

**WEST MOORS TOWN COUNCIL**

**MINUTES** of the **TOWN COUNCIL MEETING** held on Thursday 26<sup>th</sup> February 2026 in  
The Pavilion, Fryer Field at 7:30pm.

**PRESENT:**

Cllr Mrs R Burke – Chair		
Cllr D Green	Cllr Mrs C Holmes	Cllr J Randall
Cllr T Salt	Cllr Mrs N Senior	Cllr D Shortell
Cllr J Staig	Cllr C Way	Cllr K Wilkes
Cllr Mrs P Yeo		

**OTHERS PRESENT:** Mrs Judi Weedon, Town Clerk

**APOLOGIES:** Cllr M Hawkes  
Dorset Councillor A Skeats  
(reasons for apologies were noted)

**25/300 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**25/301 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**  
None

**25/302 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING HELD ON 29<sup>th</sup> January 2026**  
Having been circulated, the minutes on pages 3431-3433 were agreed, adopted and signed.

**25/303 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

- a. **The Report of the Planning Consultative Committee** held on the 5<sup>th</sup> February 2026, pages 3434-3436 as circulated, was confirmed, adopted and signed.

**25/304 DORSET COUNCILLOR REPORT**

Members received a written report from Dorset Councillor Shortell on the progress of the pedestrian crossing for Station Road.

Cllr Salt asked who decides if the speed camera on Station Road is removed, stays or moves.

A copy of the full report is available in the council office.

**25/305 TO RECEIVE TOWN CLERKS REPORT**

1. **Asset Transfers:** Written confirmation has been received that the beneficiaries of the Fryer Estate are content with the legal charge on the land to be removed, The Clerk is working with the town council solicitor and Dorset Council asset transfer team to try and move this transfer forward.
2. The Council office has received various complaints about the flooding in Station Road, we are in contact with the highways team, who have informed us that they will be carrying out works in the area to try and make the situation better, it will not eliminate the flooding but should help to dissipate it quicker. Bournemouth Water were at the site last week due to a water leak.
3. Complaint received from a resident in Elmhurst Road, with their gate being damaged by someone when visiting the plantation. They asked if the large pothole at the entrance to the plantation to be filled so people could use that area to turn their vehicles in. This request has been sent to the forestry commission.

4. The Clerk has passed the SLCC qualification, Principles of Internal Auditing Local Councils (PIALC).
5. EV Chargers – On the 25.02.26 it was discovered that the EV charger cables had been cut and stolen. This was reported to the police, Mer and Dorset Council.

**25/306 ACCOUNTS FOR PAYMENT**

It was

**RESOLVED that the accounts for payment be approved as attached on page 3440 of these minutes. (Cllr's Yeo and Wilkes to authorise the electronic payments)**

*Voting: unanimous*

Members asked if the electricity business account would be getting the reduction on fuel costs announced by the government. Clerk to check.

**25/307 CHANGES TO ANNUAL GOVERNANCE AND ACCOUNTING STATEMENT (AGAR)**

Members were informed about the changes to the Annual Governance statement for 2025/26 and the inclusion of Assertion 10, Digital and Data compliance.

Members received a report detailing what was required to warrant a positive response to assertion 10.

Members received a copy of the Data Audit, and an updated Publication Scheme highlighting that all payments over £100 are now published on the Town Council website. It was noted that the Town Council complies with all parts of this assertion. It was further noted that the council would be procuring a new council website to ensure that compliance to the accessibility regulations are adhered to.

**25/308 ASSET MANAGEMENT SOFTWARE**

Members received a business case for the purchase of asset management software called Civic.ly.

After debate it was

**RESOLVED that the Town Council subscribe to Civic.ly asset management software at a cost of £115 per month.**

*Voting: unanimous*

**25/309 MOBILE PHONE SIGNAL**

Members discussed the poor mobile phone reception within West Moors and an email from the Dorset Council digital Dorset team regarding this matter.

Members agreed that the reception was lacking but felt that nothing could be done to encourage operators to improve the signal.

**25/310 MEETING SCHEDULE FOR 2026/27**

Members having received a draft meeting schedule from May 2026 to June 2027

**RESOLVED that the meeting schedule for 2026/27 be approved as shown on page 3441 of these minutes.**

*Voting: unanimous*

**25/311 FUN RUN PLANS**

Members received an update on the progress of the fun run. It was noted that Moors Manor Care Home was sponsoring the event and their logo would be on all the publicity.

**25/312 WESTIVAL UPDATE**

Members received an update on Westival planning, with information about the activities and entertainment already booked for the event.

It was noted that the car show element had been renamed Motors & More.

Members were informed of the list of current sponsors of the event.

**25/313 INFORMATION FROM MEMBERS**

Cllr Randall: confirmed that the council could use Julias Farm for car parking for both Westival and the Fun run and would send an email with the details.

Cllr Wilkes: requested that Saturday opening of the council office is reviewed.

Cllr Staig: reported on continued dog mess around Pinehurst Road/Woolslope Road. It was noted that the clerk and assistant has visited the area and spayed blue around mess to highlight it.

Cllr Mrs Holmes: reported that she had spoken to Cllr Hawkes

**25/314 CORRESPONDENCE**

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20:27 hrs.

The next meeting of the Town Council will be held on 26<sup>th</sup> March 2026 at 19:30hrs.

