

WEST MOORS TOWN COUNCIL

MINUTES of the **TOWN COUNCIL MEETING** held on Thursday 26th June 2025 in
The Pavilion, Fryer Field at 7.45pm.

PRESENT:

Cllr Mrs R Burke - Chair		
Cllr D Green	Cllr M Hawkes	Cllr Mrs C Holmes
Cllr J Randall	Cllr T Salt	Cllr Mrs N Senior
Cllr D Shortell	Cllr J Staig	Cllr C Way
Cllr K Wilkes	Cllr Mrs P Yeo	

OTHERS PRESENT: Mrs Nadine Hancock, Assistant to Town Clerk
Dorset Councillor A Skeats

APOLOGIES: None

Prior to the commencement of the meeting members received a presentation from the Dorset Council Emergency Planning officer.

25/064 QUESTIONS FROM MEMBERS OF THE PUBLIC
None

25/065 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)
None

25/066 TO APPROVE AND SIGN MINUTES OF THE ANNUAL TOWN COUNCIL MEETING HELD ON 15th MAY 2025
Having been circulated, the minutes on pages 3317-3321 were agreed, adopted and signed.

25/067 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

- a. **The Report of the Finance and General-Purpose Committee** held on the 22nd May 2025, pages 3322-3330 as circulated, was confirmed, adopted and signed.
Recommendation 25/035 was RESOLVED. Voting: unanimous
- b. **The Report of the Planning Consultative Committee** held on the 29th May 2025, pages 3331-3332 as circulated, was confirmed, adopted and signed.
- c. **The Report of the Planning Consultative Committee** held on the 19th June 2025, pages 3333-3334 as circulated, was confirmed, adopted and signed.
- d. **The Report of the Environment Committee** held on the 19th June 2025, pages 3335-3337 as circulated, was confirmed, adopted and signed.

25/068 TO RECEIVE TOWN CLERKS REPORT

1. Asset Transfers: Wellers Law Group are looking into the situation with the legal charge on the land at Fryer Field. If the Council have to instruct them to carry out work, the matter will appear as a full agenda item for approval.
2. The Pavilion and Fryer Field will be hosting to a Pet Blessing on the 4th October at 3pm arranged by St Marys Church.
3. A demonstration is being arranged for an upgraded version of the mapping software currently used in the office.

4. Draft Strategic Plan will be discussed at the July Council meeting.
5. Members received a report on the recent SLCC expo attended by council staff.
6. Council staff have recently attended an online training session regarding updated GDPR requirements for the AGAR in 2025/26.
7. The DAPTC are working on a Statement of Reasonable expectations, this is currently going through the DAPTC committees, so all member councils have the opportunity to comment on it. It is hoped that it will appear as full agenda item in July.

25/069 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3341 and 3342 of these minutes. (Cllr's Senior and Yeo to authorise the electronic payments)

Voting: unanimous

25/070 REPORT FROM VISIT TO MOD SITE IN WEST MOORS

Members received a written report from the Town Clerk and also one from Dorset Councillor Andy Skeats regarding a visit to the West Moors Army Camp on Thursday 5th June.

A copy of both reports is available in the council office.

25/071 DORSET COUNCILLOR REPORT

Members received a written report from Dorset Councillors Shortell and Skeats regarding a new household recycling centre booking system expected to be introduced in autumn 2025.

A copy of the full report is available in the council office.

25/072 WESTIVAL 2025 UPDATE

Members received an update on the planning for this event.

25/073 INFORMATION FROM MEMBERS

Cllr K Wilkes reported on his attendance at the DAPTC meeting and the discussions around the Statement of Reasonable Expectations.

Cllr Mrs C Holmes suggested the Practice Manager from The Village Surgery in West Moors be invited to a future council meeting to better equip Councillors to share information with residents and deal with complaints. Cllr Holmes further suggested the council share useful information regarding the surgery on the website/newsletter.

Cllr J Staig reported he had visited Oakhurst First School and St Mary's First School to enquire about their parking issues.

Dorset Cllr A Skeats reported he had requested a visit from Dorset Highways to address the pathways in West Moors where frequent complaints are received.

25/074 CORRESPONDENCE

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20:17 hrs.

