

WEST MOORS TOWN COUNCIL

MINUTES of the **ENVIRONMENT COMMITTEE** held on
THURSDAY 15th JANUARY 2026 in the Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr Mrs C Holmes – Chair
 Cllr Mrs R Burke Cllr D Green Cllr T Salt
 Cllr J Staig

OTHERS PRESENT: Judi Weedon, Town Clerk

APOLOGIES: Cllr M Hawkes Cllr J Randall Cllr D Shortell
 Cllr Mrs P Yeo
 (Reasons for apologies were noted)

25/261 DECLARATIONS OF INTEREST/DISPENSATIONS

None

25/262 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

25/263 TO RECEIVE THE CLERK'S REPORT

- a) Bollards outside Tesco express, two additional bollards have now been installed by Dorset Council
- b) A cradle seat at Fryer Field Play area has been replaced due to wear and tear.
- c) Petwyn – some plants have been replaced. The donated Magnolia tree has been planted. One very old bush has been removed. The water tap suffered a burst pipe over the festive period and the water was isolated; it is awaiting repair.
- d) Woolslope Road / Pinehurst Road junction: The office is receiving complaints about the vehicles parked around this junction making the area dangerous for drivers. There are no parking restrictions in place at this junction so therefore nothing can be done to stop vehicles parking. A local resident has asked if the Council would consider applying for a Traffic Regulation Order for this junction (yellow lines).
- e) Pavilion: The patio door has become very stiff to open and close, on inspection it appears that the bottom runners are damaged. A local company has been contacted to see if it can be repaired. The door was installed in 2012.
- f) The Spinney: The council office has received a complaint from a resident who lives adjacent to this open space, about dog barking in the area which interrupts the peaceful enjoyment of their home. They also feel that balls should not be thrown in this area for dogs to fetch.
- g) Dorset Wildlife Trust have been contacted to see if they can offer advice about carrying out a biodiversity audit. Information has also been received from Green Council solutions. The Clerk and Committee Chair to liaise on this matter.

- h) Parking outside Oakhurst School: A local resident who lives in close proximity to the school asked if the Town Council could arrange some parking enforcement in the area during school drop off and pick up. A request was made to Dorset Council, a copy of their reply is attached separately to this agenda for your information. Members requested that a TRO application should be submitted for outside St Marys School and Oakhurst School.
- i) The replacement floodlights around the tennis have now been replaced, this work was carried out under warranty.
- j) On the 15th December we had a planned visit from an officer of the Institute of Cemetery and Crematorium Management (ICCM). Various cemetery matters were discussed, and we had a visit to the cemetery. The officer was pleased with the overall condition of West Moors Cemetery.

25/264 COMMITTEE BUDGET

Members reviewed the draft committee budget for 2026/27 and after discussions made no changes to it. This will now go forward to the Finance and GP committee for further scrutiny. A copy of the draft committee budget is shown on pages 3416 to 3417

25/265 NEW BENCHES

Members having received information about replacement benches for ones currently located on the Petwyn by the roundel agreed that they would be a nice addition to this area. Members were informed that the local doctors surgery had also approached the Town Council about a Chatty bench and they had a small amount of funding to put towards a bench. Members agreed that it would be nice to dedicate one of the new benches as a chatty bench. Clerk to liaise with the doctors surgery about this.

After discussion it was

RECOMMENDED that 2 new benches (butterfly and bee bench) be purchased from Ogilvie Engineering with the funds to purchase coming from CIL monies held.

Voting: unanimous

25/266 SERVICE LEVEL AGREEMENTS

Members reviewed the service level agreements for the maintenance on Fryer Field, The Petwyn and the Cemetery. After review members agreed that they were still fit for purpose.

25/267 CEMETERY MATTERS

A new yew hedge has been planted

25/268 UPDATE: PUBLIC TOILETS

Members received a report on various issues with the public toilets, such as blocked urinals, and flush systems not working.

A replacement soap dispenser has been installed.

The bollard located at the corner of the facility is due to be replaced.

