

## WEST MOORS TOWN COUNCIL

**MINUTES** of the **TOWN COUNCIL MEETING** held on Thursday 30<sup>th</sup> October 2025 in  
The Pavilion, Fryer Field at 7:30pm.

**PRESENT:**

Cllr Mrs R Burke - Chair		
Cllr D Green	Cllr M Hawkes	Cllr T Salt
Cllr Mrs N Senior	Cllr D Shortell	Cllr J Staig
Cllr C Way	Cllr K Wilkes	Cllr Mrs P Yeo

**OTHERS PRESENT:** Mrs Judi Weedon, Town Clerk  
Dorset Councillor A Skeats  
3 members of the public

**APOLOGIES:** Cllr Mrs C Holmes    Cllr J Randall  
(reasons for apologies were noted)

**25/185    QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**25/186    TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR  
DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**  
None

**25/187    TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING  
HELD ON 25<sup>th</sup> SEPTEMBER 2025**  
Having been circulated, the minutes on pages 3376-3387 were agreed, adopted and signed.  
Matter arising: Cllr Shortell updated members on the DC contact to replace street lights.

**25/188    TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

- a. **The Report of the Planning Consultative Committee** held on the 2<sup>nd</sup> October 2025, pages 3379-3381 as circulated, was confirmed, adopted and signed.
- b. **The Report of the Planning Consultative Committee** held on the 23<sup>rd</sup> October 2025, pages 3382-3383 as circulated, was confirmed, adopted and signed.

**25/189    DORSET COUNCILLOR REPORT**

Members received a written report from Dorset Councillor Shortell regarding updates on: Dorset Council Farms Estate Strategy, Dorset and BCP working plan, Empty Homes Strategy and Age Friendly communities.

Cllr Skeats reported on his attendance at Blackfield Farm with a DC enforcement officer and the land owner. He further reported that Dorset Council are talking 3 months to process a Blue Badge application, and he stated that he felt that services at DC are suffering because of net zero targets that are in place and that the scarecrow competition raised £360 for St Mary's School safety fund. He has also chased the install of a pedestrian crossing near St Marys and can see no reason why it will not go forward in 2026.

A copy of the full report is available in the Council office.

**25/190    TO RECEIVE TOWN CLERKS REPORT**

1. The Town Council will be participating in the St Martins Christmas Tree Festival in December.

2. The nominated assets of community value have been submitted to Dorset Council, and a decision is due by 24<sup>th</sup> November for the Library and St Martins Church. The MOD property may take longer.
3. The current Internal Auditor, Tim Light, has advised that he will be retiring in June 2026, he has recommended that Mulberry Local Authority Services take over the internal audit services for the council in 2026/27. They will be in touch later in the year to discuss.
4. Entries are still arriving for the photographic competition, which closes on the 31<sup>st</sup> October. Cllrs Yeo and Wilkes to judge the entries.
5. The office staff are considering arranging a Macmillan Coffee morning in the Pavilion.
6. In May 2024, Minute no 24/017 it was agreed to hold a volunteer celebratory event in 2025, this was deferred to 2026, minute no 24/190. Office staff will now start working on this event to be held in late May/early June 2026.
7. The Council's response to the Dorset Council Local Plan consultation was submitted on the 7<sup>th</sup> October.
8. The clerk reported on attendance at the Devolving Dorset Conference
9. The clerk reported on the office safe replacement.

#### **25/191 ACCOUNTS FOR PAYMENT**

It was

**RESOLVED that the accounts for payment be approved as attached on page 3387-88 of these minutes. (Cllr's Wilkes and Senior to authorise the electronic payments)**

*Voting: unanimous*

#### **25/192 MEN'S SHED INFORMATION**

Members received information from 3 representatives of the Men's Shed organisation, who would like to set up a shed in West Moors. They explained the ethos of the organisation and what they needed to be able to run a men's shed.

Members thanked the representatives for coming and talking to the council and agreed to give some thought to any areas of land that may be suitable for their purposes. Clerk to convey this information back to the representatives.

#### **25/193 CONSULTATION RESULTS**

Members received the results of the online survey asking residents if they wished the council to spend public money on a town wide consultation about 20mph limits being introduced.

The survey received 393 responses with 61% not wishing the council to spend funds on a consultation.

Cllr Salt reminded members that a recent petition received 350 signatures supporting a 20mph limit along Station Road.

It was proposed and seconded and

**RESOLVED that in light of the consultation results WMTC would not carry out a Town wide survey on the possible introduction of 20mph limit along Station Road and they would no longer pursue the 20mph issue for Station Road.**

*Voting: 9 for, 1 against*

After the vote had taken place Cllr Skeats stated that he felt that the information given to himself and WMTC had been misleading.

He went on to state that he felt DC would support a 20mph limit outside St Mary's School and that WMTC should wait for DC to come to them to see what is feasible.

#### **25/194 EFFECTIVENESS OF INTERNAL AUDIT AND FINANCIAL CONTROLS**

##### **a. Effectiveness of internal controls**

Members reviewed the internal controls checklist and the effectiveness of the internal audit. Members agreed that the scope of the internal audit was sufficient for the council's needs and the effectiveness of the internal audit met all the legal requirements.

