

WEST MOORS TOWN COUNCIL

MINUTES of the **TOWN COUNCIL MEETING** held on Thursday 30th July 2026 in
The Pavilion, Fryer Field at 7.30pm.

PRESENT:

Cllr Mrs R Burke – Chair		
Cllr M Hawkes	Cllr Mrs C Holmes	Cllr J Randall
Cllr T Salt	Cllr Mrs N Senior	Cllr J Staig
Cllr C Way	Cllr K Wilkes	Cllr Mrs P Yeo

OTHERS PRESENT: Mrs Judi Weedon, Town Clerk
Dorset Councillor A Skeats

APOLOGIES: Cllr D Green Cllr D Shortell
(reasons for apologies were noted)

26/7/102 QUESTIONS FROM MEMBERS OF THE PUBLIC
None

**26/7/103 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR
DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**
None

**26/7/104 TO APPROVE AND SIGN MINUTES OF THE ANNUAL TOWN COUNCIL MEETING
HELD ON 25th JUNE 2026**
Having been circulated, the minutes on pages 3486-3490 were agreed, adopted and signed.

26/7/105 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

- a. **The Report of the Planning Consultative Committee** held on the 9th July 2026, pages 3491-3493 as circulated, was confirmed, adopted and signed.
- b. **The Report of the Finance and GP Committee** held on the 9th July 2026, pages 3494-3500 as circulated, was confirmed, adopted and signed.
Recommendation 26/7/099b was RESOLVED: *Voting unanimous*

26/7/106 DORSET COUNCILLOR REPORT

Cllr D Shortell written report contained the cable route to Mannington Substation and Tourism in Dorset
A copy of the written report is available in the Council office.

Cllr Skeats reported that he had been in touch with the police regarding large tractors coming along Station Road and felt that they go too fast and should be using the main arterial routes instead of coming through West Moors.

He expressed his disappointed at the delay with the installation of the pedestrian crossing near St Marys School and felt that Dorset Council had been lacking in their ability to deliver this project in the school holidays as was the understanding.

Cllr Skeats went on to state that he had complained about the cluster group for West Moors as part of Dorset Councils Community conversations and felt that representation would be unfair in the designated cluster.

He went on to report that he attended a meeting with the police who had provided crime figures showing that as a whole crime is down locally.

26/7/107 TO RECEIVE TOWN CLERKS REPORT

1. Asset Transfers: no new information since last reported
2. New Website: Professional photography and drone imaging has been received and sent to the website designers. Officers now have access to the new website, Aubergine has added some content, and officers are now adding the rest. Members will be informed before it goes live.
3. Council Office – Verwood Cleaning is now carrying out a monthly clean of the council office.
4. Pavilion - Call out to the Pavilion on the 2nd July at 20:30hrs as it had been left open by users.
5. Pavilion – New Curtains have now been installed, thanks to Cllr Burke.
6. Dorset Council Community Conversations – Cllr's Burke and Staig will be attending these sessions and have completed a premeeting questionnaire.
7. Audit: The External Auditor has now signed off the accounts and made no comments. The external audit certificate is on the website along with the Notice of Conclusion of Audit.
8. Men's Shed – This has now been granted charity status. A letter of support has been sent to the organisation from the Town Council to assist them with planning and grant applications.
9. EV charger cables have been replaced.

26/7/108 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 3504-3505 of these minutes. (Cllr's Yeo and Hawkes to authorise the electronic payments)

Voting: unanimous

26/7/109 TOWN COUNCIL LOGO

Members having been presented with various designs for a new logo for the Town Council after discussion

RESOLVED to adopt Logo 1.2 with the font from logo 2.1 as the symbol for West Moors Town Council going forward. To be used on all correspondence, website etc with immediate effect.

Voting: unanimous.

26/7/110 WESTIVAL DEBRIEF

Members received a debrief of the event as well as financial details on the costs and income from the event. It was noted that it had cost the Council £3,689.32 to host this event.

26/7/111 RISK MANAGEMENT STATEMENT

Members reviewed the updated Risk Management Statement, and it was

RESOLVED to adopt the Risk Management statement as presented for 2026/27.

Voting: unanimous

26/7/112 INFORMATION FROM MEMBERS

Cllr's Randall and Hawkes thanked the Council staff for their work in arranging Westival.

Dorset Councillor Skeats also said what a well organised event Westival had been.

