

WEST MOORS TOWN COUNCIL

MINUTES of the **TOWN COUNCIL MEETING** held on Thursday 24th June 2026 in
The Pavilion, Fryer Field at 7.30pm.

PRESENT:

Cllr Mrs R Burke – Chair		
Cllr D Green	Cllr M Hawkes	Cllr T Salt
Cllr Mrs N Senior	Cllr D Shortell	Cllr J Staig
Cllr C Way	Cllr Mrs P Yeo	

OTHERS PRESENT: Mrs Judi Weedon, Town Clerk

APOLOGIES:

Cllr Mrs C Holmes	Cllr J Randall	Cllr K Wilkes
(reasons for apologies were noted)		
Dorset Councillor A Skeats		

26/7/071 QUESTIONS FROM MEMBERS OF THE PUBLIC
None

26/7/072 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)
None

26/7/073 TO APPROVE AND SIGN MINUTES OF THE ANNUAL TOWN COUNCIL MEETING HELD ON 14th MAY 2026
Having been circulated, the minutes on pages 3462-3466 were agreed, adopted and signed.

26/7/074 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

- a. **The Report of the Planning Consultative Committee** held on the 21st May 2026, pages 3467-3468 as circulated, was confirmed, adopted and signed.
- b. **The Report of the Environment Committee** held on the 21st May 2026, pages 2469-3471 as circulated, was confirmed, adopted and signed.
Recommendation 26/7/035 was RESOLVED *Voting: unanimous*
- c. **The Report of the Finance and GP Committee** held on the 28th May 2026, pages 3472-3480 as circulated, was confirmed, adopted and signed.
- d. **The Report of the Planning Consultative Committee** held on the 18th June 2026, pages 3481-3483 as circulated, was confirmed, adopted and signed.
- e. **The Report of the Environment Committee** held on the 18th June 2026, pages 2484-3485 as circulated, was confirmed, adopted and signed.
Recommendation 26/7/067 was RESOLVED *Voting: unanimous*

26/7/075 DORSET COUNCILLOR REPORT

Cllr D Shortell written report contained information on the Dorset Council Capital programme underspend, figures produced for the DC meeting show that although the 2025/26 programme was valued at nearly £200m actual expenditure only reached £75.7m.

Members asked Cllr Shortell to find out if the Town Council could put in a proposal to get some of the capital programme underspend for use in West Moors and to report back to the next meeting.

He further reported that DC will be using AI to assist with planning applications.

A copy of the written report is available in the Council office.

He then gave a verbal report about the proposed crossing in Station Road near St Mary's School and that it was now unlikely to be installed during the planned timeframe (over the school summer holiday period) due to easements not being in place.

Members expressed their extreme frustration and disappointment with Dorset Council over the crossing, that they appear to not be able to stick to deadlines and that it appears that it is the DC legal team that is holding matters up.

Clerk to ask the Memorial Hall if they have received any correspondence about the easement that needs to be in place and they requested that the Head of Legal, Grace Evans, be asked to attend a meeting to explain the situation.

26/7/076 TO RECEIVE TOWN CLERKS REPORT

1. Asset Transfers: email on the 8th June from DC stated, 'The Spinney & Weavers are sitting with our legal team, but once lawyers agree documents, I just have to get a signing and sealing form completed to complete the transfer.'
2. New Website: Work is progressing on the layout and design of the website, professional photography has now been received.
3. Verwood cleaning services have been contacted about providing a cleaner for the council office once a month at a cost of £40 per visit.
4. Dorset Council, Community Conversations. This initiative is a DC programme supporting their ambition to work more closely and effectively with communities across Dorset. In an initial meeting held in May, attended by Cllr Burke and myself, West Moors was clustered with Ferndown and West Parley. After a follow up briefing, DC wish for our cluster to be one of the first to meet.

The first meeting will be held In West Parley Community Hub on the 19th August from 1pm. It is envisaged that the clerk and a councillor attend this session, along with representatives from West Parley and Ferndown Councils as well as ward members and reps from other local voluntary organisations. More information will be disseminated when it is available. The second session will be in September.

5. Various complaints had been received about the horse drive through West Moors and the horse mess that was left behind. It was noted that the Elephant and Castle had cleared up most of the mess, but members suggested that that the landlady asked the patrons to be a bit more considerate of local residents and to not tie their horses to the War Memorial.

26/7/077 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3489-3490 of these minutes. (Cllr's Yeo and Hawkes to authorise the electronic payments)

Voting: unanimous

26/7/078 LICENCE FOR OAKHURST PLAY AREA

Members were asked to formally agree the licence for the play equipment at Oakhurst School between Dorset Council and the Heath Academy Trust. It was noted that these issues had been ongoing for many years and a licence was signed by the Town Council in 2023, but this was not progressed at Dorset Council so had lapsed. Members having sight of the new licence issued by the Heath Academy Trust

RESOLVED to sign the Play Equipment Licence relating to Oakhurst Community First School between Dorset Council and The Heath Academy Trust and West Moors Town Council.

Voting: unanimous.

26/7/079 ASSET REGISTER

Members reviewed the current asset register

26/7/080 DATA AUDIT

Members reviewed the data audit information.

