES

It was **RESOLVED** that representatives be appointed as follows:

Position	No. of reps required	
DAPTC: Town and Larger Parish Committee	2	Cllr C Way, Cllr K Wilkes
Eastern Area Committee	2	Cllr C Way, Cllr K Wilkes
Youth Club Liaison Representative	1	VACANT
Footpath Liaison Officer	1	Cllr Mrs P Yeo
Tree Preservation Officer	1	Cllr K Wilkes
Allotment Association Representative	1	Cllr Mrs N Senior
East Dorset Environment Partnership	1	Cllr K Wilkes
Dementia Friends	1	Cllr Mrs P Yeo

24/009 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 25th April 2024

Having been circulated, the minutes on pages 3164-3169 were agreed, adopted and signed.

24/010 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a. **The Report of the Planning Consultative Committee** held on the 2nd May 2024, pages 3170-3171 as circulated, was confirmed, adopted and signed.

b. **The Report of the Environment Committee** held on the 2nd May 2024, pages 3172-3174 as circulated, was confirmed, adopted and signed.

24/011 CO-OPTION TO COUNCIL

Members having interviewed one candidate for co-option to the Council

RESOLVED that Mr Jim Staig be Co-opted to the Council.

Voting: unanimous

Cllr Staig then signed his Declaration of Acceptance of Office and joined the meeting.

24/012 GENERAL POWER OF COMPETENCE

Members reviewed the criteria for the General Power of Competence and after brief discussion it was

RESOLVED to adopt the General Power of Competence as West Moors Town Council met the criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Localism Act 2011 s 1-8.

Voting: unanimous

24/013 TO RECEIVE TOWN CLERKS REPORT

- a. Members were asked to check their register of interests to ensure they are up to date.
- b. All Accounts and AGAR were sent to BDO LLP on the 27th April, the Notice for Electors has been advertised.
- c. EV Chargers: All required documentation has been signed and returned. Joju, the installers will now be arranging the power supply installation.
- d. D-Day Event: This is now all arranged, and tickets are being allocated on first come first served basis.

24/014 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3178 of these minutes. (Cllr's Yeo and Hawkes to authorise the electronic payments)

Voting: unanimous

24/015 DELEGATION ARRANGEMENTS

Members reviewed the delegation arrangements for the Council and it was

RESOLVED that the delegation arrangements as presented be approved.

Voting: unanimous

24/016 STRATEGIC PLAN

Members discussed a way forward to produce a Strategic Plan for West Moors Council. It was suggested that all members should be involved and that a separate meeting be convened to discuss how to proceed. Clerk to arrange a suitable date and time.

24/017 CIVIC SERVICE OR SIMILAR EVENT

Members discussed holding some form of civic event. There was a feeling that any event that contained religious elements was not appropriate, and the preference would be for a celebratory event for all the volunteers from clubs, societies etc. After discussion it was **RESOLVED that funds should be placed in the budget for 2025/26, in order to hold a volunteer celebration event in 2025 with the details of the event to be worked out prebudget.**

Voting: unanimous

24/018 WESTIVAL UPDATE

Members received a Westival update, which was noted.

24/019 DORSET COUNCILLOR REPORT

Members did not receive any report from the newly elected Dorset Councillors, David Shortell and Andy Skeats.

24/020 INFORMATION FROM MEMBERS

Cllr Salt reported that he had been approached by residents in St Ives who have concerns about traffic using the Horton Road. He has been invited to a meeting on the 29th May to talk about Speedwatch.

Members received a written report from Cllr Way about the youth club meeting held on the 13th May.

A written report was received from the West Moors Dementia Action Group

24/021 CORRESPONDENCE

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20.15 hrs

The next meeting of the Town Council will be held on 27th June 2024 at 19:30hrs

SIGNED DATE
Chair

Payment list dated 16.05.24			
Payment method	Invoice amount	Invoice date	Details
EB 20.05	£1,395.60	24.04.24	Verwood Cleaning Services - March and April (Public toilets and pavilion)
EB 20.05	£522.00	19.04.24	Reformed Plastics - 1 off bench and plaque for Franklin NN10
EB 20.05	£66.00	28.04.24	National Allotment Society - membership renewal
EB 20.05	£2,868.73	29.04.24	HAGS - Oakhurst Play Area new Birds Nest Swing
EB 20.05	£90.00	29.04.24	Fix A Door- Public toilets roller door service
EB 20.05	£200.00	26.04.24	St. Anthony's Church Hall - hire Jan-April (5 sessions)
EB 20.05	£2,380.80	30.04.24	Kendrick Fencing – New fence and Gate at Oakhurst Play area
EB 20.05	£1,564.26	01.05.24	Terrafirma - Grounds Maintenance for April 2024
EB 20.05	£105.94	12.05.24	Southwest Hygiene – Sanitary bin disposal unit rental fee 12.06 to 11.09.24
EB 20.05	£25.00	14.05.24	RBL Poppy Appeal - D DAY 80 th wreath
EB 20.05	£60.00	14.05.24	NALC - Foundation Award Accreditation fee
EB 20.05	£183.91	15.05.24	Wicksteed – Fryer Field Play Area fixings
EB 31.05	£1,624.97	10.05.24	HM Revenue and Customs – Tax and NI – Month 2
EB 31.05	£1,703.79	10.05.24	Dorset Council – Pensions Contributions – Month 2
EB 31.05	£4,630.19	31.05.24	Staff Salaries – Month 2
Total	£17,421.19		
Direct Debits and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DC 23.04	£39.22	23.04.24	NALC (Eventbrite) - Cllr Carol Holmes training on 'Emerging Trends in Local Government' on Weds 24 th April
DC 10.05	£136.99	13.05.24	Denny's UK - outdoor foldable tables for WESTIVAL
DC 14.05	166.44	14.05.24	RED17 – 2 off A1 Pavement A frame Board
DD 06.05	£274.17	22.04.24	SSE – Electricity charges – Public toilets – 01.01.24 to 20.04.24
DD 13.05	£15.60	09.05.24	SAGE - Payroll 09.05 – 08.06.24
Total	£632.42		