SIGNED ..... DATE .....  
Chair

<b>Payment made in between meetings</b>			
<b>Payment method</b>	<b>Invoice amount</b>	<b>Invoice date</b>	<b>Details</b>
EB 27.02	£4,826.29	12.02.26	Staff Salaries - Month 11
<b>Payment list dated 26.02.26</b>			
<b>Payment method</b>	<b>Invoice amount</b>	<b>Invoice date</b>	<b>Details</b>
EB 27.02	£270.00	09.01.26	Terrafirma - SID maintenance and relocation Aug to Jan
EB 27.02	£1,590.40	01.02.26	Terrafirma - Grounds maintenance - Jan
EB 27.02	£14,754.94	04.02.26	Light Angels - Festive Lighting for 2025
EB 27.02	£60.00	06.02.26	DAPTC - Clerks Conference
EB 27.02	£74.64	05.02.26	Ecohound - Dog Waste bags
EB 27.02	£37.20	12.02.26	South West Hygiene - Sanitary waste disposal - pavilion
EB 27.02	£118.99	12.02.26	South West Hygiene - Sanitary waste disposal - public toilets
EB 27.02	£132.97	10.02.26	Aquacare - Water hygiene testing - Feb
EB 27.02	£1,975.29	12.02.26	HMRC - Tax and NI - Month 11
EB 27.02	£1,830.66	12.02.26	Dorset Council - Pension Contributions - Month 11
EB 27.02	£30.19	05.02.26	Source for Business - Water charges - Public toilets
EB 27.02	£341.82	13.02.26	Play Inspection Company - Annual Play Inspections
EB 27.02	£1,476.00	16.02.26	Verwood Cleaning Services - Public toilet and pavilion cleaning Jan/Feb
EB 27.02	£250.00	18.02.26	Audio All Stars - Deposit for Band (Westival)
EB 27.02	£63.60	24.02.26	Classic Fire - Fire extinguisher annual checks in Pavilion
EB 27.02	£249.60	24.02.26	Classic Fire - Fire extinguisher annual checks in Office - two replacement extinguishers (Water and CO <sup>2</sup> )
EB 27.02	£27.78	16.02.26	Source for Business - Water charges - Cemetery
<b>TOTAL</b>	<b>£23,284.08</b>		
<b>Direct Debits and Debit Card payments</b>			
<b>Payment method</b>	<b>Invoice amount</b>	<b>Invoice date</b>	<b>Details</b>
DC 03.02	£1.50	03.02.2026	Post Office - Charge for sender not paying correct postage
DC 04.02	£16.34	04.02.26	Amazon - Velcro dots
DC 23.02	£5.95	23.02.26	Amazon - Dehumidifiers for Defib cabinet
DD 17.02	£91.64	03.02.26	British Gas - Electricity charges - Floodlights - 03.01.26 to 03.02.26
DD 17.02	£13.20	12.01.26	Lloyds Bank - Bank charges 10.12.25 to 09.01.26
DD 20.02	£144.16	06.02.26	British Gas - Electricity charges - Pavilion - 05.01.26 to 04.02.26
DD 09.02	£12.00	09.02.26	Sage - Payroll software
DD 09.10.	£64.43	02.02.26	Source for Business - Water charges - Council Office
DD 26.02	£39.99	12.02.26	British Gas - Electricity charges - Public toilets
DD 25.02	£140.77	25.02.26	1st Connect - Phone and broadband
DD 22.02	£19.83	22.02.26	Mailchimp - subscription
DD 18.03	£420.00	17.02.26	BNP Paribas - Photocopier lease
<b>Total</b>	<b>£969.81</b>		

<b><u>May 2026</u></b>		<b><u>December 2026</u></b>	
7	no meeting	3	no meeting
14	Annual Town Council Meeting	10	Planning Consultative
21	Planning Consultative/Environment	17	Council
28	Finance	24	no meeting
		31	no meeting
<b><u>June 2026</u></b>		<b><u>January 2027</u></b>	
4	no meeting	7	Planning Consultative
11	no meeting	14	Environment
18	Planning Consultative/Environment	21	Finance
25	Council	28	Council
<b><u>July 2026</u></b>		<b><u>February 2027</u></b>	
2	no meeting	4	Planning Consultative
9	Planning Consultative/ Finance	11	no meeting
16	Environment	18	no meeting
23	no meeting	25	Council
30	Council		
<b><u>August 2026</u></b>		<b><u>March 2027</u></b>	
6	Planning Consultative	4	Planning Consultative
13	no meeting	11	Environment
20	no meeting	18	Finance
27	Council	25	Council
<b><u>September 2026</u></b>		<b><u>April 2027</u></b>	
3	Planning Consultative/Environment	1	Planning Consultative
10	no meeting	8	no meeting
17	Finance	15	Town Meeting (Annual Assembly)
24	Council	22	Planning Consultative
		29	Council
<b><u>October 2026</u></b>		<b><u>May 2027</u></b>	
1	Planning Consultative	6	no meeting
8	no meeting	13	Annual Town Council Meeting
15	Informal Budget meeting	20	Planning Consultative/Environment
22	Planning Consultative	27	Finance
29	Council		
<b><u>November 2026</u></b>		<b><u>June 2027</u></b>	
5	Environment	3	no meeting
12	Planning Consultative/ Finance	10	no meeting
19	Informal Budget meeting if required	17	Planning Consultative/Environment
26	Council	24	Council