

WEST MOORS TOWN COUNCIL

MINUTES of the **ANNUAL TOWN COUNCIL MEETING** held on Thursday 15th May 2025 in
The Pavilion, Fryer Field at 7.30pm.

PRESENT: Cllr Mrs R Burke Cllr M Hawkes Cllr Mrs C Holmes
Cllr T Salt Cllr Mrs N Senior Cllr J Staig
Cllr C Way Cllr K Wilkes Cllr Mrs P Yeo

OTHERS PRESENT: Mrs Judi Weedon, Town Clerk
Mrs Nadine Hancock, Assistant to the Clerk

APOLOGIES: Cllr D Green Cllr D Shortell Cllr J Randall
(reasons for apologies were noted)
Dorset Councillor A Skeats

- 25/001 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE YEAR MAY 2025 TO MAY 2026**
Cllr Mrs R Burke was proposed and seconded,
It was
RESOLVED to suspend Standing Order 1ee and after a vote Cllr Mrs R Burke was duly elected Chairman to the Council.
- 25/002 TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**
Cllr Mrs R Burke signed the Declaration of Acceptance of Office as Chairman and the Clerk received it.
- 25/003 TO ELECT A VICE CHAIRMAN OF THE COUNCIL**
Cllr J Staig was proposed and seconded, after a vote Cllr J Staig was duly elected Vice Chairman to the Council.
- 25/004 QUESTIONS FROM MEMBERS OF THE PUBLIC**
None
- 25/005 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**
None
- 25/006 TO APPOINT STANDING COMMITTEES**
It was RESOLVED that the committees be appointed as follows:

Finance and GP	Environment	Planning Consultative	Complaints Sub-Committee
Cllr M Hawkes	Cllr Mrs R Burke	Cllr Mrs R Burke	Cllr D Green
Cllr Mrs C Holmes	Cllr D Green	Cllr D Green	Cllr Mrs C Holmes
Cllr J Randall	Cllr M Hawkes	Cllr M Hawkes	Cllr Mrs N Senior
Cllr Mrs N Senior	Cllr Mrs C Holmes	Cllr J Randall	Cllr J Staig
Cllr D Shortell	Cllr J Randall	Cllr T Salt	Cllr K Wilkes
Cllr J Staig	Cllr T Salt	Cllr Mrs N Senior	Cllr Mrs P Yeo
Cllr C Way	Cllr D Shortell	Cllr C Way	
Cllr K Wilkes	Cllr J Staig	Cllr K Wilkes	
Cllr Mrs P Yeo	Cllr Mrs P Yeo	Cllr Mrs P Yeo	
<i>Quorum 4</i>	<i>Quorum 4</i>	<i>Quorum 4</i>	<i>Quorum 3 (from 6)</i>

25/007 TO APPOINT WORKING PARTY MEMBERS AND OTHER COUNCIL GROUPS/ RESPONSIBILITIES

It was **RESOLVED** that members are appointed as follows:

Good Citizen Award Panel
Cllr Mrs R Burke
Cllr Mrs C Holmes
Cllr J Randall
Cllr Mrs N Senior

25/008 TO APPOINT REPRESENTATIVES OF THE COUNCIL TO OUTSIDE BODIES

It was **RESOLVED** that representatives be appointed as follows:

Position	No. of reps required	
DAPTC:		
Town and Larger Parish Committee	2	Cllr C Way, Cllr K Wilkes
Eastern Area Committee	2	Cllr C Way, Cllr K Wilkes
Youth Club Liaison Representative	1	Cllr C Way
Allotment Association Representative	1	Cllr Mrs N Senior
Dementia Friends	1	Cllr Mrs P Yeo

25/009 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 24th April 2025

Having been circulated, the minutes on pages 3306-3310 were agreed, adopted and signed.

25/010 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a. **The Report of the Planning Consultative Committee** held on the 1st May 2025, pages 3311-3313 as circulated, was confirmed, adopted and signed.

b. **The Report of the Environment Committee** held on the 1st May 2025, pages 3314-3316 as circulated, was confirmed, adopted and signed.

25/011 TO RECEIVE TOWN CLERKS REPORT

a. Members were asked to check their register of interests to ensure they are up to date.

b. Members were asked to check their bio on the website to ensure they are still up to date.

c. All accounts and AGAR were sent to BDO on the 29th April.

d. Asset Transfers: After chasing once again, the Clerk and Chair will be meeting a DC officer to discuss the outstanding transfers of land after DC now have more resources available for this. Members requested that the greenspace at the end of Weavers Close is asked to be considered for transfer.

e. The next litter pick is scheduled for the 7th June, Cllr Salt will be managing the litter pick on the day.

- f. The clerk reported on attendance at a meeting of clerks arranged by DAPTC and Dorset Council to look at the 'Fresh Start report' and discuss better ways of working with DC.

25/012 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3321 of these minutes. (Cllr's Yeo and Senior to authorise the electronic payments)

Voting: unanimous

25/013 CODE OF CONDUCT

Members reviewed the Code of Conduct and agreed unanimously that it was still fit for purpose and no changes were required.

25/014 DELEGATION ARRANGEMENTS

Members reviewed the delegation arrangements for the Council and it was

RESOLVED that the delegation arrangements as presented be approved.