25/269 UPDATE: ALLOTMENTS

Members were asked to consider how to deal with the outline of individual plots as the gravel boards on a few plots are now rotting. It was noted that some tenants had replaced the boards on their plot, whilst others had the Allotment Holders Association subsidise them, it was noted that this system had not worked well.

Advice from the National Allotment Society stated that it was normal for the tenant to be responsible for keeping the outline of their plot clearly marked, this usually means digging around the edge of the plot or using string.

Members requested that this matter be discussed with the Allotment Holders Association to see how they would feel about adding a clause to all the tenancy agreements stating that it is the tenants responsibly to ensure there plot is defined.

Members also asked if that in future plots could be limited to West Moors residents only.

25/270 CORRESPONDENCE
ICCM Journal – Winter 2025

The Chairman declared the meeting closed at 20:00hrs

The next meeting of the Environment Committee is scheduled for 12th March 2026 at 19:30hrs

SIGNED DATE
Chair of Environment Committee

ENVIRONMENT BUDGET 2026/27

Code	Source	BUDGET
		2026/27
INCOME		
1100	Playing Field Fees	
1100/1	Football	4000.00
1100/3	Multi-Purpose	12000.00
1100/4	Other	2000.00
Total		18000.00
1110	Cemetery Fees	
1110/1	Memorial	5000.00
1110/2	Interment	12000.00
1110/3	Purchase Graves	6000.00
Total		23000.00
1115	Allotment Rent	2000.00
1125	Memorial Benches and Plaques	0.00
TOTAL BUDGETED INCOME		43000.00

EXPENDITURE

3010	Fryer Field Maintenance	
3010/1	General	2000.00
3010/4	Contractor fees	10000.00
Total		12000.00
3020	Pavilion Running Costs	
3020/1	Electricity	1500.00
3020/2	Water/Sewage	800.00
3020/3	Maintenance	6500.00
3020/4	Legionella Testing	1500.00
3020/6	Phone/Broadband	550.00
Total		10850.00
3030	Multi Purpose Play Area	
3030/2	General Maintenance	4000.00
3030/3	Electricity	700.00
3030/5	Fund for additional MUGA	10000.00
Total		14700.00
3040	Fencing	2000.00
3050	Fryer Field Play area	
3050/1	Maintenance	500.00
3050/3	Safety Inspections	500.00
Total		1000.00
3060	Oakhurst Play area Maintenance	
3060/1	Maintenance	500.00
3060/3	Safety Inspections	500.00
Total		1000.00
3070	Skate park Maintenance	400.00

3080	Play Equipment	5000.00
3100	Cemetery Costs	
3100/1	Non Domestic Rates	1000.00
3100/2	Water Charges	50.00
3100/3	Buy Back of Cemetery Plots	0.00
Total		1050.00
3110	Cemetery Maintenance	
3110/1	General	1500.00
3110/2	Fencing	300.00
3110/3	Gravel	350.00
3110/7	Refuse collection service	950.00
3110/8	Contractor Fees	7400.00
Total		10500.00
3120	Memorial Inspections	0.00
3140	Petwyn Maintenance/improvements	400.00
3145	Open Green Space Management	2000.00
3150	Allotments	1200.00
3160	Tree Maintenance	3000.00
3170	Climate Emergency	500.00
4000	Public seats	
4000/1	Maintenance	1000.00
4000/2	Purchase	0.00
Total		1000.00
4010	Bus Shelters	
4010/1	Maintenance	500.00
4010/2	Purchase	0.00
Total		500.00
4020	Street Furniture (Inc. Dog Bins)	
4020/1	Maintenance	600.00
4020/2	Purchase	0.00
Total		600.00
4025	Speed Watch and Speed Indicator Device	500.00
4030	General	200.00
4040	Christmas decorations	7500.00
4070	Lengthsman	1800.00
4075	Public Toilets	24000.00
4076	Car Park costs	2000.00
4090	Dogs	650.00
4095	CCTV	
4095/1	Purchase/Installation	0.00
4095/2	Maintenance	200.00
Total		200.00
4099	Keep Britain Tidy Events	500.00
TOTAL BUDGETED EXPENDITURE FOR ENVIRONMENT COMMITTEE		105050.00