

**WEST MOORS TOWN COUNCIL**

**MINUTES** of the **TOWN COUNCIL MEETING** held on Thursday 27<sup>th</sup> March 2025 in  
The Pavilion, Fryer Field at 7.30pm.

**PRESENT:**

Cllr Mrs R Burke - Chair		
Cllr D Green	Cllr M Hawkes	Cllr Mrs C Holmes
Cllr J Randall	Cllr T Salt	Cllr Mrs N Senior
Cllr D Shortell	Cllr J Staig	Cllr K Wilkes
Cllr Mrs P Yeo		

**OTHERS PRESENT:** Mrs Judi Weedon, Town Clerk  
Mrs Nadine Hancock, Assistant to Town Clerk  
Dorset Councillor A Skeats

**APOLOGIES:** Cllr C Way  
(reasons for absence were noted)

**24/322 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**24/323 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**  
None

**24/324 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 27<sup>th</sup> FEBRUARY 2025**  
Having been circulated, the minutes on pages 3288-3291 were agreed, adopted and signed.

**24/325 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

- a. **The Report of the Planning Consultative Committee** held on the 6<sup>th</sup> March 2025, pages 3292-3293 as circulated, was confirmed, adopted and signed.
- b. **The Report of the Environment Committee** held on the 13<sup>th</sup> March 2025, pages 3294-3295 as circulated, was confirmed, adopted and signed.
- c. **The Report of the Finance and General-Purpose Committee** held on the 20<sup>th</sup> March 2025, pages 3296-3300 as circulated, was confirmed, adopted and signed.  
**Recommendation 24/319a was RESOLVED. Voting: unanimous**  
**Recommendation 24/319b was RESOLVED. Voting: unanimous**  
**Recommendation 24/319c was RESOLVED. Voting: unanimous**

**24/326 TO RECEIVE TOWN CLERKS REPORT**

1. The next litter pick is scheduled for the 5<sup>th</sup> April.
2. After attending some recent training, please note that English parish and town council have a duty under the 2021 Environment Act to consider biodiversity in everything they do.
3. There have been a few amendments to the NALC Model Financial Regulations, this will be addressed at the next F&GP meeting.

**24/327 ACCOUNTS FOR PAYMENT**

It was

**RESOLVED that the accounts for payment be approved as attached on page 3304 of these minutes. (Cllr's Senior and Hawkes to authorise the electronic payments)**

*Voting: unanimous*

**24/328 MEETING SCHEDULE 2025/26**

Members reviewed the meeting schedule from May 2025 to June 2026 and it was

**RESOLVED that the meeting schedule for May 2025 to June 2026 be approved.**

*Voting: unanimous*

A copy of the schedule is attached to these minutes on page 3305

**24/329 DONATION TO DORSET HISTORY CENTRE**

A member of staff from the Dorset History will be attending the Annual Public meeting on the 10<sup>th</sup> April to give a talk on the history of West Moors, members considered giving a donation to the Dorset History centre as a thank you. After discussion it was

**RESOLVED that a donation of £100 be sent to the Dorset History Centre.**

*Voting: unanimous*

**24/330 STRATEGIC PLAN SURVEY UPDATE – PROMOTING WEST MOORS**

Members received a presentation on the promoting West Moors consultation. They also received a paper copy of the headline results from all the surveys, which was due to be released at the Annual Town Assembly. The low response rate was noted.

Cllr Holmes raised concerns about publishing the results of the surveys stating that lots of the comments from the surveys were not realistic, measurable or achievable and felt that this would give residents a false hope.

Cllr Skeats suggested that there should be a town forum to discuss and to get more feedback from residents.

It was suggested that the low response rate to the surveys could indicate that on the whole residents are content.

It was also stated that we should publish the results of the survey to show transparency.

After debate, it was agreed that members would look over the document and suggest any changes that they feel may be required, the clerk to write an introduction to the survey results explaining what they are and what they will be used for and once this is complete it will be emailed to members for comment. If members agree via email, then the document will be available at the Annual Town assembly.

**24/331 PARK WAY CAR PARK CCTV**

After a recent spate of vandalism at the public toilets, where the locks to the toilets had been glued so the facility cannot be locked up, members discussed the option of installing CCTV in the area.

Members also discussed what other options may be available to prevent damage to these facilities.

It was suggested by Cllr Holmes that the toilets are closed temporarily, this was not supported.

It was suggested that information about the cost of the public toilets be published and residents asked if they wish to continue having this facility provided.

It was suggested that the Police and Crime Commissioner may have grants available to assist with anti-social behaviour, clerk to investigate.

Members asked that all incidents of ASB are reported to the police.

After discussion it was agreed to get costings for CCTV, a metal grill to cover the door and investigate available grants.

