

## WEST MOORS TOWN COUNCIL

**MINUTES** of the **TOWN COUNCIL MEETING** held on Thursday 27<sup>th</sup> February 2025 in  
The Pavilion, Fryer Field at 7.30pm.

**PRESENT:**

Cllr Mrs R Burke - Chair		
Cllr D Green	Cllr M Hawkes	Cllr Mrs C Holmes
Cllr J Randall	Cllr T Salt	Cllr Mrs N Senior
Cllr D Shortell	Cllr J Staig	Cllr C Way
Cllr Mrs P Yeo		

**OTHERS PRESENT:** Mrs Judi Weedon, Town Clerk  
Two trustees from the Youth Club

**APOLOGIES:** Cllr K Wilkes  
(reasons for absence were noted)  
Dorset Councillor A Skeats

**Absent without apologies:** Cllr D Shortell

**24/287 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Two Trustees from the youth club addressed the council on the recent issues facing the youth club. They gave a detailed explanation of the current situation. They also informed members that they had a meeting with Dorset Council youth services who did not express any concern with the way the club is now operating. They stated that they had a good youth session on Monday evening with 17 young people in attendance and would be trying to attract more young people by holding a community day. Members thanked the trustees for their candour and appreciated that they had taken the time to attend the meeting.

**24/288 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**  
None

**24/289 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 30<sup>th</sup> JANUARY 2025**

Having been circulated, the minutes on pages 3284-3287 were agreed, adopted and signed.

**24/290 TO RECEIVE TOWN CLERKS REPORT**

1. The litter pick held on the 8<sup>th</sup> February saw over 30 volunteers.
2. The Clerk attended a meeting with Cllr Skeats and Dorset highways to discuss traffic issues in West Moors.
3. The Chair and the Clerk attended the Mothers Union meeting on the 17<sup>th</sup> February to give a talk about the Town Council. The talk was well received.
4. Cllr Staig has completed FILCA training. Members congratulated Cllr Staig on his achievement.
5. The Clerk now has access to the back office for the EV chargers. This shows how often they are used and various other information. In January the fast charger was used 50 times using 1433.55 kWh. The slow charges were used 5 times and used 97.27 kWh.

6. The Clerk and Assistant have attended training courses entitled: Grave Ownership and Registration, Email marketing essentials for Councils, Advanced use of ChatGPT, Council GDPR Essentials, Burial Law in the UK.
7. Snowdrops have been planted on the Petwyn to remember Colin Ellis. The snowdrops were kindly donated by a local resident.
8. Reminder of Dementia Awareness training session before the Council meeting on the 27<sup>th</sup> March at 6:15 in St Marys Church Hall.
9. Heavy duty bunting has been purchased for use at events organised by the council.

**24/291 ACCOUNTS FOR PAYMENT**

It was

**RESOLVED that the accounts for payment be approved as attached on page 3291 of these minutes. (Cllr's Yeo and Hawkes to authorise the electronic payments)**

*Voting: unanimous*

**24/292 STRATEGIC PLAN SURVEYS UPDATE**

Members received a presentation on the latest survey entitled 'West Moors Town Council Objectives for Enhancing Town Services and Community Amenities'.

It was noted that the response rate was very low.

There is one survey left which will go live on Monday 3<sup>rd</sup> March.

A report will be published in time for the annual town assembly with an overview of the results from all the surveys.

**24/293 DORSET COUNCILLOR REPORT**

No report was received.

**24/294 WESTIVAL 2025 UPDATE**

Members received a brief update on the progress of the event to date.

They also received an update on the VE-Day event preparations. It was noted that Canva software is being used in the office to produce publicity and members felt it would be prudent to pay for a subscription (£100 per annum) to this service instead of using the free version, to allow for more professional publicity to be produced.

**24/295 INFORMATION FROM MEMBERS**

Cllr C Way having previously submitted a written report about the youth club, felt this matter had already been covered.

Cllr Mrs P Yeo reminded members of the Dementia Awareness training session prior the March Council meeting.

Cllr Mrs N Senior advised that there were issues accessing the allotments due to deep mud at the entrance. Clerk to speak with Sturts Farm about this.

