

WEST MOORS TOWN COUNCIL

MINUTES of the **TOWN COUNCIL MEETING** held on Thursday 31st July 2025 in
The Pavilion, Fryer Field at 7.45pm.

PRESENT:

Cllr Mrs R Burke - Chair		
Cllr D Green	Cllr M Hawkes	Cllr Mrs C Holmes
Cllr Mrs N Senior	Cllr D Shortell	Cllr C Way
Cllr K Wilkes	Cllr Mrs P Yeo	

OTHERS PRESENT: Dorset Councillor A Skeats
1 member of public

APOLOGIES:

Cllr J Randall	Cllr T Salt	Cllr J Staig
(reasons for apologies were noted)		

25/103 QUESTIONS FROM MEMBERS OF THE PUBLIC
None

25/104 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)
None

25/105 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 26th JUNE 2025
Having been circulated, the minutes on pages 3338-3342 were agreed, adopted and signed.

25/106 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

- a. **The Report of the Planning Consultative Committee** held on the 10th July 2025, pages 3343-3344 as circulated, was confirmed, adopted and signed.
- b. **The Report of the Finance and General-Purpose Committee** held on the 10th July 2025, pages 3345-3352 as circulated, was confirmed, adopted and signed.
Recommendation 25/088 was RESOLVED. Voting: unanimous
- c. **The Report of the Environment Committee** held on the 24th July 2025, pages 3353-3355 as circulated, was confirmed, adopted and signed after an amendment to the wording of minute no 25/094.
Recommendation 25/098a was RESOLVED. Voting: unanimous
Recommendation 25/098b was RESOLVED. Voting: unanimous
Recommendation 25/098c was RESOLVED. Voting: unanimous

25/107 TO RECEIVE TOWN CLERKS REPORT

1. Asset Transfers: We are still waiting on Wellers Law Group to come back to us about the legal charge. Dorset Council are now keen to move forward with this transfer. They are also putting forward a case for transferring The Spinney and the land at the end of Weavers Close to the Town Council.
2. The DAPTC are still working on a Statement of Reasonable expectations. Once it is ready, it will appear on an agenda for members to comment on. The Clerk has now attended two meetings where this item was the sole discussion.
3. Questions provided by members have been submitted to the doctors surgery.

4. The Clerk is chasing the MOD to try and see if the old NAAFI building in Bond Ave could be utilised for the local community.
5. NALC have agreed a 3.2% increase across all pay bands effective from 1st April 2025. This increase will be reflected in the August salaries.

25/108 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3359 of these minutes. (Cllr's Wilkes and Way to authorise the electronic payments)

Voting: unanimous

25/109 STRATEGIC PLAN

Members discussed the draft Town Council Strategic Plan.

Dorset Councillor Skeats expressed concern over some of the Priority 2, Highways wording and suggested additions.

He stated that he felt that he should have been consulted about the plan and that he felt that the Town Council was not putting the Nolan Principles in to practice.

Members noted his comments about adding information about a crossing in Station Road to the plan but agreed that other priorities as stated already broadly covered this.

Cllr Skeats was reminded that he had had every opportunity to attend meetings where the draft plan was being discussed.

Members then agreed that Appendix A of the draft plan be removed.

After discussion it was

RESOLVED that the Town Council adopt the Strategic Plan as presented, (with the removal of Appendix A).

Voting: unanimous

The Strategic Plan to be put on the website and sent out via the council newsletter.

The document to be reviewed regularly at Council meetings.

25/110 COUNCIL INSURANCE COVER

Members reviewed the council insurance policy and schedule, with Hiscox's to ensure it was still fit for purpose.

After review it was

RESOLVED that the current insurance policy and schedule was adequate for the council's requirements and that the policy be renewed.

Voting: unanimous

25/111 PHOTOGRAPHIC COMPETITION

A motion put forward by Cllr Mrs P Yeo to hold a photographic competition to capture the seasons in West Moors.

Members having received detailed information about how the competition would run agreed that it would be a nice thing to do, it was therefore

RESOLVED that the Town Council hold a photographic competition to capture the four seasons of West Moors as detailed in the proposal. The competition to start with the Autumn season on the 1st September.