26/7/081 MILEAGE RATES

HMRC recently increased the tax fee allowance for use of personal vehicles from 45 to 55p per mile.

It was

RESOLVED that WMTC increase the rates paid for use of a car on work business in line with HMRC to 55p per mile.

Voting: unanimous

26/7/082 TOWN COUNCIL LOGO

Members reviewed various designs for a new town council logo, none of which members felt were suitable. After discussion it was agreed to go back to the designer and ask them to produce 3 more designs as discussed.

26/7/083 WESTIVAL UPDATE

Members received verbal Westival update, which was noted.

26/7/084 INFORMATION FROM MEMBERS

Cllr Mrs P Yeo reported that there will be a dementia action group meeting on the 29th June

Cllr Mrs R Burke reported that someone had scattered ashes in the cemetery and this was prohibited, however the persons responsible could not be traced. She further reported that the yew hedging at the cemetery was looking good and growing.

Cllr Mrs N Senior requested that she receive an invite from the WMAHA to attend their committee meetings.

26/7/085 CORRESPONDENCE

Correspondence from a resident regarding the lack of bins outside Tesco Express. Members instructed the clerk not to follow this matter up.

The Chair declared the meeting closed at 20.17 hrs

The next meeting of the Town Council will be held on 30TH July 2026 at 19:30hrs

SIGNED DATE
Chair

Payments made in between meetings			
Payment method	Invoice amount	Invoice date	Details
EB 08.06	£353.40	29.05.26	Bright Starz Buffets - Volunteer Afternoon Tea
EB 29.06	£5,414.18	11.06.26	Staff Salaries - Month 3
Payment list dated 25.06.2026			
Payment method	Invoice amount	Invoice date	Details
EB 26.06	£700.00	28.05.26	Natalie Schumacher - Grant
EB 26.06	£750.00	28.05.26	Dial A Ride Wimborne - Grant
EB 26.06	£2,158.00	13.04.26	Aubergine - development of new website
EB 26.06	£96.00	04.06.26	Aubergine - additional logo design work
EB 26.06	£1,638.11	31.05.26	Terrafirma - Grounds maintenance May
EB 26.06	£55.00	01.06.26	Pinehurst Community Church - Hall hire
EB 26.06	£70.00	02.06.26	Sally Ager - Singer for volunteer afternoon tea
EB 26.06	£54.40	01.06.26	XCS - Photocopy charges - 01.03.26 to 01.06.26
EB 26.06	£378.00	05.06.26	Abbas Cabins - Toilet hire for Westival
EB 26.06	£178.88	02.06.26	Dorset Council - Waste Collections
EB 26.06	£229.30	10.06.26	Dorset Council - Waste removal after football tournament (to be invoiced to Grange FC)
EB 26.06	£313.26	09.06.26	IMS Group - Distribution of Westival Programmes
EB 26.06	£2,163.14	11.09.26	HMRC - Tax and Ni - Month 3
EB 26.06	£1,861.90	11.06.26	Dorset Council - Pension Contributions - Month 3
EB 26.06	£425.00	12.06.26	Blandford Animal Farm - Westival entertainment
EB 26.06	£1,482.60	11.06.26	Verwood Cleaning Services - Public toilet and pavilion cleaning May/June
EB 26.06	£137.69	12.06.26	Aquacare - water hygiene testing
EB 26.06	£750.00	09.06.26	South Coast Adventures - Hire of Climbing wall for Westival
EB 26.06	£72.58	08.06.26	Source for Business - Water charges - Public toilets
EB 26.06	£50.00	16.06.26	Cole Management - Window Cleaning and Bus Shelter cleaning
EB 26.06	£200.00	16.06.26	Know Wander Art Club - Westival Children's Art tent
TOTAL	£13,763.86		
Direct Debits and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DD 25.05	£420.00	20.05.26	BNP Paribas - Photocopier lease
DD 15.06	£138.00	01.06.26	Starboard Systems - Monthly Civic.ly subscription
DD 09.06	£12.00	09.06.26	Sage - Payroll Software
DD 22.06	£48.92	02.06.26	Source for Business - Water charges - Allotments - 04.05.26 to 01.06.26
DD 22.06	£76.18	08.06.26	British Gas - Electricity charges - Pavilion
DD 22.06	£16.20	08.06.26	British Gas - Electricity charges - Floodlights

DD 26.06	£34.94	12.06.26	British Gas - Electricity charges - Public toilets
DD 16.06	£8.50	11.05.26	Lloyds Bank - Bank Charges
DD 25.06	£132.04	01.06.26	1st Connect - Phone and Broadband charges
DD 22.06	£20.24	22.06.26	Mailchimp - Monthly subscription
DC 01.06	£21.47	01.06.26	Lidl - Refreshments for Volunteer Afternoon Tea
DC 06.06	£76.00	03.06.26	StickerApp - Motors and More Stickers for Westival
DC 06.06	£8.00	06.06.26	Dunelm - New tea towels and spoons for office
DC16.06	£10.80	15.06.26	Meta - Westival Facebook Advert
DC 17.06	£2.62	16.06.26	Meta - Westival Facebook Advert
DC 22.06	£107.66	22.06.26	Amazon - Curtains for Pavilion
Total	£1,133.57		