Cllr T Salt reported Speedwatch statistics. Since starting the group in November 2023, there have been 78 sessions, counting 57,000 vehicles, 764 first offender letters had been sent, 11 second offender letter and 1 third offender.

Cllr Salt felt that the average speed had reduced and that the Speedwatch was having an impact.

Cllr Mrs R Burke reported on her attendance at the Mothers Union with the Clerk. The presentation given was well received.

**24/296 CORRESPONDENCE**

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20:23 hrs.

The next meeting of the Town Council will be held on 27<sup>th</sup> March 2025 at 19:30hrs.

SIGNED ..... DATE .....  
Chair

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<b>Payments made in between meetings</b>			
EB 28.02	£4,559.06	28.02.25	Staff Salaries - Month 11 - Feb
<b>Payment list dated 27.02.25</b>			
Payment method	Invoice amount	Invoice date	Details
EB 28.02	£503.75	29.01.25	Net World Sports - Pickleball posts and nets
EB 28.02	£84.00	03.02.25	Boiler Geeks - Call out to public toilet (men's) re flush not working
EB 28.02	£195.00	07.02.25	Boiler Geeks - repairs to public toilets (men's)
EB 28.02	£1,544.11	01.02.25	Terrafirma - Grounds Maintenance for January
EB 28.02	£450.00	31.01.25	Terrafirma - For moving Speed Indicator Devices on rotation from March to December
EB 28.02	£481.85	05.01.25	Terrafirma - For cutting allotment grass from April to October and disposal of green waste from allotments
EB 28.02	£129.12	11.02.25	Aquacare: Water hygiene testing at Pavilion for February
EB 28.02	£112.27	12.02.25	South West Hygiene - Sanitary bin disposal 12.03.25 to 11.06.25
EB 28.02	£64.52	30.01.25	Source for Business - Water charges, Council office - 27.07.24 to 29.01.25
EB 28.02	£6.19	03.02.25	Source for Business - Water charges, Allotments - 07.01.25 to 02.02.25
EB 28.02	£1,726.46	12.02.25	HM Revenue and Customs - Tax and NI for Month 11
EB 28.02	£1,719.35	12.02.25	Dorset Council - Pension Contributions Month 11 - Feb
EB 28.02	£200.00	11.02.25	Paul Reynolds - Internal Audit Services from Oct 24 to January 25
EB 28.02	£19.08	10.02.25	Source for Business - Water charges - Cemetery - 12.08.24 to 09.02.25
EB 28.02	£89.24	20.02.25	Hampshire Flag Company - Bunting for VE Day celebrations -
EB 28.02	£1,420.80	20.02.25	Verwood Cleaning Services - Public toilet and Pavilion cleaning Jan/Feb, plus supply of toilet rolls
CHQ 6065	£102.00	20.02.25	Mr Maddams - Buy back of cemetery Plot F70
<b>TOTAL</b>	<b>£8,847.74</b>		
<b>Direct Debits and Debit Card payments</b>			
Payment method	Invoice amount	Invoice date	Details
DD 09.02	£18.00	09.02.25	Sage - Payroll software monthly charge
DD 24.02	£258.01	30.01.25	Source for Business - Water charges for Fryer Field/Pavilion 20.08.24 to 29.01.25
DD 25.02	£128.41	01.02.25	1st Connect - Phone and broadband charges for office and pavilion 01.02.25 to 28.02.25
DD 28.02	£234.59	11.02.25	SSE - Electricity charges, public toilets 01.11.24 to 20.01.25
DD 28.02	£547.81	13.02.25	SSE - Electricity charges, Council office 08.10.24 to 30.01.25
DD 18.03	£420.00	18.02.25	BNP Paribas - Photocopier lease 18.03.25 - 17.06.25
DC 12.02	£64.20	12.02.25	CNM Online - Vandal resistant Toilet roll holder for men's public toilet

DC 25.02	£28.88	25.02.25	Vistaprint - CCTV signs for pavilion
<b>Total</b>	<b>£1,699.90</b>		

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