**24/332 DORSET COUNCILLOR REPORT**

Members received a written report from Dorset Councillors Shortell and Skeats regarding traffic safety issues around West Moors, ongoing enforcement cases, Dorset Council forward planning, DC budget and aims to make savings, affordable housing initiatives, car parking charges and resident parking permit schemes.

A copy of the full report is available in the council office.

**24/333 WESTIVAL 2025 UPDATE**

Members received an update on the planning for this event. It was noted that all entertainment is now secured, and sponsorship is complete.

To date there are 46 stalls and 11 food vendors booked to attend.

It was noted that volunteers are needed to assist with collecting money for the climbing wall and bouncy castle.

**24/334 INFORMATION FROM MEMBERS**

Cllr C Way in his absence had previously submitted the latest copy of the youth club accounts for members to review.

Cllr Mrs P Yeo thanked members for attending the Dementia Awareness training session.

Cllr Wilkes reported on his attendance at the DAPTC meeting.

Cllr Shortell reported that he will be attending the next meeting of the Memorial Hall Council on the 7<sup>th</sup> April.

Cllr Mrs R Burke reported that when visiting the cemetery, she was told that the council had poisoned the badgers, Cllr Burke informed the person that this was very much untrue. It was suggested that such misinformation needed to be addressed in the newsletter.

**24/335 CORRESPONDENCE**

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20:33 hrs.

The next meeting of the Town Council will be held on 24<sup>th</sup> April 2025 at 19:30hrs.

SIGNED ..... DATE .....  
Chair

<b>Payment list dated 20.03.2025</b>			
<b>Payment method</b>	<b>Invoice amount</b>	<b>Invoice date</b>	<b>Details</b>
EB 31.03	£330.00	19.03.25	Castlemania - Staffed Bouncy castle hire for Westival
EB 31.03	£124.00	21.03.25	Seyward Windows - New lock for gents public toilet door after vandalism of lock
EB 31.03	£50.00	18.03.25	Cole Management - Office window and bus stop cleaning Feb/March
EB 31.03	£17.94	24.03.25	Creative Solutions - new keys for Hot topic noticeboards
EB 31.03	£1,627.02	26.03.25	Terrafirma - Lengthsman service from April 24 to March 25
EB 31.03	£324.00	26.03.25	Terrafirma - Gravel for cemetery footpaths
EB 31.03	£554.73	26.03.25	Terrafirma - bedding plants for Petwyn, new manhole cover and frame at FF, install of noticeboards, pickleball posts and bollards outside public toilets, rubbish clearance at allotments and car park
<b>TOTAL</b>	<b>£3,027.69</b>		
<b>Direct Debits and Debit Card payments</b>			
<b>Payment method</b>	<b>Invoice amount</b>	<b>Invoice date</b>	<b>Details</b>
DD 26.03	£842.93	12.03.25	SSE - Electricity Charges for Floodlights (01.12.24 to 05.03.25) and Pavilion (01.12.24 to 27.02.25)
<b>Total</b>	<b>£842.93</b>		

DRAFT

Calendar of Meetings 2025/26

<u>May 2025</u>		<u>December 2025</u>	
1	Planning Consultative/Environment	4	no meeting
8	no meeting	11	Planning Consultative
15	Annual Town Council Meeting	18	Council
22	Finance	25	no meeting
29	Planning Consultative		
		<u>January 2026</u>	
<u>June 2025</u>		1	no meeting
5	no meeting	8	Planning Consultative
12	no meeting	15	Environment
19	Planning Consultative/Environment	22	Finance
26	Council	29	Council
<u>July 2025</u>		<u>February 2026</u>	
3	no meeting	5	Planning Consultative
10	Planning Consultative/ Finance	12	no meeting
17	Environment	19	no meeting
24	no meeting	26	Council
31	Council		
		<u>March 2026</u>	
<u>August 2025</u>		5	Planning Consultative
7	Planning Consultative	12	Environment
14	no meeting	19	Finance
21	no meeting	26	Council
28	Council		
		<u>April 2026</u>	
<u>September 2025</u>		2	Planning Consultative
4	Planning Consultative/Environment	9	no meeting
11	no meeting	16	Town Meeting (Annual Assembly)
18	Finance	23	Planning Consultative
25	Council	30	Council
<u>October 2025</u>		<u>May 2026</u>	
2	Planning Consultative	7	no meeting
9	no meeting	14	Annual Town Council Meeting
16	Informal Budget meeting	21	Planning Consultative/Environment
23	Planning Consultative	28	Finance
30	Council		
<u>November 2025</u>		<u>June 2026</u>	
6	Environment	4	no meeting
13	Planning Consultative/ Finance	11	no meeting
20	Informal Budget meeting if required	18	Planning Consultative/Environment
27	Council	25	Council