Voting: unanimous

25/015 SERVICES PROVIDED

Members reviewed contracts and agreements for services provided which are in place, with the addition to water hygiene testing, these were noted and agreed.

25/016 WESTIVAL UPDATE

Members received verbal Westival update, which was noted.

25/017 DORSET COUNCILLOR REPORT

No report was received from the Dorset Councillors.

25/018 INFORMATION FROM MEMBERS

Cllr Mrs P Yeo reported on her attendance at the Dementia breakfast held at Brook View.

Cllr Way reported on the progress at the youth club, with internal reorganisation and external garden work. It was reported that under the new youth leader, numbers of attendees appear to be increasing. It was further reported that the youth club would be rebranding later in the year.

Cllr Mrs C Holmes thanked the council for organising the VE day events. She commented on how much work the Pinehurst Community Church does for the younger people in West Moors. Cllr Holmes also asked the best way to recycle blister packs, it was noted that the Castleman Community Larder have a collection point as does Boots in Ferndown Sainsburys.

Cllr Mrs N Senior commented on the new pathway to the allotments, it was noted that Sturts Farm had been thanked for this.

Cllr Salt reported that Speed watch has held 106 sessions, counted 68956 vehicles during these sessions, reported 857 vehicles for speeding, 19 vehicles had been caught twice and one vehicle three times.

He further reported on speeding issues in Glenwood Road with 5 or 6 persistent offenders, this was being dealt with by the police.

Cllr Salt went on to ask if the Town Council could approach More Bus to increase services to West Moors as the early buses from Ferndown to West Moors are always full. Members discussed if it may be worthwhile talking to neighbouring Towns and Parishes to see if they would be interested in providing a community bus service.

Cllr Staig informed members that after the last council meeting discussion about the poor service at the doctor's surgery, he had found out the best way to contact the surgery to ask for a meeting. Members asked if there are minimum requirement that doctors surgery have to provide.

Cllr Staig further reported that he had received some very positive feedback from a football club about dealing with the council office.

25/019 CORRESPONDENCE

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20.20 hrs

The next meeting of the Town Council will be held on 26th June 2025 at 19:30hrs

SIGNED DATE
Chair

Payments authorised in between meetings			
EB 02.05	£367.36	01.05.25	Gallagher - Annual Cyber insurance
Payment list dated 15.05.2025			
Payment method	Invoice amount	Invoice date	Details
EB 19.05	£81.60	23.04.25	SafeZone Fire and Security - Call out to CCTV at FF
EB 19.05	£15.59	23.04.25	Business Supplies Group - Stationary
EB 19.05	£180.00	23.04.25	A Evans - Buy back of cemetery plot
EB 19.05	£4.62	24.04.25	City Plumbing - Tap for cemetery
EB 19.05	£27.50	25.05.25	Royal British Legion - Wreath for VE Day
EB 19.05	£325.00	25.04.25	Krazy Kev - Westival booking fee
EB 19.05	£74.64	25.04.25	Ecohound - Dog waste bags
EB 19.05	£96.00	25.04.25	NALC - Accreditation Fee for Silver Local Council Award
EB 19.05	£1,858.00	23.04.25	APM - Car Park relining
EB 19.05	£44.00	01.05.25	Mr Lyons - Payment of allotment invoice in error (paid twice) - Refund of second payment
EB 19.05	£1,590.40	28.04.25	Terrafirma - Grounds maintenance for April
EB 19.05	£180.00	02.05.25	Kendrick Fencing - replacement allotment gate post
EB 19.05	£55.00	02.05.25	Pinehurst Community Church - Hall hire on 08.05.25 for VE Day
EB 19.05	£1,020.00	09.05.25	Archway Wrought Iron - Security gate for public toilets
EB 19.05	£70.00	08.05.25	Sally Vintage Singer - Singer for VE Day event
EB 19.05	£647.18	02.05.25	Peter Ridley Waste - Food waste bags
EB 19.05	£58.00	12.05.25	Williams Monumental - Fee paid in error being refunded
EB 19.05	£220.00	12.05.25	Limecoast Catering - VE Day catering
EB 30.05	£1,858.05	12.05.25	HM Revenue and Customs - Tax and NI - Month 2
EB 30.05	£1,739.91	12.05.25	Dorset Council - Pension contributions- Month 2
EB 30.05	£4,684.87	12.05.25	Staff Salaries - Month 2
TOTAL	£14,830.36		
Direct Debits and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DD 28.04	£167.49	14.04.25	SSE - Electricity charges for public toilets (final invoice from SSE) - 21.01.25 to 31.03.25
DD 09.05	£18.00	09.05.25	Sage - Payroll software
DD 18.05	£14.09	11.04.25	Lloyds Bank - Service charge 10.03.25 to 09.04.25
DD 22.05	£46.56	02.05.25	Source for Business - Water supply at allotments 03.04.25 to 01.05.25
DC 07.05	£21.79	07.05.25	Lidl - Refreshments etc for VE Day celebration
DC 12.05	£52.48	12.05.25	Vistaprint - Posters for Westival
DC 13.05	£59.89	13.05.25	Locks Direct - 4 x keyed alike padlocks
DC 12.05	£533.98	12.05.25	Lathams Steel Doors - New door for floodlight control box
Total	£914.28		

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