

**WEST MOORS TOWN COUNCIL**

**MINUTES** of the **TOWN COUNCIL MEETING** held on Thursday 26<sup>th</sup> March 2026 in  
The Pavilion, Fryer Field at 7:30pm.

**PRESENT:** Cllr Mrs R Burke – Chair  
Cllr Mrs C Holmes Cllr J Randall Cllr Mrs N Senior  
Cllr D Shortell Cllr J Staig Cllr K Wilkes  
Cllr Mrs P Yeo

**OTHERS PRESENT:** Mrs Judi Weedon, Town Clerk

**APOLOGIES:** Cllr D Green Cllr M Hawkes Cllr T Salt  
Cllr C Way Dorset Councillor A Skeats  
(reasons for apologies were noted)  
Under LGA 1972 s85(1) members approved the long-term absence of Cllr  
Hawkes.

**25/333 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**25/334 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR  
DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**  
None

**25/335 TO APPROVE AND SIGN MINUTES OF THE TOWN COUNCIL MEETING  
HELD ON 26<sup>th</sup> February 2026**  
Having been circulated, the minutes on pages 3437-3441 were agreed, adopted and  
signed.

**25/336 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

- a. **The Report of the Environment Committee** held on the 12<sup>th</sup> March 2026, pages  
3442-3443 as circulated, was confirmed, adopted and signed.
- b. **The Report of the Finance and GP Committee** held on the 19<sup>th</sup> March 2026, pages  
3444-3447 as circulated, was confirmed, adopted and signed.  
**Recommendation 25/330a was RESOLVED: Voting: unanimous**  
**Recommendation 25/330b was RESOLVED: Voting: unanimous**

**25/337 DORSET COUNCILLOR REPORT**

Members received a written report from Dorset Councillor Shortell on the new booking  
system for the household recycling centres.  
A copy of the full report is available in the council office.

**25/338 TO RECEIVE TOWN CLERKS REPORT**

1. Asset Transfers: No new information available
2. Civic.ly software: An induction has been completed by the office staff and the  
groundsman and the process of adding assets has begun. Once fully operation  
members will receive a demonstration of the software.
3. Email: The current council email system was unavailable for over 5 days, due to this  
incident the council emails will be moving to another company to host. Details will be  
provided of how to continue to access councillor emails.

**25/339 ACCOUNTS FOR PAYMENT**

It was

**RESOLVED that the accounts for payment be approved as attached on page 3450 of these minutes. (Cllr's Yeo and Wilkes to authorise the electronic payments)**

*Voting: unanimous*

**25/340 NEW WEBSITE**

Members discussed options for a new website, two quotes had been received for an upgraded website that is and fully compliant.

After discussion it was

**RESOLVED that the West Moors Town Council website be redeveloped by Aubergine with various add-ons for allowing payments to be taken through the website. It was also agreed to include a new branding document with updated logos etc, Council will consider these once they have been produced.**

*Voting: unanimous*

Members also agreed that some of the budgeted funds for the website could be used for professional photography to enhance the website experience for visitors.

**25/341 COUNCIL OFFICE SATURDAY OPENING**

Members discussed the continuation of opening the office on a Saturday morning for one hour by councillors. It was noted that many of these sessions now do not have any residents coming in.

After debate it was

**RESOLVED that as of the 1<sup>st</sup> April the councillors will no longer open the office on a Saturday morning due to the lack of use of the service. The Council office will remain closed on Saturdays.**

*Voting: unanimous*

**25/342 STATEMENT OF REASONABLE EXPECTATIONS**

Members discussed the Statement of Reasonable Expectations (SoRE) written by the DAPTC in association with Town and Parish Clerks to aid a better working relationship with Dorset Council.

The SoRE has been approved by Dorset Council and the DAPTC hope the document gets adopted by Town and Parish Councils at their AGM in May.

Members debated the usefulness of this document and voiced reservations that it would actually have any impact on the relationship between Dorset Council and Town and Parish Councils.

A couple of amendments to the documents were pointed out, the clerk to inform the DAPTC of these.

After discussion it was

**RESOLVED that West Moors Town Council agree that the DAPTC representatives can vote to accept the Statement of Reasonable Expectations at the DAPTC AGM.**

*Voting: 7 for, 1 against*

**25/343 FUN RUN PLANS**

Members received an update on the progress of the fun run.

**25/344 WESTIVAL UPDATE**

Members received an update on Westival planning.

**25/345 INFORMATION FROM MEMBERS**

Cllr Mrs Yeo: Reported on her attendance at the Dementia Action Group meeting and that the Chair of the group would be stepping down.

Cllr Mrs Burke: reported that she had been in contact with the police and crime commissioner about the speed camera in Station Road, and that there was ambiguity regarding ownership of the camera.

Also, that a resident had contacted her about having a defibrillator at the entrance to the Plantation in Elmhurst Road. This will be a future agenda item for consideration.

## 25/346 CORRESPONDENCE

All important and informative correspondence is emailed to Councillors as it arrives.

The Chair declared the meeting closed at 20:21 hrs.

The next meeting of the Town Council will be held on 30<sup>th</sup> April 2026 at 19:30hrs.

SIGNED ..... DATE .....  
Chair

<b>Payment list dated 26.03.26</b>			
<b>Payment method</b>	<b>Invoice amount</b>	<b>Invoice date</b>	<b>Details</b>
EB 27.03	£510.00	25.03.26	JDC Cleaning - Oakhurst Play Area surface cleaning
EB 27.03	£119.98	23.03.26	Cloud Next Ltd - Email Hosting
EB 27.03	£192.28	13.03.26	PTS Compliance - PAT Testing
EB 27.03	£132.97	26.03.26	Aquacare - Monthly water safety testing at Pavilion
<b>TOTAL</b>	<b>£955.23</b>		
<b>Direct Debits and Debit Card payments</b>			
<b>Payment method</b>	<b>Invoice amount</b>	<b>Invoice date</b>	<b>Details</b>
DD 22.03	£20.03	22.03.26	Mailchimp - Monthly subscription
DC 17.03	£4.76	17.03.26	Meta - Facebook advertising for Fun Run
DC 23.03	£170.00	17.03.26	IPO - Trade Mark Application for Westival
<b>Total</b>	<b>£194.79</b>		