Cllr Staig informed members that he had been receiving abuse from a specific person when carrying out speed watch sessions

Cllr Way reported that Michelle Bennett has resigned as a trustee of the youth club. The youth club kitchen is due to be refurbished in August, and their accounts are all ok, just down on fundraising income.

Cllr Salt presented statistics to members on the Speed watch sessions and the Police Road Safe camera. He also reported that the team had gained a new volunteer.

26/7/113 CORRESPONDENCE

Correspondence from the West Moors Dementia Action Group, stating that the chairperson was stepping down, she thanked the Council for their support over the years and asked for assistance to look for a new chairperson.

The Chair declared the meeting closed at 20:20 hrs

The next meeting of the Town Council will be held on 27th August 2026 at 19:30hrs

SIGNED DATE
Chair

Payments authorised in between meetings			
Payment method	Invoice amount	Invoice date	Details
EB 31.07	£4,878.89	14.07.26	Staff Salaries - Month 4
Payment list dated 30.07.2026			
Payment method	Invoice amount	Invoice date	Details
EB 30.07	£354.00	08.07.26	Eagle Access Platforms - Platform Hire for tree surgery on Petwyn
EB 30.07	£200.00	13.07.26	Eyeofcallum - Westival photography
EB 30.07	£300.00	11.07.26	Phoenix Aerial - Westival entertainment
EB 30.07	£100.00	13.7.26	Falcon Crest - Westival
EB 30.07	£2,000.34	14.07.26	HMRC - Tax and Ni - Month 4
EB 30.07	£1,783.88	14.07.26	Dorset Council - Pension Contributions - Month 4
EB 30.07	£1,479.00	12.07.26	Verwood Cleaning Services - Public toilet and Pavilion cleaning June/July
EB 30.07	£137.69	14.07.26	Aquacare - water hygiene testing July
EB 30.07	£45.00	13.07.26	Tesco - Thank you gift for Terrafirma re Westival (payable to J Weedon)
EB 30.07	£90.00	15.07.26	SafeZone Fire and Security - Annual Maintenance of CCTV at Fryer Field
EB 30.07	£200.00	14.07.26	KnowWander Art Club - Westival entertainment - final payment
EB 30.07	£312.50	16.07.26	Urban Displays - Westival entertainment
EB 30.07	£300.00	16.07.26	SE and DM Meaden - Picnic bench hire for Westival
EB 30.07	£74.39	17.07.26	Business Supplies Group - Stationery
EB 30.07	£150.00	21.07.26	Bournemouth Carnival Band - Westival entertainment
EB 30.07	£385.00	21.07.26	Southern Canopy and Sales Ltd - Gazebo hire for Westival
EB 30.07	£300.00	21.07.26	Wessex 4x4 - Car park Marshalling for Westival
EB 30.07	£24.74	23.07.26	City Plumbing - Parts to repair standpipe on Petwyn
EB 30.07	£756.00	23.07.26	BDO - External Audit year end 31.03.2026
EB 30.07	£3,000.00	27.07.26	RHV - Tree works on the Petwyn
TOTAL	£11,992.54		
Direct Debits and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DD 09.07	£12.00	09.07.26	Sage - Payroll Software
DD 20.07	£13.25	06.07.26	British Gas - Electricity Charges - Floodlights - 09.06.26 to 06.07.26
DD 21.07	£114.78	07.07.26	British Gas - Electricity Charges - Pavilion - 05.06.26 to 04.07.26
DD 28.07	£31.57	14.07.26	British Gas - Electricity Charges - toilets - 11.06.26 to 10.07.26

DD 22.07	£96.75	03.07.26	Source for Business - water charges - Allotments 02.06.26 to 02.07.26
DD 01.09	£92.77	06.07.26	Source for Business - water charges - Public toilets 08.06.26 to 05.07.26
DD 25.07	£132.54	01.07.26	1st Connect - Phone and broadband services
DD 07.08	£92.94	24.07.26	British Gas - Electricity charges - council office - 19.06.26 to 18.07.26
DD 22.07	£19.94	22.07.26	Mailchimp - Monthly subscription
DC 08.07	£12.17	08.07.26	Meta - Facebook Advert for Westival
DC 17.06	£8.29	17.06.26	Meta - Facebook Advert for Westival
DC 08.07	£10.14	08.07.26	Lidl - Westival water for volunteers
DC 08.07	£1,000.00	08.07.26	Cash Withdrawal for Westival Raffle
DC 13.07	£20.00	13.07.26	M&S - Flowers for Staff re Westival
DC 14.07	£50.00	14.07.26	Petty Cash Top Up
Total	£1,707.14		