##### **b. Internal Auditor**

Members reviewed the scope of the internal audit and were content that it covered all aspects as required.

It was noted that the current internal auditor Tim Light, was completely independent of the council.

#### **25/195 ASSET REGISTER**

Members reviewed a copy of the asset register and it was

**RESOLVED that the asset register was all in order.**

*Voting: unanimous*

#### **25/196 INFORMATION FROM MEMBERS**

Cllr Shortell reported an abandoned car on Heathfield Road

Cllr Way reported on the youth club accounts and has asked the members of the youth club committee to seek more grant aid.

Cllr Skeats stated that there is a Nissan hut on forestry land which may be suitable for a men's shed.

#### **25/197 CORRESPONDENCE**

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20:47 hrs.

The next meeting of the Town Council will be held on 27<sup>th</sup> November 2025 at 19:30hrs.

SIGNED ..... DATE .....  
Chair

**Payments made in between meetings**

Payment method	Invoice amount	Invoice date	Details
EB 13.10	£510.00	18.09.25	Ringwood Pest Control - Pest Control at allotments
EB 13.10	£20,000.00	18.09.25	West Moors Youth Club - Annual Grant
EB 13.10	£1,500.00	18.09.25	West Moors Bowls Club - Grant
EB 13.10	£1,000.00	18.09.25	Sturts Farm - Grant
EB 13.10	£1,194.00	24.09.25	Dorset Council - Pot hole repairs in Park Way Car Park in March
EB 13.10	£1,444.80	28.09.25	Verwood Cleaning Services - Public toilet and pavilion cleaning for September
EB 13.10	£74.04	29.09.25	Eco Hound - Dog waste bags
EB 13.10	£600.00	18.09.25	Lola Smith - Grant
EB 13.10	£647.18	01.10.25	Peter Ridley Waste - Food Waste Bags
EB 13.10	£102.00	02.10.25	Goldi-Locksmith - Opening safe
EB 13.10	£1,590.40	31.09.25	Terrafirma - Grounds maintenance for September
EB 13.10	£60.00	03.10.25	PJ Wellman Bookbinding - Minute book
EB 13.10	£566.09	03.10.25	Dorset Council - Waste services for FF, Cemetery and office 29.09.25 to 28.12.25
EB 13.10	£20.00	01.10.25	Royal British Legion - Wreath for Remembrance Day
EB 31.10	£4,820.53	16.10.25	Staff Salaries - Month 7
<b>Total</b>	<b>£34,129.04</b>		

**Payment list dated 30.10.25**

Payment method	Invoice amount	Invoice date	Details
EB 31.10	£132.97	13.010.25	Aquacare - Water hygiene testing - pavilion - October
EB 31.10	£41.46	06.10.25	Source for business - Water charges - Public toilets - 07.09.25 to 04.10.25
EB 31.10	£1,975.29	16.10.25	HMRC - Tax and NI - Month 7
EB 31.10	£1,830.66	16.10.25	Dorset Council - Pension contributions - Month 7
<b>TOTAL</b>	<b>£3,980.38</b>		

**Direct Debits and Debit Card payments**

Payment method	Invoice amount	Invoice date	Details
DD 29.09	£427.18	15.09.25	SSE - electricity charges - Floodlights - 01.06.25 to 31.08.25
DD 03.10	£55.71	19.09.25	British Gas - Electricity charges - Council office - 01.09.25 to 18.09.25
DD 14.10	£28.06	30.09.25	British Gas - Electricity charges - Floodlights - 13.09.25 to 30.09.25
DD 21.10	£82.02	07.10.25	British Gas - Electricity charges - Pavilion - 06.09.25 to 05.10.25
DD 18.10	£8.50	10.09.25	Lloyds Bank - Service Charge - 10.08.25 to 09.09.25
DD 09.10	£12.00	09.10.25	Sage - Payroll software - 09.10.25 to 08.11.25
DD 22.10	£112.86	03.10.25	Source for business - Water charges - Allotments - 03.09.25 to 01.10.25
DD 24.11	£47.00	13.10.25	Information Commissioners Office - Data Protection Fee

DD 10.11	£3,469.11	13.10.25	PWLB - Loan repayment
DD 16.10	£564.17	02.10.25	SSE - electricity charges - Council Office - 01.04.25 to 31.08.25
DD 31.10	£41.41	17.10.25	British Gas - Electricity charges - Public Toilets - 12.09.25 to 11.10.25
DD 25.10	£128.17	01.10.25	1st Connect - phone and broadband charges
DD 07.11	£94.58	24.10.25	British Gas - Electricity charges - Council Office - 19.09.25 to 18.10.25
DC 01.09	£5.90	01.09.25	Facebook - Advertising for Photographic competition
DC 29.09	£7.00	29.09.25	Land Registry - Title deed search for Asset of Community Value
DC 03.10	£20.00	03.10.25	Vinny's Trophies - Bench Plaque engraving
DC 17.10	£63.54	16.10.25	Community Heartbeat Trust - New electrodes for pavilion defib
DC 22.10	£50.00	22.10.25	Petty Cash Top up
DC 20.10	£25.67	20.10.25	BS Fixings - Tam torque keys for SID
<b>Total</b>	<b>£5,242.88</b>		