The next meeting of the Town Council will be held on 31st July 2025 at 19:30hrs.

SIGNED DATE
Chair

Payments authorised in between meetings			
Payment method	Invoice amount	Invoice date	Details
EB 03.06	£144.00	22.05.25	Canford Drains - Attended Public toilets to unblock gents
EB 03.06	£168.00	23.05.25	Xerocard - Westival Banners
EB 03.06	£720.00	23.05.25	South Coast Adventures - Climbing Wall hire for Westival
EB 03.06	£1,392.00	26.05.25	Verwood Cleaning Services - Pavilion and public toilet cleaning April/May
EB 03.06	£18.99	27.05.25	Gravesham Trophy Centre - Trophy for Westival Wheel display
EB 03.06	£173.25	28.05.25	A Hancock - Installation of metal door on floodlight control box.
EB 03.06	£1,196.40	11.04.25	Breakthrough Communications - Annual subscription to Hive Service
EB 03.06	£2,500.00	29.05.25	West Moors Memorial Hall - Grant 2025/26 as per minute 24/219a
EB 03.06	£132.97	02.06.25	Aquacare - Water hygiene testing pavilion
EB 30.06	£5,162.62	13.06.25	Staff Salaries - Month 3 - June
Total	£11,608.23		
Payment list dated 26.06.25			
Payment method	Invoice amount	Invoice date	Details
EB 30.06	£25.00	03.06.25	Mr Williams - Return of key deposit for pavilion hire
EB 30.06	£186.00	06.06.25	Boiler Geeks - Plumbing repairs in ladies public toilets
EB 30.06	£1,590.16	30.05.25	Terraforma - Grounds maintenance - May
EB 30.06	£71.54	01.06.25	XCS - photocopying charges
EB 30.06	£200.00	06.06.25	Know Wander Ltd - Westival Children's art and craft stall (replacement Creative Kids UK who pulled out, awaiting refund)
EB 30.06	£1,948.99	16.06.25	HMRC - Tax and NI - Month 3
EB 30.06	£1,809.35	16.06.25	Dorset Council - Pension contributions - Month 3
EB 30.06	£184.96	13.06.25	Dorset Council - Rubbish clearance after football tournament, to be re-charged to organisers
EB 30.06	£1,422.00	15.06.25	Verwood Cleaning Services - Public toilet and pavilion cleaning May/June
EB 30.06	£84.00	11.06.25	National Allotment Society - Annual membership
EB 30.06	£378.00	18.06.25	Abbas Cabins Ltd - Toilet hire for Westival
TOTAL	£7,900.00		
Direct Debits and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DC 22.05	£35.96	22.05.25	Best Workwear - High Viz for Westival Organisers

DC 22.05	£28.37	22.05.25	Yoyelo - Money Belt x2 for Westival
DC 29.05	£100.00	29.05.25	Stickerapp - Westival Wheel Display car stickers
DC 02.06	£50.00	02.06.25	Petty Cash Top up
DC 06.06	£22.49	06.06.25	Vistaprint - Business cards
DC 13.06	£6.00	13.06.25	Facebook - Westival advert
DC 15.06	£6.00	15.06.25	Facebook - Westival advert
DC 17.06	£2.35	17.06.25	Facebook - Westival advert
DD 28.05	£516.80	14.05.25	SSE - Electricity Charges Council Office - 31.01.25 to 29.04.25
DD 18.06	£420.00	20.05.25	BNP Paribas - Photocopier rental 18.06.25 to 17.09.25
DD 28.05	£4.80	28.05.25	Sage - interim payment for payroll software as downgraded to cheaper version 28.05.25 to 08.06.25
DD 17.06	£11.05	12.05.25	Lloyds Bank - Service charge 10.04.25 to 09.05.25
DD 09.06	£12.00	09.06.25	Sage - payroll software 09.06.25 to 08.07.25
DD 23.06	£122.56	03.06.25	Source for Business - Water charges at Allotments - 02.05.25 to 02.06.25
DD 01.07	£37.86	17.06.25	British Gas - Electricity charges 12.06.25 to 11.06.25 - Public toilets
DD 25.06	£128.87	01.06.25	1st Connect - Phone and broadband charges - office and pavilion
Total	£1,505.11		