Voting: unanimous

The competition to be reviewed after the end of each season.

25/112 DORSET COUNCILLOR REPORT

Members received a written report from Dorset Councillors Shortell and Skeats regarding the recent findings from an investigation into health and safety compliance at Dorset Council which has led to 11 interim officers having their contracts terminated. They further reported on the planning appeal for Blackfield Farm and the DC Local Plan consultation due to start on the 18th August.

Cllr Mrs Holmes questioned why there had been very little information released about the potential loss of staff at DC, through redundancy.

A copy of the full report is available in the council office.

25/113 WESTIVAL 2025 DEBRIEF

Members received a debrief report on the event, all agreed that the event was well received and a great success.

25/114 INFORMATION FROM MEMBERS

Cllr Mrs P Yeo reported that she had been unable to attend the last Dementia Action Group meeting. Cllr Shortell asked if there was a safe house in West Moors for people suffering with dementia. Cllr Yeo to enquire.

Cllr Mrs C Holmes reported that she had asked to participate in the Patient Participation Group for the Village Surgery.

Cllr C Way reported on youth club matters.

25/115 CORRESPONDENCE

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20:31 hrs.

The next meeting of the Town Council will be held on 28th August 2025 at 19:30hrs.

SIGNED DATE
Chair

Payments made in between meetings			
EB 31.05	£4,783.07	15.07.25	Staff Salaries - Month 4
Total	£4,783.07		
Payment list dated 31.07.25			
Payment method	Invoice amount	Invoice date	Details
EB 31.05	£55.00	08.07.25	Cole Management Services - Office and bus shelter window cleaning - July
EB 31.05	£80.00	10.07.25	Charlotte Geary - Westival
EB 31.05	£25.66	07.07.25	Source for Business - Water charges for public toilets - 04.06.25 to 06.07.25
EB 31.05	£250.00	14.07.25	Urban Displays - Westival
EB 31.05	£300.00	15.07.25	Wessex 4x4 - Westival Car park marshalling services
EB 31.05	£200.00	15.07.25	Know Wander Art Club - Westival
EB 31.05	£1,885.76	15.07.25	HMRC - Tax and NI - Month 4
EB 31.05	£1,773.88	15.07.25	Dorset Council - Pension contributions - Month 4
EB 31.05	£1,392.00	11.07.25	Verwood Cleaning Services - Public toilet and pavilion cleaning June
EB 31.05	£100.00	15.07.25	Shotby.co - Westival photography
EB 31.05	£50.00	16.07.25	AED 29 Medical - First Aid cover for Westival
EB 31.05	£385.00	16.07.25	Southern Canopy Sales and Hire Ltd - Gazebo hire for Westival
EB 31.05	£100.00	11.07.25	Tal Lazar - Videography of Westival
EB 31.05	£132.97	18.07.25	Aquacare - Water hygiene testing for July
EB 31.05	£300.00	18.07.25	SE and DM Meaden - Picnic bench hire for Westival
EB 31.05	£25.79	25.07.25	Business Supplies Group - Confidential Shredding service
TOTAL	£7,056.06		
Direct Debits and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DC 08.07	£7.20	08.07.25	Facebook - Westival Advert
DC 11.07	£7.99	07.07.25	The Range - New base for Westival Flags
DC 16.07	£44.50	16.07.25	Tesco - Gift for Terraforma for Westival assistance
DC 17.07	£6.64	17.07.25	Facebook - Westival Advert
DC 18.07	£47.47	18.07.25	Screwfix - Anti climb spikes and glue for FF container
DC 28.07	£25.25	28.07.25	Crafty Cow Wholesale: 5 off Allotment plot markers
DD 22.07	£94.81	02.07.25	Source for Business - Water charges - Allotments - 03.06.25 to 01.07.25
DD 09.07	£12.00	09.07.25	Sage - Payroll software
DD 17.07	£12.35	09.07.25	Lloyds Bank - Service charge 10.05.25 to 09.06.25
DD 25.07	£127.77	01.07.25	1st Connect - Phone and broadband changes for July
DD 31.07	£36.36	17.07.25	British Gas - Electricity charges - public toilets - 12.06.25 to 11.07.25
Total	£422.34		